



# Illinois Department of Insurance

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JB PRITZKER  
Governor

DANA POPISH SEVERINGHAUS  
Acting Director

## MEMORANDUM

**TO:** Betsy Hendricks, Child Care Administrator  
Central Management Services

**FROM:** Dana Popish Severinghaus, Acting Director *dps*  
Department of Insurance

**DATE:** January 29, 2021

**SUBJECT:** Public Act 87-552 Reporting

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This letter is to comply with the provisions of Public Act 87-552, as specified in the email sent on January 12, 2021, from the Department of Central Management Services.

### Section 1

It is the intention of the Department of Insurance (DOI) to reduce an employee's need for day care services for their children outside the home to the extent possible within the operational requirements of the Department. To accommodate employees, DOI offers a number of flexible work schedules outside of the regular operational hours of 8:00 a.m. to 5:00 p.m. DOI is open to other ways of assisting an employee's personal demands and job responsibilities without interrupting the operational needs of the Department.

### Section 2

Beth Duesterhaus, Human Resources Manager for the Department, is responsible for implementing the Department's plan for flexible schedules within the Department.

### Section 3

The Department of Insurance allows employees to request flexible work schedules including flextime and nine (9)-day alternative work schedules with a variety of starting and ending times. There are currently eleven (11) different work schedules that DOI employees are working. As of December 31, 2020, there were 195 employees at the Department and 97 or approximately 50%, were on a Flextime or Alternative Work Schedule. There are seventy-five (75) employees on Flexible Work Schedules and twenty-two (22) employees on the 9-day Alternative Work Schedules. All employees at the Department are full-time employees.

### Section 4

At this time, the Department does not expect to expand on current programs as we have exceeded the goal of 20 % positions available for flextime.