

TITLE 23: EDUCATION AND CULTURAL RESOURCES
SUBTITLE A: EDUCATION
CHAPTER I: STATE BOARD OF EDUCATION
SUBCHAPTER a: PUBLIC SCHOOL RECOGNITION

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146 AUTHORITY: Implementing Sections 2-3.25, 2-3.25g, 2-3.44, 2-3.96, 2-3.159, 10-17a, 10-
 147 20.14, 10-21.4a, 10-22.43a, 21B-5, 21B-20, 22-30, 22-60, 24-24, 26-13, 27-3.5, 27-6, 27-12.1,
 148 27-13.1, 27-20.3, 27-20.4, 27-20.5, 27-22, 27-23.3 and 27-23.8 and authorized by Section 2-3.6
 149 of the School Code [105 ILCS 5].

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 152 8608, effective May 28, 1985; amended at 9 Ill. Reg. 17766, effective November 5, 1985;
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 157 17, 1992; expedited correction at 17 Ill. Reg. 3553, effective November 17, 1992; amended at 18
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 165 16073, effective November 28, 2001; amended at 26 Ill. Reg. 1157, effective January 16, 2002;
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 168 2004, for a maximum of 150 days; amended at 29 Ill. Reg. 1891, effective January 24, 2005;
 169 amended at 29 Ill. Reg. 11811, effective July 13, 2005; amended at 29 Ill. Reg. 12351, effective
 170 July 28, 2005; amended at 29 Ill. Reg. 15789, effective October 3, 2005; amended at 29 Ill. Reg.
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 172 amended at 30 Ill. Reg. 16338, effective September 26, 2006; amended at 30 Ill. Reg. 17416,

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 174 31 Ill. Reg. 7135, effective April 25, 2007; amended at 31 Ill. Reg. 9897, effective June 26,
 175 2007; amended at 32 Ill. Reg. 10229, effective June 30, 2008; amended at 33 Ill. Reg. 5448,
 176 effective March 24, 2009; amended at 33 Ill. Reg. 15193, effective October 20, 2009; amended
 177 at 34 Ill. Reg. 2959, effective February 18, 2010; emergency amendment at 34 Ill. Reg. 9533,
 178 effective June 24, 2010, for a maximum of 150 days; amended at 34 Ill. Reg. 17411, effective
 179 October 28, 2010; amended at 35 Ill. Reg. 1056, effective January 3, 2011; amended at 35 Ill.
 180 Reg. 2230, effective January 20, 2011; amended at 35 Ill. Reg. 12328, effective July 6, 2011;
 181 amended at 35 Ill. Reg. 16743, effective September 29, 2011; amended at 36 Ill. Reg. 5580,
 182 effective March 20, 2012; amended at 36 Ill. Reg. 8303, effective May 21, 2012; amended at 38
 183 Ill. Reg. 6127, effective February 27, 2014; amended at 38 Ill. Reg. 11203, effective May 6,
 184 2014; amended at 39 Ill. Reg. 2773, effective February 9, 2015; emergency amendment at 39 Ill.
 185 Reg. 12369, effective August 20, 2015, for a maximum of 150 days; amended at 39 Ill. Reg.
 186 13411, effective September 24, 2015; amended at 40 Ill. Reg. 1900, effective January 6, 2016;
 187 amended at 40 Ill. Reg. 2990, effective January 27, 2016; amended at 40 Ill. Reg. 4929, effective
 188 March 2, 2016; amended at 40 Ill. Reg. 12276, effective August 9, 2016; emergency amendment
 189 at 40 Ill. Reg. 15957, effective November 18, 2016, for a maximum of 150 days; amended at 41
 190 Ill. Reg. 126, effective December 27, 2016; amended at 41 Ill. Reg. 4430, effective April 5,
 191 2017; amended at 41 Ill. Reg. 6924, effective June 2, 2017; emergency amendment at 41 Ill. Reg.
 192 8932, effective June 28, 2017, for a maximum of 150 days; amended at 41 Ill. Reg. 14044,
 193 effective November 3, 2017; amended at 42 Ill. Reg. 11512, effective June 8, 2018; amended at
 194 43 Ill. Reg. 3792, effective February 28, 2019; amended at 43 Ill. Reg. 10213, effective August
 195 30, 2019; amended at 43 Ill. Reg. 10718, effective September 11, 2019; amended at 43 Ill. Reg.
 196 13324, effective October 29, 2019; emergency amendment at 43 Ill. Reg. 14305, effective
 197 November 20, 2019, for a maximum of 150 days; emergency amendment to emergency rule at
 198 43 Ill. Reg. 14941, effective December 4, 2019, for the remainder of the 150 days; emergency
 199 amendment to amended emergency rule at 44 Ill. Reg. 4085, effective February 25, 2020, for the
 200 remainder of the 150 days; amended at 44 Ill. Reg. 1929, effective January 13, 2020; amended at
 201 44 Ill. Reg. 6377, effective April 9, 2020; emergency amendment at 44 Ill. Reg. 7971, effective
 202 April 27, 2020, for a maximum of 150 days; emergency expired September 23, 2020; emergency
 203 amendment at 44 Ill. Reg. 8382, effective May 1, 2020, for a maximum of 150 days; emergency
 204 expired September 27, 2020; amended at 44 Ill. Reg. 9961, effective May 21, 2020; emergency
 205 amendment at 44 Ill. Reg. 13498, effective July 31, 2020, for a maximum of 150 days;
 206 emergency expired December 27, 2020; emergency amendment at 44 Ill. Reg. 16860, effective
 207 September 29, 2020, for a maximum of 150 days; emergency amendment to emergency rule at
 208 44 Ill. Reg. 17816, effective October 23, 2020, for the remainder of the 150 days; emergency
 209 rule as amended expired February 25, 2021; amended at 45 Ill. Reg. 867, effective January 4,
 210 2021; amended at 45 Ill. Reg. 1644, effective January 22, 2021; emergency amendment at 45 Ill.
 211 Reg. 4543, effective March 24, 2021, for a maximum of 150 days; emergency expired August
 212 20, 2021; amended at 45 Ill. Reg. 5362, effective April 12, 2021; amended at 45 Ill. Reg. 5744,
 213 effective April 21, 2021; amended at 45 Ill. Reg. 8280, effective June 24, 2021; amended at 45
 214 Ill. Reg. 9446, effective July 7, 2021; amended at 45 Ill. Reg. 9760, effective July 22, 2021;
 215 emergency amendment at 45 Ill. Reg. 11212, effective August 26, 2021, for a maximum of 150

216 days; emergency expired January 22, 2022; amended at 45 Ill. Reg. 13180, effective October 8,
 217 2021; emergency amendment at 45 Ill. Reg. 14211, effective October 28, 2021, for a maximum
 218 of 150 days; emergency amendment to emergency rule at 45 Ill. Reg. 15344, effective November
 219 22, 2021, for the remainder of the 150 days; emergency rule as amended expired March 26,
 220 2022; amended at 45 Ill. Reg. 14769, effective November 10, 2021; amended at 45 Ill. Reg.
 221 15997, effective December 1, 2021; amended at 46 Ill. Reg. 6272, effective April 11, 2022;
 222 amended at 46 Ill. Reg. 12736, effective July 13, 2022; amended at 46 Ill. Reg. 17093, effective
 223 October 3, 2022; amended at 46 Ill. Reg. 18472, effective November 7, 2022; amended at 47 Ill.
 224 Reg. 18457, effective November 28, 2023; amended at 48 Ill. Reg. 2411, effective February 5,
 225 2024; amended at 48 Ill. Reg. _____, effective _____.

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 227 **SUBPART B: SCHOOL GOVERNANCE**

228
 229 **Section 1.285 Requirements for the Use of Isolated Time Out, Time Out, and Physical**
 230 **Restraint**

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 232 Isolated time out, time out, and physical restraint, as defined in this Section, shall be used only
 233 when the student's behavior presents an imminent danger of serious physical harm to the student
 234 or others, other less restrictive and intrusive measures have been tried and proven ineffective in
 235 stopping the imminent danger of serious physical harm, *there is no known medical*
 236 *contraindication to its use on the student, and the school staff members or members applying the*
 237 *intervention have been trained in its safe application under this Section.* (Section 10-20.33(b) or
 238 34-18.20(b) of the School Code). Isolated time out, time out, or physical restraint shall not be
 239 used as discipline or punishment, convenience for staff, retaliation, a substitute for appropriate
 240 educational or behavioral support, a routine safety matter, or to prevent property damage in the
 241 absence of imminent danger of serious physical harm to the student or others. In addition to any
 242 other remedy provided for in State or federal laws, rules, or regulations, a school district or other
 243 entity that violates this Section will be subject to the compliance measures outlined in subsection
 244 (k).

245
 246 a) **Isolated Time Out or Time Out**

- 247
 248 1) "Isolated time out" means the involuntary confinement of a student alone
 249 in a time out room or other enclosure outside the classroom without a
 250 supervising adult in the time out room or enclosure. Isolated time out is
 251 allowed only under limited circumstances. If all other requirements under
 252 this Section are met, isolated time out may be used only when the adult in
 253 the time out room or enclosure is in imminent danger of serious physical
 254 harm because the student is unable to cease actively engaging in extreme
 255 physical aggression.
 256
 257 2) "Time out" means a behavior management technique for the purpose of
 258 calming or de-escalation that involves the involuntary monitored

259 separation of a student from classmates with an adult trained under
260 subsection (i) for part of the school day, only for a brief time, in a non-
261 locked setting.

262
263 3) "Isolated time out" or "time out" does not include a student-initiated or
264 student-requested break, a student-initiated or teacher-initiated sensory
265 break, including a sensory room containing sensory tools to assist a
266 student to calm and de-escalate, an in-school suspension or detention, or
267 any other appropriate disciplinary measure, including a student's brief
268 removal to the hallway or similar environment.

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270 4) Any enclosure used for isolated time out ~~or time out~~ shall:

271
272 A) meet all of the health/life safety requirements of 23 Ill. Adm. Code
273 180;

274
275 B) have the same ceiling height as the surrounding room or rooms and
276 be large enough to accommodate not only the student being placed
277 in isolated time out ~~or time out~~ but also, if applicable, any other
278 individual who is required to accompany that student under this
279 Section;

280
281 C) be constructed of materials that cannot be used by students to harm
282 themselves or others, be free of electrical outlets, exposed wiring,
283 and other objects that could be used by students to harm
284 themselves or others, and be designed so that students cannot
285 climb up the walls;

286
287 D) be designed to permit continuous visual monitoring of and
288 communication with the student; and

289
290 E) if fitted with a door, be fitted with either a steel door or a wooden
291 door of solid-core construction. If the door includes a viewing
292 panel, the panel shall be unbreakable. Except at a correctional or
293 detention facility that operates or licenses a facility in which
294 elementary or secondary educational services are provided, the~~The~~
295 door shall not be fitted with a locking mechanism or be physically
296 blocked by furniture or any other inanimate object at any time
297 during the isolated time out ~~or time out~~.

298
299 5) Any enclosure used for time out shall:

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301 A) meet all the health/life safety requirements of 23 Ill. Adm. Code

- 302 180;
 303
 304 B) have the same ceiling height as the surrounding room or rooms and
 305 be large enough to accommodate not only the student being placed
 306 in time out but also, if applicable, any other individual who is
 307 required to accompany that student under this Section; and
 308
 309 C) if fitted with a door, be fitted with either a steel door or a wooden
 310 door of solid-core construction. If the door includes a viewing
 311 panel, the panel shall be unbreakable. The door shall not be locked
 312 or be physically blocked by furniture or any other inanimate object
 313 at any time during the time out.
 314
 315 65) This subsection (a)(6) does not apply to a correctional or detention facility
 316 that operates or licenses a facility in which elementary or secondary
 317 educational services are provided. For an isolated time out, an adult who is
 318 responsible for supervising the student must remain within two feet of the
 319 enclosure. The supervising staff member must always be able to see, hear,
 320 and communicate with the student. The door shall not be locked or held to
 321 block egress. A student in isolated time out shall not be supervised using
 322 cameras, audio recording, or any other electronic monitoring device.
 323
 324 76) For time out, an adult trained under subsection (~~h~~i) who is responsible for
 325 supervising the student must remain in the same room as the student at all
 326 times during the time out.
 327
 328 87) The deprivation of necessities needed to sustain the health of a person is
 329 prohibited. A student placed in isolated time out or time out must have
 330 reasonable access to food, water, medication, and toileting facilities.
 331 Except in circumstances in which there is a risk of self-injury or injury to
 332 staff or others, a student in isolated time out or time out shall not have
 333 clothing removed, including, but not limited to, shoes, shoelaces, boots, or
 334 belts.
 335
 336 b) "Physical restraint" or "restraint" means holding a student or otherwise restricting
 337 a student's movements. "Physical restraint", as permitted pursuant to this Section,
 338 includes only the use of specific, planned techniques. "Physical restraint" or
 339 "restraint" does not include momentary periods of physical restriction by direct
 340 person to person contact, without the aid of material or mechanical devices, that
 341 are accomplished with limited force and that are designed to prevent a student
 342 from completing an act that would result in potential physical harm to the student
 343 or another or damage to property (see Section 10-20.33 or 34-18.20 of the School
 344 Code).

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~~e) The requirements set forth in subsections (d) through (i) shall not apply to the actions described in this subsection (e) because, pursuant to Section 10-20.33 or 34-18.20 of the School Code [105 ILCS 5], "restraint" does not include momentary periods of physical restriction by direct person-to-person contact, without the aid of material or mechanical devices, accomplished with limited force and designed to:~~

~~prevent a student from completing an act that would result in potential physical harm to the student or another or damage to property.~~

cd) In addition to all other requirements under this Section, the use of physical restraint shall be subject to the following requirements and limitations.

- 1) Physical restraint must end immediately when:
 - A) the threat of imminent danger of serious physical harm ends; or
 - B) the student indicates the inability to breathe or staff supervising the student recognizes that the student may be in respiratory distress.
- 2) The staff involved in physically restraining a student must periodically halt the restraint to evaluate if the imminent danger of serious physical harm continues to exist. If the imminent danger of serious physical harm continues to exist, staff may continue to use the physical restraint and the continued use may not be considered a separate instance of physical restraint.
- 3) A physical restraint shall not impair a student's ability to breathe or communicate normally, obstruct a student's airway, or interfere with a student's ability to speak. If physical restraint is imposed upon a student whose primary mode of communication is sign language or an augmentative mode, the student shall be permitted to have hands free of restraint for brief periods unless the supervising adult determines that this freedom appears likely to result in imminent danger of serious physical harm to the student or others.
- 4) 'Prone physical restraint' means a physical restraint in which a student is held face-down on the floor or other surface and physical pressure is applied to the student's body to keep the student in the prone position. Prone physical restraint is prohibited, ~~except in special education nonpublic facilities under Section 14-7.02 of the School Code when all of the following conditions are met:~~

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- ~~A) the student's Behavior Intervention Plan specifically allows for prone restraint of the student;~~
 - ~~B) the Behavior Intervention Plan was put into place before January 1, 2021;~~
 - ~~C) the student's Behavior Intervention Plan has been approved by the IEP team;~~
 - ~~D) the school staff member or staff members applying the use of prone restraint on a student have been trained in its safe application under this Section;~~
 - ~~E) the special education nonpublic facility must be able to document and demonstrate to the IEP team that the use of other de-escalation techniques provided for in the student's Behavior Intervention Plan were ineffective; and~~
 - ~~F) the use of prone restraint occurs in the 2021-2022 school year.~~
- 5) "Supine physical restraint" means a physical restraint in which a student is held face up on the floor or other surface and physical pressure is applied to the student's body to keep the student in the supine position. Supine physical restraint is prohibited unless all of the following criteria are met:
- A) Before using a supine physical restraint, the school district or other entity serving the student shall review and determine if there are any known medical or psychological limitations that contraindicate the use of a supine physical restraint.
 - B) The school district or other entity serving the student deems the situation an emergency, defined as a situation in which immediate intervention is needed to protect a student or other individual from imminent danger of serious physical harm to the student or others and less restrictive and intrusive interventions have been tried and proven ineffective in stopping the imminent danger.
 - C) Supine physical restraint is used in a manner that does not restrict or impair a student's ability to breathe or communicate normally, apply pressure to a student's neck, or torso obstruct a student's airway, or interfere with a student's primary mode of communication.

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- D) Supine physical restraint is used only by personnel who have completed required training under subsection (h*i*).
 - E) Supine physical restraint is used only if those interventions are the least restrictive and intrusive interventions to address the emergency and stop the imminent danger of serious physical harm to the student or others. During each incident, one school staff person trained in identifying the signs of distress must be assigned to observe and monitor the student during the entire incident. That staff person may not be involved in the physical holding of the student. The number of staff involved in physically restraining the student may not exceed the number necessary to safely hold the student. Staff involved in the restraint must use the least amount of force and the fewest points of contact necessary and must afford the student maximum freedom of movement while maintaining safety.
 - F) The supine physical restraint ends immediately when the threat of imminent danger of serious physical harm ends, but in no event shall supine physical restraint last longer than 30 minutes. If after 30 minutes the emergency has not resolved, or if an additional emergency arises the same school day that meets the standards of this subsection (c*d*), a school administrator, in consultation with a psychologist, social worker, nurse, or behavior specialist, may authorize the continuation of the restraint or an additional supine physical restraint. No restraint may be continued, nor may additional restraints be applied, unless continuation is authorized by a school administrator.
 - G) If the student is restrained in a supine physical restraint in at least 2 separate instances within a 30-school day period, the school personnel who initiated, monitored, and supervised the incidents shall initiate a Restraint Review, which is a review of the effectiveness of the procedures used. If the personnel involved in the restraints do not include a psychologist, social worker, nurse, or behavior specialist, at least one of those staff members shall be included in the Restraint Review. The State Superintendent may request that the school district or entity provide documentation from the Restraint Review. The Restraint Review must include, but is not limited to:

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- i) conducting or reviewing a functional behavioral analysis, reviewing data, considering the development of additional or revised positive behavioral interventions and supports, considering actions to reduce the use of restrictive procedures, or, if applicable, modifying the student's individualized educational program, federal Section 504 plan, behavior intervention plan, or other plan of care, as appropriate; and
 - ii) reviewing any known medical or psychological limitations that contraindicate the use of a restrictive procedure, considering whether to prohibit that restrictive procedure, and, if applicable, documenting any prohibitions in the student's individualized education program, federal Section 504 plan, behavior intervention plan, or other plan of care.
 - 6) Students shall not be subjected to physical restraint for using profanity or other verbal displays of disrespect for themselves or others. A verbal threat shall not be considered as constituting an imminent risk of serious~~a~~ physical ~~harm~~danger unless a student also demonstrates a means of or intent to immediately carry out the threat that would result in the imminent risk of serious physical harm.
 - 7) Except as permitted by the administrative rules of another State agency operating or licensing a facility in which elementary or secondary educational services are provided (e.g., the Illinois Department of Corrections, the Illinois Department of Juvenile Justice, or the Illinois Department of Human Services), mechanical restraint or chemical restraint, as defined in subsection (c~~d~~)(11) or (c~~d~~)(12), shall not be employed.
 - 8) Medically prescribed restraint procedures employed for the treatment of a physical disorder or for the immobilization of a person in connection with a medical or surgical procedure shall not be used as means of physical restraint for purposes of maintaining discipline.
 - 9) Any application of physical restraint shall take into consideration the safety and security of the student. Physical restraint shall not rely upon pain as an intentional method of control.
 - 10) In determining whether a student who is being physically restrained should be removed from the area where the restraint was initiated, the supervising adult shall consider the potential for injury to the student, the

516 student's need for privacy, and the educational and emotional well-being
517 of other students in the vicinity.

518
519 11) "Chemical restraint" means the use of medication to control a student's
520 behavior or restrict a student's freedom of movement. Chemical restraint is
521 prohibited. "Chemical restraint" does not include medication that is legally
522 prescribed and administered as part of a student's regular medical regimen
523 to manage behavioral symptoms and treat medical symptoms.

524
525 12) "Mechanical restraint" means the use of any device or equipment to limit a
526 student's movement or hold a student immobile. Mechanical restraint is
527 prohibited. "Mechanical restraint" does not include any restraint used to:

- 528
529 A) treat a student's medical needs;
- 530
531 B) protect a student known to be at risk of injury resulting from lack
532 of coordination or frequent loss of consciousness;
- 533
534 C) position a student with physical disabilities in a manner specified
535 in the student's individualized education program, federal Section
536 504 plan, or other plan of care, where there is an evidenced
537 medical need for the positioning and the restraint is not used for
538 convenience;
- 539
540 D) provide a supplementary aid or service or an accommodation,
541 including, but not limited to, assistive technology that provides
542 proprioceptive input or aids in self-regulation; or
- 543
544 E) promote student safety in vehicles used to transport students.

545
546 de) Time Limits

547
548 1) A student shall be released from isolated time out or time out immediately
549 upon determination by the staff member that the student no longer poses
550 an imminent danger of causing serious physical harm to the student or
551 others. No less than once every 15 minutes, an adult trained under
552 subsection (h) must assess whether the student has ceased presenting the
553 specific behavior for which the time out was imposed.

554
555 2) A student shall be released from physical restraint immediately upon a
556 determination by the staff member administering the restraint that the
557 student is no longer in imminent danger of causing serious physical harm
558 to the student or others. No less than once every 15 minutes, an adult

trained under subsection (h) must assess whether the student has ceased presenting the specific behavior for which the restraint was imposed

ef) Documentation and Evaluation

1) In a form and manner prescribed by the State Superintendent, a written record of each episode of isolated time out, time out, or physical restraint shall be maintained in the student's temporary record. The official designated under this Section shall also maintain a copy of each of these records. Each record shall include, but is not limited to, all of the following:

- A) the student's name;
- B) the date of the incident;
- C) the beginning and ending times of the incident;
- D) a description of any relevant events leading up to the incident;
- E) a description of any less restrictive or intrusive alternative measures that were used prior to the implementation of isolated time out, time out, or physical restraint and why those measures were ineffective or deemed inappropriate;
- F) a description of the incident or student behavior that resulted in isolated time out, time out, or physical restraint, including the specific imminent danger of serious physical harm to the student or others;
- G) for isolated time out, a description of the rationale of why the needs of the student cannot be met by a lesser restrictive intervention and why an adult could not be present in the time out room;
- H) a log of the student's behavior in isolated time out, time out, or during physical restraint, including a description of the restraint techniques used and any other interaction between the student and staff;
- I) a description of any injuries (whether to students, staff, or others) or property damage;

- 602 J) a description of any planned approach to dealing with the student's
 603 behavior in the future, including any de-escalation methods or
 604 procedures that may be used to avoid the use of isolated time out,
 605 time out, or physical restraint;
 606
- 607 K) a list of the school personnel who participated in the
 608 implementation, monitoring, and supervision of isolated time out,
 609 time out, or physical restraint; and
 610
- 611 L) the date on which parental or guardian notification took place, as
 612 required by subsection (fg).
 613
- 614 2) The school official designated under subsection (ij)(3) shall be notified of
 615 the incident as soon as possible, but no later than the end of the school day
 616 on which it occurred.
 617
- 618 3) The requirements of this subsection (ef)(3) shall apply whenever an
 619 episode of isolated time out or time out exceeds 30 minutes, an episode of
 620 physical restraint exceeds 15 minutes, or repeated episodes have occurred
 621 during any three-hour period.
 622
- 623 A) Except at a correctional or detention facility that operates or
 624 licenses a facility in which elementary or secondary educational
 625 services are provided, a~~A~~ licensed educator or licensed clinical
 626 practitioner who has completed the training requirements under
 627 subsection (h) ~~knowledgeable about the use of isolated time out or~~
 628 ~~time out or trained in the use of physical restraint, as applicable,~~
 629 shall evaluate the situation. A detention or correctional center staff
 630 member who has completed the training requirements under
 631 subsection (h) may conduct an evaluation under this subsection
 632 (e)(3).
 633
- 634 B) The evaluation shall consider the appropriateness of continuing the
 635 procedure in use, including the student's potential need for
 636 medication, nourishment, or use of a restroom, and the need for
 637 alternate strategies (e.g., assessment by a mental health crisis team,
 638 assistance from police, or transportation by ambulance).
 639
- 640 C) The results of the evaluation shall be committed to writing and
 641 copies of this documentation shall be placed into the student's
 642 temporary student record and provided to the official designated
 643 under subsection (ij)(3).
 644

645 4) When a student experiences instances of isolated time out, time out, or
 646 physical restraint on any 3 days within a 30-day period, the school
 647 personnel who initiated, monitored, and supervised the incidents shall
 648 initiate a review meeting of the effectiveness of the procedures used,
 649 review the student's functional behavioral assessment, including a
 650 determination as to whether a new functional behavior assessment is
 651 necessary, and prepare an individual behavior plan for the student that
 652 includes, if applicable, a plan for conducting a new functional behavior
 653 assessment provides either for continued use of these interventions or for
 654 the use of other specified interventions. The plan shall be placed into the
 655 student's temporary student record. The review meeting shall also
 656 consider the student's potential need for an alternative program, for special
 657 education eligibility, or, for a student already eligible for special
 658 education, for a change in program.

659
 660 A) The review meeting must be held no later than 20 days after the
 661 third day the instance of isolated time out, time out, or physical
 662 restraint occurred. The timeline required by this subsection
 663 (e)(4)(A) may be extended if a request for extension is received
 664 from the student's parent or guardian.

665
 666 BA) The district or other entity serving the student shall invite the
 667 student's parents or guardians to participate in this review meeting
 668 and shall provide ten days' notice of its date, time, and location. If
 669 a student has an individualized education program (IEP), an IEP
 670 meeting may satisfy the meeting requirement under this subsection
 671 ~~(e)~~(4) and must comply with 23 Ill. Adm. Code 226 and 34 CFR
 672 Part 300.

673
 674 CB) The notification shall inform the parents or guardians that the
 675 student's potential need for special education, an alternative
 676 program, or, for students already eligible for special education, the
 677 student's potential need for a change in program, will be
 678 considered and that the results of the review meeting will be
 679 entered into the temporary student record.

680 g) Notification to Parents or Guardians

681
 682
 683 1) A district whose policies allow for the use of isolated time out, time out, or
 684 physical restraint shall notify parents or guardians to this effect as part of
 685 the information distributed annually or upon enrollment pursuant to
 686 Sections 10-20.14 and 14-8.05(c) of the School Code.
 687

- 688 2) If a student is subject to isolated time out, time out, or physical restraint,
 689 the school must make a reasonable attempt to notify the student's parent or
 690 guardian on the same day the isolated time out, time out, or physical
 691 restraint is imposed.
 692
- 693 3) Within one business day after any use of isolated time out, time out, or
 694 physical restraint, the school district or other entity serving the student
 695 shall send the form required under subsection (e)(1) to the student's
 696 parents or guardians and the following information:
 697
- 698 A) *a copy of the standards for when isolated time out, time out, and*
 699 *physical restraint can be used;*
 - 700
 - 701 B) *information about the rights of parents, guardians, and students;*
 702
 - 703 C) *information about the parent's or guardian's right to file a*
 704 *complaint with the State Superintendent of Education, the*
 705 *complaint process, and other information to assist the parent or*
 706 *guardian in navigating the complaint process. (Section 10-*
 707 *20.33(h) or 34-18.20(h) of the School Code); ~~and~~*
 708
 - 709 D) a description of the State complaint, mediation, and due process
 710 procedures for students who are eligible to receive special
 711 education services; and:-
 712
 - 713 E) information on the procedures for requesting an evaluation and
 714 pursuing accommodations and modifications under Section 504 of
 715 the Rehabilitation Act of 1973 or special education eligibility and
 716 services for students who are not yet eligible to receive these
 717 accomodations or services.
 718
- 719 4) No later than 2 school days after each incident of isolated time out, time
 720 out, or physical restraint, the principal or another designated administrator
 721 shall notify the student's parent or guardian that he or she may request a
 722 meeting with appropriate school personnel to discuss the incident. *This*
 723 *meeting shall be held separate and apart from meetings held in*
 724 *accordance with the student's individualized education program or from*
 725 *meetings held in accordance with the student's plan for services under*
 726 *Section 504 of the federal Rehabilitation Act of 1973. If a parent or*
 727 *guardian requests a meeting, the meeting must be convened within 2*
 728 *school days after the request, provided that the 2-school day limitation*
 729 *shall be extended if requested by the parent or guardian. The parent or*
 730 *guardian may also request that the meeting be convened via telephone or*

731 *video conference. A meeting conducted under this subsection (fg)(4) must*
 732 *comply with all of the requirements under Section 10-20.33(g) or 34-*
 733 *18.20(g) of the School Code. A summary of the meeting and any*
 734 *agreements or conclusions reached during the meeting shall be*
 735 *documented in writing and shall become part of the student's school*
 736 *record. A copy of the documents shall be provided to the student's parent*
 737 *or guardian. If a parent or guardian does not request a meeting within 10*
 738 *school days after the school has provided the documents to the parent or*
 739 *guardian or if a parent or guardian fails to attend a requested meeting,*
 740 *that fact shall be documented as part of the student's school record.*
 741 *(Section 10-20.33(g) or 34-18.20(g) of the School Code)*

742
 743 **gh)** Report to the State Superintendent

- 744
 745 1) No later than 2 school days after any use of isolated time out, time out, or
 746 physical restraint, the school district or other entity serving the student
 747 shall, in a form and manner prescribed by the State Superintendent, submit
 748 the information required under subsection (ef)(1) to the State
 749 Superintendent.
 750
 751 2) The State Superintendent reserves the authority to require districts to
 752 submit the information required under subsection (ef)(1) for previous
 753 school years.
 754

755 **hi)** Requirements for Training

- 756
 757 1) Any adult who is supervising a student in isolated time out or time out, or
 758 who is involved in a physical restraint, shall receive at least 8 hours of
 759 developmentally appropriate training annually. Except for training on
 760 physical restraint, online training may be utilized for all training areas
 761 under this subsection (hi)(1). Training is required in the following areas:
 762
 763 A) crisis de-escalation;
 764
 765 B) restorative practices;
 766
 767 C) identifying signs of distress during physical restraint and time out;
 768
 769 D) trauma-informed practices; and
 770
 771 E) behavior management practices.
 772
 773 2) All adults trained under this subsection (hi) must be provided a copy of the

774 district's policies on isolated time out, time out, and physical restraint.
775

776 3) Isolated time out, time out, or physical restraint, as defined in this Section,
777 shall be applied only by individuals who have received annual systematic
778 training on less restrictive and intrusive strategies and techniques to reduce
779 the use of isolated time out, time out, and physical restraint based on best
780 practices and how to safely use time out and physical restraint when those
781 alternative strategies and techniques have been tried and proven
782 ineffective. This training must include all the elements described in this
783 subsection (h†) and must result in the receipt of a certificate of completion
784 or other written evidence of participation. No individual may use isolated
785 time out, time out, or physical restraint before receiving the required
786 training and certificate. An individual who applies isolated time out, time
787 out, or physical restraint shall use only techniques in which that individual
788 has received prior annual training, as indicated by written evidence of
789 participation.
790

791 4) The training required under this subsection (h†) with respect to isolated
792 time out, time out, or physical restraint may be provided either by the
793 employer or by an external entity.
794

795 A) All persons or entities who provide training must be trained and
796 certified in:
797

798 i) the effective use of less restrictive and intrusive alternatives
799 to prevent imminent danger of serious physical harm to the
800 student or others; and
801

802 ii) the safe application of isolated time out, time out, and
803 physical restraint when less restrictive and intrusive
804 alternatives have been tried and proven ineffective.
805

806 B) The training shall include, but need not be limited to:
807

808 i) the dangers associated with the use of isolated time out,
809 time out, and physical restraint and the need to use
810 interventions that are less restrictive and intrusive to reduce
811 the risk of harm to students;
812

813 ii) appropriate procedures for preventing the need for isolated
814 time out, time out, or physical restraint, including the de-
815 escalation of problematic behavior, relationship-building,
816 and the use of alternatives to restraint;

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- iii) recognizing and responding appropriately to the antecedent of a student's behavior;
 - iv) recognizing contraindications and other conditions and events that increase risk of death;
 - v) a description and identification of dangerous behaviors on the part of students that may indicate the need for isolated time out, time out, or physical restraint and methods for evaluating the risk of harm in individual situations in order to determine whether the use of restraint is warranted;
 - vi) the simulated experience of administering and receiving a variety of isolated time out, time out, and physical restraint techniques, ranging from minimal physical involvement to very controlling interventions;
 - vii) instruction regarding the effects of isolated time out, time out, and physical restraint on the person in restraint, isolated time out, or time out, including instruction on monitoring physical signs of distress and obtaining medical assistance;
 - viii) instruction regarding documentation and reporting requirements and investigation of injuries and complaints; and
 - ix) demonstration by participants of proficiency in administering isolated time out, time out, and physical restraint.
- 5) An individual may provide training to others in a particular method of time out and physical restraint only if the individual has received written evidence of completing training in those techniques that meet the requirements of this subsection ([h†](#)) within the preceding one-year period.
- ij)** Any use of isolated time out, time out, or physical restraint permitted by a board's policy shall be implemented in accordance with written procedures that include:
- 1) the circumstances under which isolated time out, time out, or physical restraint will be applied;

- 860 2) a written procedure to be followed by staff in cases of isolated time out,
861 time out, or physical restraint;
862
863 3) designation of a school official who will be informed of incidents and
864 maintain the documentation required under this Section when isolated
865 time out, time out, or physical restraint is used;
866
867 4) the process the district or other entity serving public school students will
868 use to evaluate any incident that results in an injury to the affected student;
869 and
870
871 5) a description of the district's or other entity's annual review of the use of
872 isolated time out, time out, or physical restraint, which, at a minimum,
873 shall include:
874
875 A) the number of incidents involving the use of these interventions;
876
877 B) the location and duration of each incident;
878
879 C) identification of the staff members who were involved;
880
881 D) any injuries or property damage that occurred; and
882
883 E) the timeliness of parental or guardian notification and timelines for
884 agency notification and administrative review.
885

886 **j**) Complaint Procedures
887

- 888 1) Any parent or guardian, individual, organization, or advocate may file a
889 signed, written complaint with the State Superintendent alleging that a
890 local school district or other entity serving the student has violated this
891 Section. The complaint shall include all of the following:
892
893 A) the facts on which the complaint is based;
894
895 B) the signature and contact information for the complainant;
896
897 C) if known, the names and addresses of the students involved and the
898 name of the school of attendance;
899
900 D) a description of the nature of the problem, including any facts
901 relating to the problem; and
902

- 903 E) a proposed resolution of the problem to the extent known.
904
905 2) The State Superintendent shall only consider a complaint if it alleges a
906 violation occurring not more than one year prior to the date in which the
907 parent, guardian, individual, organization, or advocate received
908 notification of the violation, if the notification contained all of the
909 requirements in subsection (f)~~complaint is received~~.
910
911 3) If mutually agreed upon in writing, the parties to the complaint may
912 request State-sponsored mediation. If one of the parties in the complaint
913 is a nonpublic special education facility, the student's home district must
914 also agree to participate in the mediation. If the parties agree to a
915 resolution in mediation, the parent, guardian, individual, organization, or
916 advocate that filed the complaint must formally withdraw the complaint.
917
918 ~~4~~3) After receiving a complaint that meets the requirements of this subsection
919 (~~j~~k), the State Superintendent shall:
920
921 A) carry out an independent investigation, including, but not limited
922 to, an on-site investigation, if deemed necessary by the State
923 Superintendent;
924
925 B) give the complainant the opportunity to submit additional
926 information, either orally or in writing, about the allegations in the
927 complaint; and
928
929 C) require that the public entity that is the subject of the complaint
930 submit a written response to the complaint. The public entity shall
931 submit its response and all other documentation to the State
932 Superintendent and the parent, guardian, individual,~~or~~
933 organization, or advocate filing the complaint no later than the date
934 indicated in the written correspondence received under this
935 subsection (~~j~~k), except as prohibited under the Freedom of
936 Information Act [5 ILCS 140].
937
938 ~~5~~4) The State Superintendent must issue a written decision to the complainant
939 that addresses each allegation in the complaint and that contains all of the
940 following:
941
942 A) findings of fact and conclusion;
943
944 B) the reasons for the State Board of Education's final decision; and
945

- 946 C) orders for any action, including technical assistance.
- 947
- 948 65) If the State Board receives information, from school data reporting or any
- 949 other source, alleging or indicating that a school district or other entity
- 950 serving a student has violated this Section, the State Board shall have the
- 951 authority to commence an investigation under subsection (~~jk~~)(~~43~~) and
- 952 issue a written decision as to the allegations or indications under
- 953 subsection (~~jk~~)(~~54~~). An individual, organization, or other entity providing
- 954 such information to the State Board shall be able to do so confidentially.
- 955
- 956 76) The complaint procedure under this subsection (~~jk~~) does not limit,
- 957 diminish, or otherwise deny the federal and State rights and procedural
- 958 safeguards afforded to students.
- 959

960 k4) Compliance Measures

- 961
- 962 1) The State Board shall continuously audit or monitor school districts or
- 963 entities that have utilized isolated time out, time out, or physical restraint
- 964 to ensure that the school district or entity is meeting the State Board's
- 965 established goals and benchmarks for reducing and eventually eliminating
- 966 the use of isolated time out, time out, or physical restraint. These goals
- 967 and benchmarks will be established in accordance with the requirements
- 968 of Section 2-3.130(e) of the School Code and will be available on the State
- 969 Board's website. Each school district or entity that utilizes isolated time
- 970 out, time out, or physical restraint must:
- 971
- 972 A) Demonstrate progress toward the statewide goal of achieving a
- 973 reduction in the use of physical restraint, time out, and isolated
- 974 time out for students. *The progress toward the reduction and*
- 975 *eventual elimination of the use of isolated time out and physical*
- 976 *restraint shall be measured by the reduction in the overall number*
- 977 *of incidents of those interventions and the total number of students*
- 978 *subjected to those interventions.* (Section 2-3.130(e) of the School
- 979 Code)
- 980
- 981 B) Create an oversight team to develop a school district plan,
- 982 including school-specific considerations, for reducing and
- 983 eventually eliminating the use of time out and physical restraint.
- 984 The plan must include specific actions set forth in Public Act 102-
- 985 339. This school district plan is required unless a school district
- 986 can show that it has not used isolated time out, time out, or
- 987 physical restraint within the previous three years and the school

988 district has adopted a policy prohibiting these interventions and
989 can demonstrate enforcement of that policy;

990
991 C) Make the school district plan available for review by parents or
992 guardians;

993
994 D) Modify the school district plan as necessary to meet the goal in
995 subsection ~~(k)~~(1)(A); and

996
997 E) Submit a report to ISBE once per year for three years detailing
998 progress made toward achieving the goal in subsection ~~(k)~~(1)(A).
999

1000 2) The State Board will review each school district's or other entity's plan to
1001 reduce and eventually eliminate the use of isolated time out, time out, or
1002 physical restraint and will periodically follow-up with the school district
1003 or other entity to ensure compliance with the plan.
1004

1005 3) In addition to the authority granted to the State Board under subsection
1006 ~~(j)~~, the State Board shall have authority to initiate any of the following
1007 compliance measures if a school district or other entity violates this
1008 Section:
1009

1010 A) publishing a public notice on the State Board's website that
1011 includes a description of the school's or entity's violation;
1012

1013 B) requiring the school or entity to provide notice of the violation to
1014 the parent or guardian of the student and the school official
1015 designated under subsection ~~(i)~~(3) and shall require the release of
1016 any school improvement plan if required to be drafted under
1017 subsection ~~(k)~~(1)(C);
1018

1019 C) requiring the school or entity to draft a school improvement plan
1020 that directly addresses, but is not limited to, the following:
1021

1022 i) a description of the violation;

1023
1024 ii) the reasons proven or believed to be the cause of the
1025 violation;

1026
1027 iii) the school's or entity's plan to ensure the violation does not
1028 reoccur; and
1029

- 1030 iv) alignment of the plan to the State Board's established
1031 benchmarks and goals in subsection (k)(1).
1032
1033 D) requiring the school or entity to conduct a functional behavioral
1034 assessment, with written parental or guardian consent, if
1035 applicable, or to create or revise a student's behavior intervention
1036 plan, with input from the student's parent or guardian, and to
1037 provide a copy of those documents to the State Board;
1038
1039 E) monthly oversight meetings with State Board staff to review the
1040 school's or entity's progress toward correcting the violation;
1041
1042 F) announced or unannounced on-site visitation and monitoring of the
1043 school or entity;
1044
1045 G) interviews with school personnel or other staff members, parents or
1046 guardians, or students, as appropriate;
1047
1048 H) requiring specified school personnel or other staff members to
1049 complete further training or professional development; ~~and~~
1050
1051 I) implementing any student-specific remedial intervention that may
1052 be appropriate; and
1053
1054 ~~I)~~ referral to other State agencies or law enforcement, as necessary.
1055
1056 4) A school district or other entity that does not comply with the compliance
1057 measures under this subsection or that has multiple findings of
1058 noncompliance will be subject to the progressive enforcement actions
1059 outlined in Section 1.20.
1060

1061 (Source: Amended at 48 Ill. Reg. _____, effective _____)
1062

1063 SUBPART G: STAFF QUALIFICATIONS

1064 **Section 1.720 Requirements for Teachers of Middle Grades**

- 1065 a) The requirements of this Section apply to teachers employed in departmentalized
1066 grades 6-8 ("middle-grade teachers"). Teachers employed in non-
1067 departmentalized grades 6-8 and who hold a K-9 elementary education
1068 endorsement issued by September 1, 2019, are subject to the requirements of
1069 Section 1.710.
1070
1071
1072

- 1073 b) Requirements for Assignability
 1074
 1075 1) The requirements of this subsection (b)(1) apply to teachers licensed prior
 1076 to July 1, 1997.
 1077
 1078 A) Teachers must hold a junior high endorsement in the content area
 1079 of major teaching assignment (e.g., language arts, mathematics,
 1080 general science, social science, or music);
 1081
 1082 B) Teachers must have completed 16 semester hours of coursework in
 1083 the content area taught; or
 1084
 1085 C) Career and Technical Education educators~~Educators~~ must have
 1086 met the requirements of Section 1.730(b).
 1087
 1088 2) The requirements of this subsection (b)(2) apply to teachers licensed
 1089 between July 1, 1997 and January 31, 2018.
 1090
 1091 A) Teachers must hold a content-specific junior high endorsement
 1092 issued pursuant to subsection (b)(1)(A);
 1093
 1094 B) Teachers must hold a content-specific middle school endorsement
 1095 in the content area of major teaching assignment (e.g., language
 1096 arts, mathematics, general science, social science, or music) and
 1097 the following coursework:
 1098
 1099 i) 3 semester hours of coursework, approved by the college of
 1100 education or other institutional unit governing teacher
 1101 education, that includes middle-grade philosophy, middle-
 1102 grade curriculum and instruction, and instructional methods
 1103 for designing and teaching developmentally appropriate
 1104 programs (i.e., addressing the cognitive, emotional, and
 1105 physical development of each child) in the middle grades,
 1106 including content area (e.g., science or; social sciences)
 1107 reading instruction; and
 1108
 1109 ii) 3 semester hours of coursework, approved by the college of
 1110 education or other institutional unit governing teacher
 1111 education, that includes educational psychology focusing
 1112 on the developmental characteristics of early adolescents,
 1113 the nature and needs of early adolescents, and the role of
 1114 the middle-grade teacher in assessment, coordination, and
 1115 referral of students to health and social services; or

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C) Career and Technical ~~Education educators~~ ~~Educators~~ must have met the requirements of Section 1.730(b).

3) When a middle-grade teacher is assigned to deliver instruction in two or more areas (e.g., language arts and social science or mathematics and science), the teacher shall meet the requirements of subsection (b)(1) or (b)(2) for the major teaching assignment and shall have no fewer than 5 semester hours in each other subject taught. The "major teaching assignment" is the subject taught for more time than any other subject. When two subjects are taught for an equal amount of time, the district shall determine which assignment is considered the "major teaching assignment".

c) The requirements of this subsection (c) apply to individuals licensed on or after February 1, 2018. On or after February 1, 2018, any individual first assigned to teach in grade 7 or 8, whether departmentalized or self-contained, or in departmentalized grade 6 shall meet the requirements of 23 Ill. Adm. Code 25.99 ~~(Endorsement for the Middle Grades (Grades 5 through 8))~~ for the major teaching assignment and have no fewer than 5 semester hours in each other subject taught, subject to the exception stated in subsection (a) for assignment in self-contained grades 6 through 8. The requirements of this subsection (c) do not apply to individuals who are first endorsed in agricultural education; business, marketing, and computer education; business, marketing, and computer education (computer programming); computer applications; computer science; family and consumer sciences; health science technology; and technology education on or after February 1, 2018.

1) On or after February 1, 2018, no individual may be assigned to teach in departmentalized grades 6-8 unless that individual holds a professional educator license and:

A) holds a middle-grades endorsement applicable to the content area;

B) meets the relevant requirements of subsection (a), (b)₂ or (c);

C) has received an elementary endorsement issued pursuant to 23 Ill. Adm. Code 25.97 ~~(Endorsement for Elementary Education (Grades 1 through 6))~~ and has met the relevant requirements of this subsection (c) on or before January 31, 2018;

D) is assigned pursuant to 23 Ill. Adm. Code 25.430 ~~(Short Term Approval for Teachers at All Grade Levels)~~; or

- 1159
1160 E) meets the requirements of Section 1.737(a)(1) and (c).
1161
1162 2) Beginning July 1, 2025, any teacher who is teaching by virtue of meeting
1163 the qualifications set forth in subsection (b)(1)(B) or (C) shall have a
1164 designation for the specific content area and grade range added to the
1165 teacher's ELIS account, prior to being assigned to the position, by the
1166 regional office of education.
1167
1168 3) Previous qualifications can continue to be added after July 1, 2025 if
1169 educators are assigned to new positions by virtue of being previously
1170 qualified.
1171

1172 (Source: Amended at 48 Ill. Reg. _____, effective _____)
1173

1174 **Section 1.730 Minimum Requirements for Secondary Teachers and Specified Subject Area**
1175 **Teachers in Grades 9-12 through June 30, 2004**
1176

1177 This Section is applicable to educators licensed to teach in any of grades 9-12 prior to July 1,
1178 2004. All coursework requirements must be completed through a regionally accredited
1179 institution. Each subsection of this Section applies only to secondary teachers in the respective
1180 content area.
1181

- 1182 a) 16 semester hours of coursework in the applicable of the following content areas
1183 is required:
1184
1185 1) Agriculture, Food, and Natural Resources;
1186
1187 2) Art;
1188
1189 3) Business, Marketing, and Computer Education;
1190
1191 4) Business, Marketing, and Computer Education – Business Computer
1192 Programming;
1193
1194 5) Computer Applications;
1195
1196 6) Computer Science;
1197
1198 7) Dance;
1199
1200 8) Drama/Theatre Arts;
1201

- 1202 9) English Language Arts;
- 1203
- 1204 10) Family and Consumer Science;
- 1205
- 1206 11) Health Education;
- 1207
- 1208 12) Health Science;
- 1209
- 1210 13) Library Information Specialist;
- 1211
- 1212 14) Mathematics;
- 1213
- 1214 15) Music;
- 1215
- 1216 16) Physical Education;
- 1217
- 1218 17) Reading Teacher (also see Section 1.745);
- 1219
- 1220 18) Safety and Driver's Education;
- 1221
- 1222 19) Science
- 1223
 - 1224 A) Biology;
 - 1225
 - 1226 B) Chemistry;
 - 1227
 - 1228 C) Earth and Space;
 - 1229
 - 1230 D) Environmental;
 - 1231
 - 1232 E) Physics;
 - 1233
- 1234 20) Social Science
- 1235
 - 1236 A) Economics;
 - 1237
 - 1238 B) Geography;
 - 1239
 - 1240 C) History;
 - 1241
 - 1242 D) Political Science;
 - 1243
 - 1244 E) Psychology;

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- F) Sociology and Anthropology;
 - 21) Technology Education;
 - 22) Technology Specialist; or
 - 23) World Language (language specific)
- b) Career and Technical Education
All instructional personnel and coordinators shall hold a valid professional educator license endorsed in a teaching field or an educator license with stipulations endorsed for career and technical education.
- 1) Instructional Personnel – The requirements for instructional personnel in the following areas is a minimum of 2,000 hours of employment experiences in the content area to be taught:
 - A) Arts and Communication; Finance and Business Services;
 - B) Health Sciences and Technology; Human and Public Services; Information Technology;
 - C) Manufacturing, Engineering Technology, and Trades;
 - D) Hospitality and Tourism;
 - E) Personal Care Services;
 - F) Early Childhood Education;
 - G) Family and Consumer Sciences Occupational;
 - H) Law Enforcement;
 - I) Fire Science;
 - J) Legal Studies/Pre-Law;
 - K) Architecture and Construction;
 - L) Manufacturing;

- 1288 M) Transportation, Distribution, and Technology;
1289
1290 N) Science, Technology, Engineering, and Mathematics (STEM);
1291
1292 O) Audio/Video/Film Technology;
1293
1294 P) Visual and Design Arts;
1295
1296 Q) Journalism and Broadcasting.
1297
- 1298 2) Instructional ~~Personnel~~ ~~personnel~~ – The requirements for instructional
1299 personnel in the areas of Agriculture, Food, and Natural Resources;
1300 Information Technology; Finance and Business Services; and Family and
1301 Consumer Sciences are:
1302
- 1303 A) A minimum of 60 semester hours of postsecondary coursework;
1304 and
1305
- 1306 B) Content knowledge/occupational proficiency demonstrated by
1307 meeting one of the following criteria:
1308
- 1309 i) 16 semester hours of related postsecondary coursework;
1310
1311 ii) A passing score on the ILTS or PRAXIS corresponding
1312 content exam;
1313
1314 iii) 2,000 hours of verified experience in the content area
1315 within the last 10 years; or
1316
1317 iv) A minimum of three years full-time (51% or more of duties
1318 dedicated to teaching in the content area) postsecondary
1319 teaching experience in the corresponding content areas
1320 within the last 10 years.
1321
- 1322 3) Instructional Personnel
1323
- 1324 A) The additional requirements for instructional personnel, beyond
1325 those listed for occupational experience listed in this Part, include,
1326 in the area of Legal Studies/Pre-Law:
1327
- 1328 i) A minimum of 60 semester hours of postsecondary
1329 coursework; and
1330

- 1331 ii) Content knowledge proficiency demonstrated by
1332 completing 16 semester hours of related postsecondary
1333 coursework.
1334
- 1335 B) Coursework requirements can be waived by the State Board if the
1336 individual holds the appropriate State or national industry licenses
1337 or certifications and those documents are valid and current.
1338
- 1339 C) For those occupations in which employment or preparation is
1340 regulated by law or licensure, compliance with those laws is
1341 mandated.
1342
- 1343 4) Special Vocational Teacher Coordinator
1344 In schools with cooperative courses to serve students with special needs,
1345 such as a Work Experience and Career Exploration Program, vocationally
1346 reimbursed Special Education Cooperative Education, and STEP
1347 programs, the coordinator shall meet the requirements for specialized
1348 cooperative occupational education coordinators ~~as shown in subsection~~
1349 ~~(v)(2)~~ (except that the 16 semester hours in occupational education shall
1350 be waived).
1351
- 1352 5) Compliance with Legal, Governmental, and Professional Requirements
1353 For those occupations in which employment or preparation is regulated by
1354 law or licensure, compliance with those laws is required.
1355
- 1356 6) The requirements of this subsection (b) are not applicable to personnel
1357 employed prior to September 1, 1978.
1358

1359 (Source: Amended at 48 Ill. Reg. _____, effective _____)
1360

1361 **Section 1.737 Minimum Requirements for the Assignment of Teachers in Grades 9**
1362 **through 12 Beginning July 1, 2004**
1363

- 1364 a) No teacher may be assigned to teach a particular content area in any of grades 9-
1365 12 unless that teacher holds a professional educator license in a teaching field
1366 and:
1367
- 1368 1) holds the applicable endorsement for the assignment (and, in the case of
1369 the educator license with stipulations endorsed for career and technical
1370 educator, an endorsement specific ~~to the program area~~ ~~field~~ to be taught);
1371 ~~by completing the work experience required pursuant to subsection (c));~~
1372

- 1373 2) met the requirements of Section 1.730 at a time when that Section was
1374 applicable to that assignment, as confirmed by the employing district's
1375 verification of the individual's qualifications in ELIS; ~~or~~
1376
- 1377 3) meets the requirements of Section 1.745 or 1.755, if applicable; or
1378
- 1379 4) is assigned pursuant to 23 Ill. Adm. Code 25.430 ~~(Short Term Approval~~
1380 ~~for Teachers at All Grade Levels)~~.
1381
- 1382 b) Beginning July 1, 2025, any teacher who is teaching by virtue of meeting the
1383 qualifications set forth in subsection (a)(2) shall have a designation for the
1384 specific content area and grade range added to their ELIS accounts, prior to being
1385 assigned to the position, by their regional office of education.
1386
- 1387 c) Previous qualifications can continue to be added after July 1, 2025 if educators
1388 are assigned to new positions by virtue of being previously qualified.
1389
- 1390 d) Additional Requirements for Career and Technical Education
1391
- 1392 1) Endorsements and assignments~~Assignments~~ to courses in career and
1393 technical education vary ~~by at the~~ program ~~area~~level and ~~are located at~~
1394 <https://www.isbe.net/Documents/CTE-Lic-Endorsements-Guidance.pdf>.
1395 ~~are detailed in Appendix I. A district may, however, employ an individual~~
1396 ~~who holds a professional educator license endorsed for the secondary~~
1397 ~~grades with the appropriate career and technical education endorsement~~
1398 ~~but who has not completed requirements to demonstrate~~
1399 ~~occupational/work experience in the occupational area to be taught. The~~
1400 ~~employing entity shall maintain records to substantiate this experience,~~
1401 ~~which may include written statements from former supervisors who can be~~
1402 ~~reached for verification or, in cases in which supervisors are no longer~~
1403 ~~available to verify the individual's employment, affidavits by the~~
1404 ~~applicant's instructors describing the work experience.~~
1405
- 1406 2) A teacher who is eligible under this Section to provide career and
1407 technical education~~skill level~~ instruction in a program~~particular~~ area shall
1408 also be eligible to serve as a coordinator or instructor of a work-based
1409 experience, as defined in 23 Ill. Adm. Code 256.111, within that specific
1410 program area~~specific workplace education program, provided that the~~
1411 ~~teacher has also met professional learning requirements set forth by the~~
1412 ~~State Board applicable to workplace learning.~~
1413
- 1414 3) A teacher who is eligible under this Section to provide career and
1415 technical education instruction will be eligible to coordinate or provide

1416 instruction in work-based learning experiences in program areas outside of
1417 the teacher's program area if that the teacher holds the work-based
1418 learning designation in ELIS (see Section 1.738).
1419

- 1420 43) A teacher serving as a coordinator or instructor of work-based~~workplace~~
1421 education for special education students shall be required to meet the
1422 requirements for assignment as a special education teacher rather than
1423 those for assignment as a teacher of career and technical education,
1424 provided that the teacher holds the work-based learning designation in
1425 ELIS (see Section 1.738).~~and shall have met professional learning~~
1426 ~~requirements set forth by the State Board of Education applicable to~~
1427 ~~workplace learning.~~
1428

1429 (Source: Amended at 48 Ill. Reg. _____, effective _____)
1430

1431 **Section 1.738 Requirements for Work-Based Learning Beginning July 1, 2024**
1432

1433 No individual shall coordinate or provide instruction work-based learning experiences in career
1434 and technical education programs outside of the program area for which the individual is
1435 qualified unless that individual holds the work-based learning designation in ELIS. The
1436 requirements for the designation are as follows:
1437

- 1438 a) the individual completes two courses from a regionally-accredited institution of
1439 higher education, as approved by the State Board, in work-based learning; or
1440
1441 b) the individual completes a sequence of work-based learning modules approved
1442 and offered by the State Board or a designee.
1443

1444 (Source: Added at 48 Ill. Reg. _____, effective _____)
1445

1446 **Section 1.745 Assignment of Reading Teachers and Reading Specialists**
1447

1448 The "reading teacher" endorsement is valid only for teaching reading to students, while the
1449 "reading specialist" endorsement is valid not only for teaching reading to students but also for
1450 providing technical assistance ~~and/or~~ professional development to other teachers. Separate sets
1451 of standards and requirements govern the issuance of these two endorsements (see 23 Ill. Adm.
1452 Code 27.110 ~~(Reading)~~ and 27.120 ~~(Reading Specialist)~~, as well as 23 Ill. Adm. Code 25.100 ~~(fg)~~
1453 ~~(Teaching Endorsements on the Professional Educator License)~~). No individual may be assigned
1454 to teach reading, other than reading as part of general classroom instruction provided by that
1455 individual, or to serve as a reading specialist unless the individual holds a professional educator
1456 license valid for the grade level or levels of the assignment and:
1457

- 1458 a) holds the endorsement appropriate to the assignment;

- 1459
1460 b) is assigned pursuant to 23 Ill. Adm. Code 25.430 ~~(Short Term Approval for~~
1461 ~~Teachers at All Grade Levels)~~; or
1462
1463 c) has completed 16 semester hours of ~~reading~~library science coursework if licensed
1464 prior to July 1, 2004.
1465

1466 (Source: Amended at 48 Ill. Reg. _____, effective _____)
1467

1468 **Section 1.790 Substitute Teacher**
1469

- 1470 a) To serve as a substitute teacher, a person shall hold a valid substitute teaching
1471 license issued pursuant to Section 21B-20(3) of the School Code [\[105 ILCS 5\]](#).
1472
1473 1) Any individual who holds a valid and active Illinois educator license and
1474 at least a bachelor's degree may serve as a substitute teacher without
1475 having to also hold the substitute teaching license.
1476
1477 2) Any individual who may serve as a substitute teacher for driver's
1478 education must be endorsed for driver's education pursuant to 23 Ill. Adm.
1479 Code 25.100(h)(k) ~~(Teaching Endorsements on the Professional Educator~~
1480 ~~License)~~.
1481
1482 3) Any individual who holds a valid career and technical educator or
1483 provisional career and technical educator endorsement on an educator
1484 license with stipulations but does not have a bachelor's degree may
1485 substitute teach in any career and technical education classroom. (See
1486 Section 21B-20(2)(E) and (F)) of the [School](#) Code.)
1487
1488 b) A teacher holding a substitute teaching license may teach only in the place of a
1489 licensed teacher who is under contract with the employing board. (See Section
1490 21B-20(3) of the [School](#) Code.)
1491
1492 c) In accordance with Section 21B-20(3) of the [School](#) Code, there is no limit on the
1493 number of days that a substitute teacher may teach except that:
1494
1495 1) A person who holds only a substitute teaching license may teach for no
1496 longer than 90 paid school days for any one licensed teacher who is under
1497 contract with the school district in any one school term.
1498
1499 2) A person who holds a professional educator license or an educator license
1500 with stipulations endorsed for a teaching field may teach for no longer

1501 than 120 paid school days for any one licensed teacher who is under
1502 contract with the school district.

1503
1504 d) A school district may employ a substitute teacher to fill a position when there is
1505 no licensed teacher under contract with the school district only in an emergency
1506 situation, as defined in Section 21B-20(3) of the School Code. Any substitute
1507 teacher hired under this subsection (d) shall work no more than 30 calendar days
1508 per each vacant position; however, a district may continue to employ that same
1509 substitute teacher in that same vacant position for 90 calendar days or until the
1510 end of the semester, whichever is greater, if the district complies with the
1511 requirements in Section 21B-20(3) of the School Code.

1512
1513 (Source: Amended at 48 Ill. Reg. _____, effective _____)

1514
1515 **Section 1.792 Short-Term Substitute Teacher**

1516
1517 a) To serve as a short-term substitute teacher, an individual shall hold a valid short-
1518 term substitute teaching license issued pursuant to Section 21B-20(4) of the
1519 School Code [105 ILCS 5].

1520
1521 b) Any individual who holds a valid and active educator license and at least an
1522 associate degree may serve as a short-term substitute teacher without having to
1523 also hold the short-term substitute teaching license.

1524
1525 c) ~~A~~In accordance with Section 21B-20(4) of the School Code, a short-term
1526 substitute teacher shall be employed no more than 15 consecutive days per
1527 licensed teacher under contract, except as provided under Section 21B-20(4) of
1528 the School Code.

1529
1530 d) All individuals must complete the training required pursuant to Section 10-20.67
1531 of the School Code prior to serving as a short-term substitute teacher.

1532
1533 e) ~~All short-term substitute teaching licenses shall expire June 30, 2023.~~

1534
1535 (Source: Amended at 48 Ill. Reg. _____, effective _____)