

1 TITLE 44: GOVERNMENT CONTRACTS, GRANTMAKING,
2 PROCUREMENT AND PROPERTY MANAGEMENT
3 SUBTITLE D: PROPERTY MANAGEMENT
4 CHAPTER I: DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
5

6 PART 5020
7 FEDERAL SURPLUS PROPERTY: ILLINOIS STATE PLAN,
8 STATE AGENCY FOR FEDERAL SURPLUS PROPERTY
9

10 SUBPART A: GENERAL
11

- 12 Section
- 13 5020.100 Authority
- 14 5020.110 Policy
- 15 5020.120 Applicability

16
17 SUBPART B: ELIGIBILITY AND RESPONSIBILITY
18

- 19 Section
- 20 5020.200 Determination of Eligible Recipients
- 21 5020.210 Authorized Representative File
- 22 5020.220 Notice to the Public of SASP Activities
- 23 5020.230 Cooperative Agreements

24
25 SUBPART C: DISTRIBUTION OF FEDERAL SURPLUS PROPERTY
26

- 27 Section
- 28 5020.300 Distribution of Surplus Property
- 29 5020.310 Distribution of Major Items
- 30 5020.320 Distribution of Small Items
- 31 5020.330 Preference Given to Disaster Victims
- 32 5020.340 Competing Requests for Surplus Property

33
34 SUBPART D: TRANSFERABLE PROPERTY
35

- 36 Section
- 37 5020.400 Conditions Placed on the Transfer of Surplus Property
- 38 5020.410 Special ~~Conditions~~ conditions on Transfer of Motor Vehicles
- 39 5020.420 Restrictions on Surplus Property Other ~~Than~~ than Motor Vehicles
- 40 5020.430 Waiver of Conditions or Restrictions
- 41 5020.440 Donation ~~Issue~~ Document

42
43 SUBPART E: IMPLEMENTATION OF SERVICE CHARGES

- 44
- 45 Section
- 46 5020.500 Service ~~Charges~~charges
- 47 5020.510 Criteria Used to Set Service Charges
- 48 5020.520 Reduction of Service Charge

49
50 SUBPART F: AUDITING AND COMPLIANCE REQUIREMENTS

- 51
- 52 Section
- 53 5020.600 Compliance Inspection
- 54 5020.610 Return of Donated Property
- 55 5020.620 Non-Utilized Surplus Property
- 56 5020.630 Report of Fraud or Misuse of Surplus Property

57
58 AUTHORITY: Implementing Section 2 of Federal Commodity Disbursement Act [30 ILCS
59 255] and implementing and authorized by the Federal Surplus Property Act [20 ILCS 430].

60
61 SOURCE: Adopted at 7 Ill. Reg. 15544, effective November 8, 1983; codified at 8 Ill. Reg.
62 15361; recodified Title of the Part at 39 Ill. Reg. 5903; amended at 48 Ill. Reg. _____, effective
63 _____.

64
65 SUBPART A: GENERAL

66
67 **Section 5020.100 Authority**

68
69 The Illinois Surplus Property Section of the Department of Central Management Services is
70 designated as the agency responsible for administering the plan pursuant to 30 ILCS 255/2 and
71 44 Ill. Adm. Code 5020.110~~These rules are promulgated under authority of Illinois Revised~~
72 ~~Statutes, 1981, Chapter 127, paragraphs 176c, 176d1, 176d2, 176d3, 176d4, and in accordance~~
73 ~~with regulations set forth in 40 U.S.C. 549 and 41 CFR 102-37.130-515 (2023)~~41 CFR 101-44
74 ~~(February 1980), as revised to conform with Public Law 94-519.~~

75
76 (Source: Amended at 48 Ill. Reg. _____, effective _____)

77
78 **Section 5020.110 Policy**

- 79
- 80 a) The State Agency for Federal Surplus Property (SASP), administered by the
- 81 Department of Central Management Services, shall regulate the accountability,
- 82 and control of all personal property acquired from the United States of America
- 83 under and in conformance with 41 CFR 102-37.130-515 (2023)~~the provisions of~~
84 ~~paragraph (j) of Section 203 of the Federal Property of Administrative Services~~
85 ~~Act of 1949, as amended (40 U.S.C.A. 484, February 1980).~~

86

- 87 b) The Department shall regulate the distribution of ~~federal~~Federal property to
88 eligible recipients within the State of Illinois.
- 89
- 90 c) Representatives of the Department ~~may~~shall visit United States Government
91 installations to select from property that is available for donation.
- 92
- 93 d) The Department shall monitor the use of property acquired by eligible recipients
94 for the duration of the restriction period as further defined in Section 5020.400-~~of~~
95 ~~this Part~~.
- 96
- 97 e) A service charge ~~may~~shall be assessed eligible recipients for the acquisition of
98 ~~federal~~Federal surplus property.
- 99
- 100 f) These functions shall be carried out by the Department of Central Management
101 Services Federal Surplus Property Division.
- 102

103 (Source: Amended at 48 Ill. Reg. _____, effective _____)

104 **Section 5020.120 Applicability**

- 105
- 106
- 107 a) This Part applies to any activity of the Department of Central Management
108 Services pertaining to the acquisition, accountability, control, and distribution of
109 all tangible personal property acquired by the State of Illinois through the Federal
110 Donation Program (41 CFR 102-37.130-515 (2023))~~(41 CFR 101-44, February~~
111 ~~1980)~~.
- 112
- 113 b) This Part applies to all eligible recipients~~Eligible Recipients~~. For the purposes of
114 these rules, the term "eligible recipients~~Eligible Recipients~~" means and includes
115 the following:
116
 - 117 1) Public Agencies
 - 118
 - 119 A) Conservation~~States, their departments, divisions, and other~~
120 ~~instrumentalities~~.
 - 121
 - 122 B) Economic development~~Political sub-divisions of States, including~~
123 ~~cities, counties, and other local governmental units and economic-~~
124 ~~development districts~~.
 - 125
 - 126 C) Public education~~Instrumentalities created by compact or~~
127 ~~agreements between States or political sub-divisions~~.
 - 128
 - 129 D) Indian tribes, bands, groups, pueblos, or communities located on

- 130 State reservations.
- 131
- 132 E) Volunteer fire districts and/or departments.
- 133
- 134 F) Programs for the elderly.
- 135
- 136 G) Public health.~~Food banks.~~
- 137
- 138 H) Parks & Recreation.
- 139
- 140 I) Public safety.
- 141
- 142 J) Public purposes – Multiple purposes such as above.
- 143
- 144 2) Non-Profit Educational and Public Health Activities
- 145
- 146 A) Medical institutions, hospitals, clinics, ~~and~~ health centers, and
- 147 outpatient facilities.
- 148
- 149 B) Educational institutions, schools~~Schools~~, preschools, colleges, and
- 150 universities, and schools for persons with disabilities.
- 151
- 152 C) Child care centers.
- 153
- 154 D) Educational radio and TV stations.
- 155
- 156 E) Museums.
- 157
- 158 F) Libraries.
- 159
- 160 G) Nursing homes.
- 161
- 162 H) Programs for the elderly.
- 163
- 164 I) Food banks.
- 165
- 166 J) Alcohol/drug abuse treatment centers.
- 167
- 168 K) Provider of assistance to homeless.
- 169
- 170 L) Provider of assistance to impoverished.
- 171
- 172 M) Adult day care center.

173
174
175
176
177
178
179
180
181
182
183
184
185
186
187
188
189
190
191
192
193
194
195
196
197
198
199
200
201
202
203
204
205
206
207
208
209
210
211
212
213
214
215

- N) Nursing homes or geriatric centers.
- 3) Veteran-owned and service-disabled veteran-owned small businesses
- 4) Programs for the homeless (e.g., homeless shelters, foodbanks)
- 5) Veteran organizations (e.g., VFWs, American Legions)
- 6) SEAs – Service Educational Activities (e.g., Boy/Girl Scouts, American Red Cross)
- 7) Small Business Administration (SBA) 8(a) small businesses (e.g., construction, services, retail, agricultural)

c) These rules apply to all tangible personal property acquired by the Department from the United States Government.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART B: ELIGIBILITY AND RESPONSIBILITY

Section 5020.200 Determination of Eligible Recipients

- a) Organizations~~The following organizations shall be~~ eligible to become recipients of Federal Surplus property include, but are not limited to:
 - 1) Public agencies such as schools, airports, and public safety (law enforcement agencies and fire departments).~~State Agencies, Officers and Executive Code Departments.~~
 - 2) Local, city, county, or State government~~Municipalities and Other Units of Local Government.~~
 - 3) Certain~~Private, Non-Profit, Tax Exempt~~ Organizations with an IRS 501(c) ruling, including medical facilities, providers of assistance to the homeless or impoverished, museums.
 - 4) Veteran-owned and service-disabled veteran-owned small businesses.
 - 5) Programs for the homeless (homeless shelters, foodbanks, etc.)
 - 6) Veteran organizations (VFWs, American Legions, among others)

216
217
218
219
220
221
222
223
224
225
226
227
228
229
230
231
232
233
234
235
236
237
238
239
240
241
242
243
244
245
246
247
248
249
250
251
252
253
254
255
256
257
258

- 7) SEAs – Service Educational Activities (Boy/Girl Scouts, American Red Cross, etc.)
- 8) Small Business Administration (SBA) 8(a) small businesses (construction, services, retail, agricultural)

- b) Each organization seeking to become a recipient shall be required to file with SASP.
 - 1) The organization's name, address and telephone number.
 - 2) The name and title of the organization's chief executive officer.
 - 3) A description of the organization outlining the type of organization; and the details and scope of its programs and activities.
 - 4) When items available are insufficient to fill all requests, the SASP shall request additional information to determine the requesting organizations' relative income and expenses.
 - 5) If the applicant is a private tax exempt organization, an official certificate issued by the Internal Revenue Service stating that the organization has tax exempt status under Section 501(c)(3) of the Internal Revenue Code of 1954. (26 U.S.C 501).
 - 6) An "Application Certification and Agreement" form, signed by the recipients head authorized official~~chief executive officer~~, accepting the terms and conditions under which surplus property shall be transferred.
 - 7) A duly executed authorization from the head authorized official~~executive head~~ of the applying organization giving one or more persons the power to act as agents for the applicant.
 - 8) A completed "Assurance of Compliance" form indicating that the applicant is in compliance with the civil rights and non-discriminatory regulations off the Federal General Services Administration.
 - 9) A list of the types of equipment, vehicles, supplies and machines the applicant desires to receive.
 - 10) Proof that the organization is approved, accredited, or licensed by a body with statutory or administrative authority to issue the~~such~~ approval,

259 accreditation, or license.

260

261 11) If the applicant is a veteran-owned small business, an official certification
262 from the SBA that the applicant is a veteran-owned small business is
263 required.

264

265 12) If the applicant is a veteran organization, it must be listed as recognized by
266 the Secretary of Veterans Affairs.

267

268 c) All organizations submitting applications shall submit all additional information,
269 documentation or proof required by SASP to process applications.

270

271 d) All necessary application forms shall be provided by the SASP.

272

273 e) After a completed application is submitted, the SASP shall evaluate the
274 prospective recipient and notify the organization if it is accepted or rejected.
275 Prospective recipients shall only be disqualified if they do not meet the
276 requirements listed under subsections (a) and (b) ~~above~~. Prospective recipients
277 shall have the right to appeal such rejection to the General Services
278 Administration of the United States Government pursuant to 41 CFR 102-37.130-
279 515 (2023) ~~41 CFR 101-44.202(e)(9) (February 1980)~~.

280

281 f) All approvals of eligibility shall be reviewed after three years or as required to
282 determine continued eligibility status.

283

284 (Source: Amended at 48 Ill. Reg. _____, effective _____)

285

286 **Section 5020.220 Notice to the Public of SASP Activities**

287

288 a) The SASP shall participate in the discussion of the SASP's policy, procedure, and
289 programs with potential participants. ~~meet periodically with both public and~~
290 ~~private non-profit recipients to discuss the SASP'S policy, procedure and~~
291 ~~programs.~~

292

293 b) The SASP shall notify the public of SASP offerings and programs ~~also publish a~~
294 ~~bulletin or newsletter at regular intervals, publicizing the SASP offerings and~~
295 ~~programs, for distribution to recipients.~~

296

297 c) The SASP shall actively seek opportunities to contact prospective recipients and
298 encourage them to participate in the surplus property program.

299

300 (Source: Amended at 48 Ill. Reg. _____, effective _____)

301

SUBPART C: DISTRIBUTION OF FEDERAL SURPLUS PROPERTY

Section 5020.300 Distribution of Surplus Property

- a) The SASP shall make property available to eligible recipients on a fair and equitable basis.
- b) The following factors shall be considered in distributing property:
 - 1) Relative needs.
 - 2) Relative resources.
 - 3) Ability to utilize the property.
- c) A recipient's relative needs shall be evaluated by determining:
 - 1) Size and type of program conducted.
 - 2) Contemplated use and frequency of use.
 - 3) Critical or urgent need.
 - 4) Geographical location (i.e., urban, suburban, rural).
 - 5) Interest and expression of need on the part of the recipient in property available.
- d) A recipient's relative resources shall be evaluated by determining:
 - 1) Funding sources.
 - 2) Availability of funds.
 - 3) Availability of equipment.
- e) A recipient's ability to utilize surplus property shall be evaluated by determining:
 - 1) Length of time of property's contemplated usage.
 - 2) The time when property can be put into use.
 - 3) Availability of funds to repair or maintain property in use.

- 345
346 4) Recipient's ability to select and remove property from the Surplus
347 Distribution Center in a timely manner.
348
349 5) Type, ~~and~~ quality, and program compliance of property previously
350 received by recipient.
351

352 (Source: Amended at 48 Ill. Reg. _____, effective _____)
353

354 **Section 5020.310 Distribution of Major Items**
355

356 a) To ~~ensure~~insure that recipients located some distance away from the General
357 Services Administration (GSA) distribution sites~~Surplus Distribution Center~~
358 receive their fair share of the major items of surplus distributed, such recipients
359 may submit a "want list" to the SASP.
360

361 b) Items which may be requested on such lists include, but are not limited to:
362

- 363 1) Vehicles.
364
365 2) Materials handling equipment.
366
367 3) Machine tools.
368
369 4) Generators.
370
371 5) Air compressors.
372
373 6) Business machines.
374
375 7) Boats.
376
377 8) Aircraft.
378
379 9) Items of electronic or scientific equipment.

380
381 c) If required by the Federal General Services Administration, the recipient shall be
382 required to provide a letter of intent to the Federal Surplus Property Section,
383 Administrative Office.
384

385 (Source: Amended at 48 Ill. Reg. _____, effective _____)
386

387 **Section 5020.320 Distribution of Small Items**

388
389
390
391
392
393
394
395
396
397
398
399
400
401
402
403
404
405
406
407
408
409
410
411
412
413
414
415
416
417
418
419
420
421
422
423
424
425
426
427
428
429
430

- a) Small miscellaneous items such as nuts, bolts and washers shall be available to recipients to select and pick up at the [GSA distribution sites](#)~~SASP warehouse~~ or other designated sites.
- b) The quantity distributed to any one donee may be limited depending on the total quantity on hand.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

SUBPART D: TRANSFERABLE PROPERTY

Section 5020.400 Conditions Placed on the Transfer of Surplus Property

- a) The SASP shall require as a condition of transfer:
 - 1) That all items donated with an acquisition cost of ~~\$3000~~ [\\$5,000](#) or less must be placed into use within one year of donation.
 - 2) That all items donated with an acquisition cost of ~~\$3000~~ [\\$5,000](#) or less must be used for one year after being placed in use or otherwise returned to the SASP.
- b) The SASP shall impose any additional conditions involving special handling or use limitations on specific types or items of surplus property when it is directed to do so by the ~~federal~~ [Federal](#) General Services Administration.
- c) The SASP may impose any other conditions or restrictions on the transfer or use of items or types of surplus property that it deems necessary in specific situations. Such conditions or restrictions ~~shall~~ [may](#) be based upon the type of property, the type of donee, and the needs of the donee for the property.
- d) All terms, conditions, reservations and restrictions governing the transfer of surplus property shall be [provided with each SASP donation document](#).~~printed on the reverse side of each the SASP invoice.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 5020.410 Special Conditions on Transfer of Motor Vehicles

- a) All passenger motor vehicles donated shall be placed into use within one year of donation.

- 431 b) All passenger motor vehicles donated must be used for eighteen months after
432 being placed in use or otherwise returned to the SASP.
433
- 434 c) Combat Type Aircraft:
435
- 436 1) All combat type aircraft are subject to permanent restrictions imposed by
437 the federal government pursuant ~~Federal Government Pursuant~~ to 41 CFR
438 102-37.130-515 (2023) ~~41 CFR 101-44.108-2(b) (February 1980)~~.
439
- 440 2) Combat type aircraft are also subject to all terms and restrictions contained
441 in the "Conditional Transfer Document" 41 CFR 102-37.130-515
442 (2023) ~~form (41 CFR 101-44.108-2, February 1980)~~.
443
- 444 d) Non-Combat Type Aircraft
445
- 446 1) All non-combat type aircraft having a unit acquisition cost of \$3000 or
447 more are subject to permanent instructions imposed by the federal ~~Federal~~
448 government on their use, transfer and disposal for five years from the date
449 the aircraft is put into use 41 CFR 102-37.130-515 (2023) ~~(41 CFR 101-~~
450 ~~44.108-9, February 1980)~~.
451
- 452 2) All non-combat type aircraft are subject to the terms and restrictions
453 contained in the "Conditional Transfer Document" form 41 CFR 102-
454 37.130-515 (2023) ~~(41 CFR 101-44.108-2, February 1980)~~.
455
- 456 e) Ships and boats 50 or more feet in length:
457
- 458 1) All ships and boats having a unit acquisition cost of \$5,000 ~~\$3,000~~ or more
459 are subject to restrictions on their use, transfer or disposal for five years
460 from the date they are placed in use.
461
- 462 2) All ships and boats are subject to the terms and conditions listed on the
463 "Conditional Transfer Document" form.
464

465 (Source: Amended at 48 Ill. Reg. _____, effective _____)
466

467 **Section 5020.420 Restrictions on Surplus Property Other Than Motor Vehicles**
468

469 Surplus property, other than motor vehicles, having an acquisition cost of \$5,000 ~~\$3,000~~ or more
470 is subject to restrictions on its use, transfer and disposal for eighteen months from the date the
471 property is placed in service 41 CFR 102-37.130-515 (2023) ~~(41 CFR 101-44.202(e)(6), February~~
472 ~~1980)~~.
473

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 5020.430 Waiver of Conditions or Restrictions

- a) The SASP shall amend, modify or grant release of any term, condition, reservation or restriction the SASP has imposed on the transfer, use, or disposal of surplus property when:
 - 1) The conditions which make the waiver necessary include but are not limited to the type of equipment, the condition of equipment, that which is in the best interest of the public welfare, health and safety of the donee organization; and
 - 2) the conditions which make the waiver necessary have been reduced to writing; and
 - 3) the conditions which make the waiver necessary have received Federal General Services' Administration's approval.
- b) The SASP may reduce the restriction periods on motor vehicles subject to federal approval, or items of surplus property having a unit acquisition cost of ~~\$5,000~~~~\$3,000~~ or more when the SASP feels good and sufficient reason is present. Good and sufficient reasons shall include, but are not limited to, condition of the property and proposed use (i.e., secondary, cannibalization).
- c) The SASP shall not grant recipients release from any ~~federal~~~~Federal~~ regulation or law unless specifically authorized by ~~federal~~~~Federal~~ regulation or law to do so. The Department of Central Management Services shall base its decision on whether to grant a recipient release from any ~~federal~~~~Federal~~ regulation or law according to the standards in, and provisions of, 41 CFR 102-37.130-515 (2023)~~41 CFR 101-44.202(e)(6) and 41 CFR 101-44.208(q) and (h), (February 1980).~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 5020.440 Donation~~Issue~~ Document

- a) A recipient shall not be issued any surplus property until a donation document~~an invoice and receipt~~ for the property has been signed by an authorized representative, as noted in the authorized representative file, of the recipient.
- b) A copy of each donation document and invoice ~~and receipt~~ shall be filed in the recipients' file by the SASP.

517
518 Recipients' files shall contain copies of donation documents and invoices ~~and~~
519 ~~receipts~~ for all property issued to that recipient.

520
521 (Source: Amended at 48 Ill. Reg. _____, effective _____)

522
523 SUBPART E: IMPLEMENTATION OF SERVICE CHARGES

524
525 **Section 5020.500 Service Charges**

- 526
527 a) The SASP shall be financed through the General Revenue Fund and does not
528 typically have service charges. The SASP reserves the right to charge service
529 charges if deemed necessary. ~~assessment of a service charge on all surplus~~
530 ~~property distributed.~~
531
532 b) Service Charges.
533
534 1) The service charge shall be assessed at a rate to cover all costs involved in
535 acquiring and distributing surplus property. In determining what is fair
536 and equitable charge, the SASP shall consider the criteria set forth in
537 Section 510 ~~5.10 of these rules.~~
538
539 2) The service charges shall be fair and equitable in relation to the service
540 performed. Emphasis shall be placed on keeping the service charge to a
541 minimum while providing optimum service and maintaining the SASP
542 activity on a sound financial basis.

543
544 (Source: Amended at 48 Ill. Reg. _____, effective _____)

545
546 SUBPART F: AUDITING AND COMPLIANCE REQUIREMENTS

547
548 **Section 5020.600 Compliance Inspection**

- 549
550 a) The SASP shall conduct a regular survey ~~program of inspection~~ to ensure ~~insure~~
551 that recipients are utilizing federal ~~Federal~~ property in the correct manner and are
552 used in compliance with applicable federal ~~Federal~~ standards, guidelines or
553 restrictions pursuant to 41 CFR 102-37.130-515 (2023) ~~41 CFR 110-44.202~~
554 ~~(e)(10) (February 1980).~~ Surveys ~~Inspections~~ shall be conducted on a random
555 basis.
556
557 b) Surveys will be conducted on a ~~Such inspections shall survey a~~ minimum of 10%
558 of all property subject to 18 month restrictions distributed during the preceding
559 year which are subject to 18 month restrictions pursuant to 41 CFR 102-37.130-

560 515 (2023)41 CFR 110 44.202 (c)(10) (February 1980).
561

- 562 c) A report shall be prepared by the SASP summarizing the results of these
563 surveys~~investigations~~, including:
564
565 1) The names of all recipients surveyed~~visited~~.
566
567 2) A list of property surveyed~~inspected~~.
568
569 3) Any violations discovered.
570
571 4) Any corrective actions taken.
572
573 d) A copy of all survey~~inspection~~ reports shall be made available to the
574 federal~~Federal~~ General Services Administration, the Illinois State Police
575 Department of Law Enforcement~~and any other law enforcement agency~~ having
576 jurisdiction over the subject where the report is in question.
577

578 (Source: Amended at 48 Ill. Reg. _____, effective _____)
579

580 **Section 5020.610 Return of Donated Property**

- 581
582 a) In the event that the SASP determines that a recipient has not put an item of
583 surplus property into use within one year of the receipt of the property or has not
584 used the property in accordance with any special restrictions that might pertain to
585 that surplus property, the SASP shall instruct the recipient to:
586
587 1) Return the surplus property to the SASP warehouse at the recipient's
588 expense.
589
590 2) Retransfer the property to another recipient, SASP, or to a federal~~Federal~~
591 agency.
592
593 b) To avoid unnecessary returns of surplus property the SASP shall ensure~~insure~~ that
594 all recipients are made adequately aware of any use requirements and restrictions
595 applying to property they are issued by advising the recipient that all restrictions
596 are listed on the back of the invoice.
597

598 (Source: Amended at 48 Ill. Reg. _____, effective _____)
599

600 **Section 5020.620 Non-Utilized Surplus Property**

- 601
602 a) All property which has been in the possession of the SASP for 18 months which

- 603 has not been distributed to eligible recipients shall be reported to the
604 ~~federal~~Federal General Services ~~Administration (GSA)~~Administration.
- 605
- 606 b) Upon receiving authorization from the ~~GSA~~Federal General Services
607 ~~Administration~~, the SASP shall proceed to dispose of the property as directed by
608 the ~~GSA~~Federal General Services Administration, by:
- 609
- 610 1) Transferring the property to another SASP or a ~~federal~~Federal agency.
 - 611
 - 612 2) Disposing of the property at public sale.
 - 613
 - 614 3) Abandoning or destroying the property.
 - 615
- 616 c) In the event that the SASP is instructed to dispose of surplus property by
617 transferring it to another agency or selling it, the SASP shall seek reimbursement
618 for its costs in doing so, as instructed by the ~~GSA~~Federal General Services
619 ~~Administration~~.

620
621 (Source: Amended at 48 Ill. Reg. _____, effective _____)

622 **Section 5020.630 Report of Fraud or Misuse of Surplus Property**

623
624
625 Where the SASP uncovers evidence that there has been fraud in acquiring surplus property or
626 misuse of surplus property, the SASP shall conduct a preliminary compliance review
627 ~~investigation~~ to determine if a formal investigation is necessary. A formal investigation shall be
628 requested if the preliminary compliance review~~investigation~~ fails to resolve questions on the use
629 of the property or indicates a possible criminal violation. Where there is need for formal
630 investigation the SASP shall notify and cooperate with the Illinois ~~State Police~~Department of
631 ~~Law Enforcement~~, the FBI, and the ~~federal~~Federal General Services
632 ~~Administration~~Administration.

633
634 (Source: Amended at 48 Ill. Reg. _____, effective _____)