



# Illinois State Board of Education


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www.isbe.net

**Darren Reisberg**  
*Chair of the Board*

**Dr. Carmen I. Ayala**  
*State Superintendent of Education*

## MEMORANDUM

**TO:** The Honorable William E. Brady, Senate Minority Leader  
The Honorable Jim Durkin, House Minority Leader  
The Honorable Don Harmon, Senate President  
The Honorable Michael J. Madigan, Speaker of the House

**FROM:** Dr. Carmen I. Ayala   
State Superintendent of Education

**DATE:** June 8, 2020

**RE:** Required Notification pursuant to the Personal Information Protection Act

Pursuant to Section 25 of the Personal Information Protection Act [815 ILCS 530/25], the Illinois State Board of Education (ISBE) is hereby providing notification of a compromise of one Illinois educator's social security number.

On Tuesday, June 2, 2020, the Agency determined that in 2010 an educator's transcript (Educator A) was manually scanned into another educator's licensure file (Educator B) unintentionally. Due to the scanning error, educator B was able to view the transcript containing the social security number of Educator A. Educator B viewed the transcript and notified ISBE of the error on June 2, 2020. ISBE staff immediately removed the transcript from the Educator B's licensure file. While the Agency is unsure if Educator B viewed Educator A's social security number, the Agency knows Educator B accessed the transcript with personal information. The agency considers this a breach and is therefore reporting the incident.

The error in question occurred in 2010, and since that time, the Educator Licensure department at ISBE has updated its licensure system and scanning software. Staff will also receive additional training to reiterate the importance of accuracy and verification in their scanning processes.

The Illinois State Board of Education is committed to maintaining the security of personal information and regrets the breach of information.

If you have any questions or comments, you may contact Amanda Elliott, Executive Director of Legislative Affairs, at (217) 782-6510.

**cc:** The Honorable JB Pritzker, Governor  
Secretary of the Senate  
Clerk of the House  
Legislative Research Unit  
State Government Report Center