

1 AN ACT concerning State government.

2 **Be it enacted by the People of the State of Illinois,**  
3 **represented in the General Assembly:**

4 Section 1. Short title. This Act may be cited as the State  
5 Vehicle Use Act.

6 Section 5. Definitions. As used in this Act:

7 "Constitutional officers" means the officers created under  
8 Article V of the Illinois Constitution.

9 "Department" means the Department of Central Management  
10 Services.

11 "Division of Vehicles" means the Division of Vehicles  
12 within the Department of Central Management Services.

13 "State agency" means all departments, officers,  
14 commissions, boards, institutions, and bodies politic and  
15 corporate of the State. "State agency" does not include the  
16 judicial branch, including, without limitation, the several  
17 courts of the State, the offices of the clerk of the supreme  
18 court and the clerks of the appellate court, and the  
19 Administrative Office of the Illinois Courts, the legislature  
20 or its committees or commissions, or units of local government.

21 "Vehicle" means any motor vehicle belonging to the State of  
22 Illinois or any agency, board, commission, branch, or  
23 department thereof or controlled thereby, including

1 automobiles, motorcycles, trucks, and other types of  
2 automotive equipment.

3 Section 10. Vehicle use officer; vehicle use policy.

4 (a) Each State agency shall designate a vehicle use officer  
5 to monitor the use of State-owned vehicles by that State  
6 agency.

7 (b) Each State agency, with the assistance of the vehicle  
8 use officer, shall draft a vehicle use policy. All vehicle use  
9 policies, other than those drafted by a constitutional officer,  
10 shall be submitted to the Division of Vehicles within the  
11 Department of Central Management Services and shall be made  
12 publicly available on the Department's official Internet  
13 website. A vehicle use officer or a constitutional officer  
14 shall make the vehicle use policy publicly available on the  
15 constitutional officer's official Internet website. A vehicle  
16 use policy shall include the following:

17 (1) a policy concerning take-home vehicles, including  
18 requirements for emergency use of take-home vehicles and  
19 restrictions on the use of take-home vehicles solely for  
20 commuting; and

21 (2) procedures regarding daily vehicle use logs and  
22 mileage recording.

23 Section 20. Mileage reimbursement. For cases in which a  
24 State employee would otherwise use a State-owned vehicle but

1 uses his or her own vehicle instead, a State agency may  
2 reimburse a State employee for automobile travel expenses in  
3 accordance with the State Travel Regulations and Reimbursement  
4 Rates adopted under Section 12-2 of the State Finance Act.

5 Section 25. The Department of Central Management Services  
6 Law of the Civil Administrative Code of Illinois is amended by  
7 changing Section 405-280 as follows:

8 (20 ILCS 405/405-280) (was 20 ILCS 405/67.15)

9 Sec. 405-280. State garages; passenger cars.

10 (a) To supervise and administer all State garages used for  
11 the repair, maintenance, or servicing of State-owned motor  
12 vehicles except those operated by any State college or  
13 university or by the Illinois Mathematics and Science Academy;  
14 and to acquire, maintain, and administer the operation of the  
15 passenger cars reasonably necessary to the operations of the  
16 executive department of the State government. To this end, the  
17 Department shall adopt regulations setting forth guidelines  
18 for the acquisition, use, maintenance, and replacement of motor  
19 vehicles, including the use of ethanol blended gasoline  
20 whenever feasible, used by the executive department of State  
21 government; shall occupy the space and take possession of the  
22 personnel, facilities, equipment, tools, and vehicles that are  
23 in the possession or under the administration of the former  
24 Department of Administrative Services for these purposes on

1 July 13, 1982 (the effective date of Public Act 82-789); and  
2 shall, from time to time, acquire any further, additional, and  
3 replacement facilities, space, tools, and vehicles that are  
4 reasonably necessary for the purposes described in this  
5 Section.

6 (b) The Department shall evaluate the availability and cost  
7 of GPS systems that State agencies may be able to use to track  
8 State-owned motor vehicles.

9 (c) The Department shall make available to the public on  
10 its Internet website the following information:

11 (1) vehicle cost data, organized by individual vehicle  
12 and by State agency, and including repair, maintenance,  
13 fuel, insurance, and other costs, as well as whether  
14 required vehicle inspections have been performed; and

15 (2) an annual vehicle breakeven analysis, organized by  
16 individual vehicle and by State agency, comparing the  
17 number of miles a vehicle has been driven with the total  
18 cost of maintaining the vehicle.

19 Each State agency shall cooperate with the Department in  
20 furnishing the information necessary for the implementation of  
21 this subsection within a timeframe specified by the Department.

22 (d) Beginning on the effective date of this amendatory Act  
23 of the 97th General Assembly, and notwithstanding any provision  
24 of law to the contrary, the Department may not make any new  
25 motor vehicle purchases until the Department has promulgated  
26 rules, in accordance with the Illinois Administrative

1 Procedure Act, setting forth procedures to condition the  
2 purchase of new motor vehicles on a determination of need based  
3 on a breakeven analysis demonstrating that the purchase of a  
4 new motor vehicle would be cost-effective to the State.

5 (Source: P.A. 91-239, eff. 1-1-00.)

6 Section 99. Effective date. This Act takes effect January  
7 1, 2013.