



Illinois State Board of Education

100 North First Street • Springfield, Illinois 62777-0001
www.isbe.net

Darren Reisberg
Chair of the Board

Dr. Carmen I. Ayala
State Superintendent of Education

MEMORANDUM

TO: The Honorable William E. Brady, Senate Minority Leader
The Honorable Jim Durkin, House Minority Leader
The Honorable Don Harmon, Senate President
The Honorable Michael J. Madigan, Speaker of the House

FROM: Dr. Carmen I. Ayala 
State Superintendent of Education

DATE: September 21, 2020

RE: Required Notification pursuant to the Personal Information Protection Act

Pursuant to Section 25 of the Personal Information Protection Act [815 ILCS 530/25], the Illinois State Board of Education (ISBE) is hereby providing notification of a compromise of one Illinois educator's Personally Identifiable Information (PII).

On Wednesday, September 16, 2020, the Agency was notified that one educator's (Educator A) Form 73-71, Licensure Update Request Form, was scanned into another educator's (Educator B) licensure file. ISBE's Form 73-71 contains PII about an Educator such as name, state identification number/information, date of birth, address, phone number, email and marriage license information. Educator B opened her account and viewed Educator A's PII. The Agency considers this a breach and is therefore reporting the incident.

The current process at ISBE is for all 73-71 Licensure Update Request Forms to be scanned into the Educator Licensure Information System (ELIS). Currently, these forms are viewable to the educator whose account they are scanned into. To proactively prevent this issue from occurring in the future, the Educator Effectiveness management team is working with the ELIS team to remove the ability for any educator to view documents scanned in as a 73-71 Form. As part of the review they are examining the rights of all forms to verify whether the document requests PII. If so, the team will ensure ELIS removes the ability to view these, as well.

The Illinois State Board of Education continues to be committed to maintaining the security of personal information and regrets the breach of information.

If you have any questions or comments, you may contact Amanda Elliott, Executive Director of Legislative Affairs, at (217) 782-6510.

cc: The Honorable JB Pritzker, Governor
Secretary of the Senate
Clerk of the House
Legislative Research Unit
State Government Report Center