



State of Illinois
PROPERTY TAX APPEAL BOARD

Wm. G. Stratton Office Bldg.
401 South Spring St., Rm. 402
Springfield, Illinois 62706
(T) 217.782.6076
(F) 217.785.4425
(TTY) 217.785.4427

MAURO GLORIOSO
Chairman

STEVEN M. WAGGONER
Acting Executive Director

Suburban North Regional Office
9511 W. Harrison St., Suite LL-54
Des Plaines, Illinois 60016
(T) 847.294.4121
(F) 847.294.4799

January 30, 2019

Ms. Betsy Hendricks, Child Care Administrator
Department of Central Management Services
401 S. Spring Street
Stratton Office Building, Room 503
Springfield, Illinois 62706

RE: Public Act 87-552 Reporting

Dear Ms. Hendricks:

As per Theresa C. Smith's request, please find our response to PA 87-552 as follows:

Section 1

The Property Tax Appeal Board will continue to consider requests from employees for flextime work schedules. Flextime hours will be reviewed annually, or as needed. All employees shall request a flextime schedule in writing to be approved by their immediate supervisor and the Executive Director.

Section 2

The Executive Director is responsible for implementing the flextime policy.

Section 3

The Property Tax Appeal Board currently has a full-time staff of 33, with work schedules as follows:

BOARD MEMBERS

Kevin L. Freeman
Chicago

Jim Bilotta
Frankfort

Robert J. Steffen
South Barrington

Dana D. Kinion
Springfield

*

Page 2
January 30, 2019

<u>Time</u>	<u>Staff</u>
7:00 a.m. – 3:00 p.m.	(1)
7:30 a.m. – 3:30 p.m.	(2)
8:15 a.m. – 4:45 p.m.	(1)
8:30 a.m. – 4:30 p.m.	(2)
9:00 a.m. – 5:00 p.m.	(1)
7:30 a.m. – 4:00 p.m.	(2)
7:45 a.m. – 4:15 p.m.	(2)
8:00 a.m. – 4:30 p.m.	(2)
8:30 a.m. – 5:00 p.m.	(8)
7:00 a.m. – 4:00 p.m. (9-day schedule)	(3)
7:00 a.m. – 4:30 p.m. (9-day schedule)	(1)
7:30 a.m. – 4:30 p.m. (9-day schedule)	(3)
7:30 a.m. – 5:00 p.m. (9-day schedule)	(2)
7:00 a.m. – 5:00 p.m. (4-day work week)	(2)

Section 4

The Property Tax Appeal Board will continue the current program.

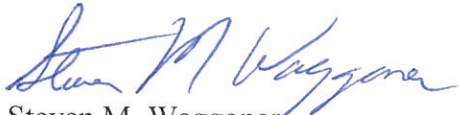
Section 5

Establish an on-site day care for employees to drop off children ages 2-4.

The Springfield Office can utilize the Department of Revenue facility.

Thank you for your cooperation and assistance regarding this matter. If you have any questions, please do not hesitate to call me at your earliest convenience.

Sincerely,



Steven M. Waggoner,
Acting Executive Director

SMW/jjm