

TITLE 68: PROFESSIONS AND OCCUPATIONS
CHAPTER VII: DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
SUBCHAPTER b: PROFESSIONS AND OCCUPATIONS

PART 1283
MARRIAGE AND FAMILY THERAPY LICENSING ACT

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AUTHORITY: Implementing the Marriage and Family Therapy Licensing Act [225 ILCS 55] and authorized by Section 2105-15(7) of the Civil Administrative Code of Illinois [20 ILCS 2105].

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44 Reg. 4711, effective March 9, 2007; emergency amendment at 44 Ill. Reg. 16202, effective
45 September 15, 2020, for a maximum of 150 days; amended at 45 Ill. Reg. 1818, effective
46 January 28, 2021; amended at 48 Ill. Reg. _____, effective _____.

47

48 **Section 1283.10 Definitions**~~Application for a Temporary License Under Section 50 of the~~
49 ~~Act (Repealed)~~

50

51 "Act" means the Marriage and Family Therapy Licensing Act [225 ILCS 55].

52

53 "Board" means the Illinois Marriage and Family Therapy Licensing and
54 Disciplinary Board.

55

56 "Department" means the Department of Financial and Professional Regulation.

57

58 "Director" means the Director of the Division of Professional Regulation with
59 authority delegated by the Secretary.

60

61 "Division" means the Department of Financial and Professional Regulation-
62 Division of Professional Regulation.

63

64 "Email address of record" means the designated email address recorded by the
65 Department in the applicant's application file or the licensee's file as maintained
66 by the Division's licensure maintenance unit.

67

68 "Secretary" means the Secretary of the Department of Financial and Professional
69 Regulation.

70

71 (Source: Repealed at 22 Ill. Reg. 16482, effective September 3, 1998; added at 48 Ill.
72 Reg. _____, effective _____)

73

74 **Section 1283.15 Professional Work Experience**

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76 An applicant for a license as a licensed marriage and family therapist shall, following receipt of
77 the first qualifying education degree, complete at least 3000 hours of professional work
78 experience in not less than a 2 year period.

79

- 80 a) Professional work experience is defined as providing professional services,
81 including clinical activities as defined in Section 1283.20 as well as non-clinical
82 activities related to the practice of the profession of marriage and family therapy.
83 Following receipt of the first qualifying education degree, at least 3000 hours of
84 professional work experience is required, which includes 1000 hours as defined in
85 Section 1283.20 ~~of this Part~~ and 200 hours of clinical supervision as defined in
86 Section 1283.25 ~~of this Part~~.

- 87
88 b) Professional work experience shall be obtained in not less than 2 years and no
89 more than 5 years.

90
91 (Source: Amended at 48 Ill. Reg. _____, effective _____)

92
93 **Section 1283.20 Clinical Experience**

94
95 An applicant for a license as a licensed marriage and family therapist shall, following receipt of
96 the first qualifying education degree, complete at least 1,000 hours of face-to-face client contact
97 with individuals, couples and families for the purpose of evaluation and treatment of mental,
98 emotional, behavioral and interpersonal disorders and psychopathology. At least 350 hours of the
99 1000 hours of face-to-face client contact must involve working with only one client present in
100 therapy sessions, and at least 350 hours of the 1000 hours of face-to-face client contact must
101 involve conjoint therapy, i.e., working with two or more clients present in therapy sessions who
102 are in significant relationships with each other outside the therapy context. The applicant shall
103 be supervised as defined in Section 1283.25 ~~of this Part~~ during the whole period the applicant is
104 accumulating clinical experience.

- 105
106 a) Clinical experience in the practice of marriage and family therapy may be gained
107 by providing treatment that includes, but is not limited to:
- 108 1) Individual and conjoint therapy;
 - 109 2) Counseling;
 - 110 3) Psychotherapy;
 - 111 4) Assessment and treatment of mental, emotional, behavioral and
112 interpersonal disorders and psychopathology;
 - 113 5) Behavior modification;
 - 114 6) Hypnotherapy;
 - 115 7) Sex therapy;
 - 116 8) Consultation;
 - 117 9) Client advocacy;
 - 118 10) Crisis intervention;
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- 130 11) Testing and evaluation;
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132 12) Group therapy;
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134 13) Multi-family therapy;
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136 14) Psychoeducation; and
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138 15) Therapy with children and adolescents.
139
140 b) Marriage and family therapy treatment shall include, but not be limited to,
141 providing mental health services for the evaluation and treatment of mental,
142 emotional, behavioral and interpersonal disorders and psychopathology, including
143 making clinical assessments, certifying diagnoses, prescribing treatment and
144 signing off on treatment plans for persons with mental illnesses or other clinical
145 disorders.
146
147 c) The use of specific methods, techniques or modalities within the practice of
148 marriage and family therapy is restricted to licensed marriage and family
149 therapists appropriately trained in the use of such methods, techniques or
150 modalities.

151 (Source: Amended at 48 Ill. Reg. _____, effective _____)
152

153
154 **Section 1283.25 Clinical Supervision**
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156 An applicant must complete 200 hours of clinical supervision of marriage and family therapy. At
157 least 100 of these 200 clinical supervision hours must occur following the receipt of the first
158 qualifying degree. Up to 100 hours of clinical supervision accumulated during graduate training
159 may be counted toward the required 200 hours of clinical supervision. At least 100 of the 200
160 hours of clinical supervision must be completed with a licensed marriage and family therapy
161 supervisor who has met ~~the certain~~ requirements set forth in subsection (b).
162

- 163 a) At least 100 of the 200 hours of clinical supervision shall be completed while
164 fulfilling the clinical experience requirement of Section 1283.20 ~~of this Part~~ and
165 the post-degree professional work experience requirement in Section 1283.15 ~~of~~
166 ~~this Part~~. Up to 100 hours of clinical supervision accumulated during graduate
167 training for the first qualifying degree may be counted toward the required 200
168 hours of clinical supervision.
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170 b) At least 100 of the 200 hours of clinical supervision, whether accumulated during
171 or after graduate training for the first qualifying degree, shall have been received
172 from an individual(s) who, at the time the supervision took place:

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- 1) ~~Was~~~~was~~ certified as an approved supervisor or supervisor in training by the American Association for Marriage and Family Therapy; or
 - 2) ~~Held~~~~had~~~~held~~ an active license as a licensed marriage and family therapist with 5 years clinical experience providing marriage and family therapy after his or her first qualifying degree; or
 - 3) ~~Held~~~~held~~ an active clinical membership certification with the American Association for Marriage and Family Therapy for at least 5 years; or
 - 4) ~~Had~~~~had~~:
 - A) held an active license as a licensed clinical psychologist, a licensed clinical social worker, a licensed clinical professional counselor or a psychiatrist licensed under the Medical Practice Act of 1987;
 - B) Five (5) years clinical experience providing marriage and family therapy as defined in Section 1283.20;
 - C) provided at least 1000 hours of conjoint therapy; and
 - D) either 2 ~~years~~~~'years~~ experience providing clinical supervision of marriage and family therapy (including the supervision of conjoint therapy) or completed a 1 semester hour graduate course in marriage and family therapy supervision (at least 15 contact hours) or the equivalent prior to or during the supervision provided the applicant.
- c) The other 100 hours of the clinical supervision shall have been received as part of a practicum or internship experience and/or from an individual(s) who, at the time the supervision took place, was a licensed marriage and family therapist, licensed clinical psychologist, licensed clinical social worker, licensed clinical professional counselor or psychiatrist licensed under the Medical Practice Act of 1987 [225 ILCS 60/1] with at least 5 years of experience in his ~~or~~ her discipline.
- d) All 200 hours of clinical supervision must meet the requirements set forth in subsections ~~1(e)~~, (f), and (g) ~~of this Section~~. 100 of the 200 hours must be individual supervision.
- e) Supervision means the direct clinical review, for the purposes of training or teaching by a supervisor, of the applicant's interaction with a client. The purpose of supervision shall be to promote the development of the individual's clinical

216 skills.

217

218 f) "Supervision" means a face-to-face~~is face-to-face~~ conversation with a supervisor
 219 that is live, interactive, and visual. Video supervision sessions must be
 220 synchronous and permit verbal and visual interaction during supervision, and
 221 must comport with confidentiality regulations and laws, usually in periods of
 222 approximately one hour each. The learning process is sustained and intense.
 223 Appointments are scheduled on a regular basis. Supervision focuses on the raw
 224 data from a supervisee's continuing clinical practice, which is available to the
 225 supervisor through a combination of direct live observation, co-therapy, written
 226 clinical notes, audio and video recordings, and live supervision. It is a process
 227 clearly distinguishable from personal psychotherapy and is conducted in order to
 228 serve professional goals. Acceptable modes of supervision are as follows:

229

230 1) Individual supervision shall mean a maximum of 2 supervisees meeting
 231 with one supervisor.

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233 2) Group supervision shall mean a maximum of 6 supervisees meeting with
 234 one supervisor.

235

236 g) The following is not acceptable marriage and family therapy supervision: peer
 237 supervision (supervision by a person of equivalent but not superior qualifications,
 238 status and experience); supervision by current or former family members or any
 239 other person with whom the nature of the personal relationship prevents, or makes
 240 difficult, the establishment of a professional supervisory relationship;
 241 administrative supervision (administrative supervision by an institutional director
 242 or executive, for example, conducted to evaluate job performance or for case
 243 management, not the quality of therapy given to a client); a primarily didactic
 244 process wherein techniques or procedures are taught in a group setting, classroom,
 245 workshop or seminar; staff development, orientation to a field or program or role-
 246 playing of family relationships as a substitute for current clinical practice in an
 247 appropriate clinical situation.

248

249 h) A doctoral practicum or internship may be applied toward the 200-hour clinical
 250 supervision requirement of Section 1283.50(a)(3).

251

252 (Source: Amended at 48 Ill. Reg. _____, effective _____)

253

254 **Section 1283.30 Education**

255

256 a) An applicant for a license as a licensed marriage and family therapist shall hold
 257 one of the following:

258

- 259 1) A master's or doctoral degree in marriage and family therapy from a
 260 program regionally accredited by either the Commission on Accreditation
 261 for Marriage and Family Therapy Education (COAMFTE) or the
 262 Commission on Accreditation for Counseling Related Education Programs
 263 (CACREP) educational institution;
 264
- 265 2) A master's or doctoral degree from a regionally accredited educational
 266 institution (~~by the U.S. Office of Education~~) in marriage and family
 267 therapy or in a related field (i.e., behavioral science or mental health) with
 268 an equivalent course of study in marriage and family therapy as set forth
 269 in subsection (b); or
 270
- 271 ~~3) A master's or doctoral degree in marriage and family therapy from a~~
 272 ~~program accredited by either the Commission on Accreditation for~~
 273 ~~Marriage and Family Therapy Education of the American Association for~~
 274 ~~Marriage and Family Therapy or the Commission on Accreditation for~~
 275 ~~Counseling Related Educational Programs.~~
 276
- 277 b) An applicant must have completed a minimum of 48 semester hours or equivalent
 278 hours of graduate coursework. The applicant's graduate coursework, at a
 279 minimum, shall be substantially equivalent to the curriculum listed in this
 280 subsection (b). Courses are evaluated according to course content rather than
 281 course title. For the purpose of this Section, course shall be defined as an
 282 integrated, organized course of study. No student designed courses, independent
 283 study courses or, workshops, ~~on-line or correspondence courses~~ may be used to
 284 satisfy the core courses. Course descriptions and syllabi are required for courses
 285 with whose titles that do not reflect the content described as follows:
 286
- 287 1) Clinical Interviewing Skills or Individual Therapy ~~Individual Development~~
 288 ~~and Family Relations. This requirement~~ Topics in marriage and family
 289 ~~studies~~ must be addressed in a minimum of 1 course (3 semester or 4
 290 quarter hours or equivalent). An acceptable course covers at least one of
 291 the following: ~~Topics that may be counted toward this area of study~~
 292 ~~include family development and family interactional patterns across the~~
 293 ~~life cycle of the individual as well as the family. Courses may include the~~
 294 ~~study of: family life cycle; theories of family development; marriage~~
 295 ~~and/or family dynamics; sociology of the family; families under stress; the~~
 296 ~~contemporary family; social, cultural, and spiritual foundations of family~~
 297 ~~life; the cross-cultural family; gender studies; youth/adult/aging and the~~
 298 ~~family; family subsystems; interpersonal relationships (marriage,~~
 299 ~~parenting, sibling); human development; lifestyle and career development;~~
 300 ~~personality theory; and human sexuality.~~
 301

- 302 A) General clinical interviewing skills such as attending, joining,
303 rapport building, tracking, supporting, intervening, and/or
304 structuring therapy; or
305
306 B) An overview of the major clinical theories covered in major
307 textbooks on individual psychotherapy; or
308
309 C) At least one of the individual models covered in significant detail
310 including, but are not limited to: psychoanalysis, psychodynamic,
311 object relations, self-psychology, behavioral, cognitive behavioral,
312 emotionally focused individual, existential, experiential, Gestalt,
313 humanistic, person-centered, rational-emotive, reality, or Adlerian.
314
315 2) Family Therapy I, Foundations of Family Life, Family Studies, Family
316 Sociology, or General Systems~~Theoretical Foundations and Clinical~~
317 ~~Practice.~~ This requirement must be addressed in a minimum of 1 course
318 (3 semester or 4 quarter hours or equivalent). Courses in this area cover
319 an introduction to family theory and/or family therapy. Examples of
320 acceptable courses include, but are not limited to: the foundations of
321 family theory; introduction to family theory; the foundations of family
322 therapy; introduction to family therapy; family studies; sociology of the
323 family; general systems theory; family life cycle; theories of family
324 development; family dynamics; families under stress; the contemporary
325 family; social, cultural, and spiritual foundations of family life, the cross-
326 cultural family; youth/adult/aging and the family; family subsystems;
327 interpersonal relationships (marriage, parenting, sibling); the historical
328 development, theoretical and empirical foundations of family therapy; or
329 contemporary conceptual directions of the field of family therapy.
330
331 A) ~~Topics in marriage and family therapy must be addressed in a~~
332 ~~minimum of 6 courses (18 semester or 24 quarter hours or~~
333 ~~equivalent). The following topics must be covered:~~
334
335 i) ~~the historical development, theoretical and empirical~~
336 ~~foundations, and contemporary conceptual directions of the~~
337 ~~field of marriage and family therapy;~~
338
339 ii) ~~overview of major clinical theories of marital and family~~
340 ~~therapy that offer conceptualizations and methods for~~
341 ~~working conjointly with two or more clients present in~~
342 ~~therapy sessions who are in significant relationships with~~
343 ~~each other outside the therapy context. These clinical~~
344 ~~theories shall include those in major textbooks in marriage~~

- 345 and family therapy, such as: communications, contextual,
346 experiential, object relations, strategic, behavioral,
347 structural, systemic, transgenerational;
348
- 349 iii) ~~assessment and evaluation of individuals (children,~~
350 ~~adolescents, and adults), couples and families;~~
351
- 352 iv) ~~treatment and intervention methods for working with~~
353 ~~individuals (children, adolescents and adults), couples,~~
354 ~~families and groups in therapy;~~
355
- 356 v) ~~assessment and treatment of mental, emotional, behavioral~~
357 ~~and interpersonal disorders and psychopathology, including~~
358 ~~making clinical assessments, certifying diagnoses,~~
359 ~~prescribing treatment and signing off on treatment plans for~~
360 ~~persons with mental illnesses or other clinical disorders;~~
361
- 362 vi) ~~contemporary issues, which include but are not limited to~~
363 ~~gender, violence, addictions, abuse, psychopharmacology,~~
364 ~~physical health and illness in the treatment of individuals,~~
365 ~~couples, and families from a relational/systemic~~
366 ~~perspective; sexual functioning, sexual orientation, and sex~~
367 ~~therapy as they relate to couple, marriage and family~~
368 ~~therapy theory and practice; significant material on~~
369 ~~diversity and discrimination as it relates to couple and~~
370 ~~family therapy theory and practice;~~
371
- 372 vii) ~~crisis intervention.~~
373
- 374 B) ~~The coursework in this subsection (b)(2) must balance methods for~~
375 ~~working individually (one client in a therapy session), and for~~
376 ~~working conjointly with at least two clients present in therapy~~
377 ~~sessions who are in significant relationships with each other~~
378 ~~outside the therapy context, and must include methods for working~~
379 ~~with groups.~~
380
- 381 3) Family Therapy II Professional Studies and Ethics. This requirement ~~Topics~~
382 ~~in professional studies and ethics~~ must be addressed in a minimum of 1
383 course (3 semester hours or 4 quarter hours or equivalent) ~~that includes~~
384 ~~unique professional and ethical situations involved with conjoint therapies.~~
385 Courses in this area must cover at least 3 family therapy models. To fulfill
386 this requirement, a course or set of courses must cover at least 3 family
387 therapy models such as, but not limited to, the following models:

388 communications, contextual, experiential, object relations, structural,
 389 strategic, systemic, behavioral, cognitive behavioral, solution-focused,
 390 narrative, Bowenian or transgenerational. The course content should
 391 provide conceptualizations and methods for working conjointly with two
 392 or more clients present in therapy sessions who are in significant
 393 relationships with each other outside the therapy context. The 3 models
 394 can be covered either as a survey of clinical theories such as those in
 395 major textbooks on family therapy, as separate courses, or as parts of
 396 separate courses~~Topics that may be counted toward this area of study~~
 397 ~~include: professional socialization and the role of the professional~~
 398 ~~organization; legal responsibilities and liabilities; independent practice and~~
 399 ~~interprofessional cooperation; ethics; family law; unique professional and~~
 400 ~~ethical situations involved with conjoint therapies.~~

401
 402 4) Couples Therapy. This requirement~~Research. Topics in research~~ must be
 403 addressed in a minimum of 1 course (3 semester ~~hours~~ or 4 quarter hours
 404 or equivalent). Courses in~~Topics that may be counted toward~~ this area
 405 must cover at least 2 couples therapy models. To fulfill this requirement,
 406 a course or set of courses must cover at least 2 couples therapy models
 407 such as, but are not limited to, the following models: behavioral,
 408 cognitive behavioral, object relations, transgenerational, narrative,
 409 solution-focused, emotionally focused couples, collaborative,
 410 pragmatic/experiential, Imago, or Gottman's formulations. These
 411 formulations should provide conceptualizations and methods for working
 412 conjointly with couples who are in significant relationships with each
 413 other outside the therapy context. The 2 models can be covered either as a
 414 survey of clinical theories such as those in major textbooks on couples
 415 therapy, as separate courses, or as parts of separate courses~~of study~~
 416 ~~include: research design and methods; statistics; research in a mental~~
 417 ~~health field.~~

418
 419 5) Psychopathology and/or Diagnostic Systems~~Clinical Practicum/Internship.~~
 420 This requirement must be address in a minimum of 1 course (3 semester or
 421 4 quarter hours or equivalent). Acceptable courses cover:~~(300 hours)—15~~
 422 ~~hours per week, approximately 8-10 hours in face-to-face contact with~~
 423 ~~individuals, couples, families and groups for the purpose of assessment,~~
 424 ~~diagnosis and treatment.)~~

425
 426 A) the study of diagnostic systems including the current Diagnostic
 427 and Statistical Manual of Mental Disorders (DSM) published by
 428 the American Psychiatric Association and/or the current
 429 International Classification of Diseases (ICD) published by the
 430 World Health Organization, or

- 431
432 B) psychopathology; or
433
434 C) assessment and treatment of mental, emotional, behavioral and
435 interpersonal disorders and psychopathology, including making
436 clinical assessments, certifying diagnoses, prescribing treatment
437 and signing off on treatment plans for persons with mental
438 illnesses or other clinical disorders, or
439
440 D) a course that combines subsections (b)(5)(A), (B), and (C).
441
442 6) Individual Development and Family Relations. Topics in marriage and
443 family studies must be addressed in a minimum of 1 course (3 semester or
444 4 quarter hours or equivalent). Topics that may be counted towards this
445 area of study include: family development and family interactional
446 patterns across the life cycle; theories of family development; marriage
447 and/or family dynamics; sociology of the family; families under stress; the
448 contemporary family; social, cultural, and spiritual foundations of family
449 life; the cross-cultural family; gender studies; youth/adult/aging and the
450 family; family subsystems; interpersonal relationships (marriage,
451 parenting, sibling); human development; lifestyle and career development;
452 personality theory; and human sexuality.
453
454 7) Ethics/Professional Studies. This requirement must be addressed in a
455 minimum of 1 course (3 semester hours or 4 quarter hours or equivalent).
456 Acceptable courses cover the study of Professional Studies and Ethics and
457 may include unique professional and ethical situations involved with
458 conjoint therapies. Topics that may be counted toward this area of study
459 include: professional socialization and the role of the professional
460 organization; legal responsibilities and liabilities; independent practice and
461 interprofessional cooperation; ethics; family law; unique professional and
462 ethical situations involved with conjoint therapies.
463
464 8) Research Methods. This requirement must be addressed in a minimum of
465 1 course (3 semester hours or 4 quarter hours or equivalent). Acceptable
466 courses cover the study of research design and methods in a mental health
467 or allied field, statistics, and research in a mental health or allied field.
468
469 9) Assessments in Marriage and Family Therapy. This requirement must be
470 addressed in a minimum of 1 course (3 semester hours or 4 quarter hours
471 or equivalent). Acceptable courses cover the study of: clinical assessment
472 of relational systems, assessment of psychodiagnostics categories,
473 biopsychosocial bases of health and dysfunction, models and measures of

474 systemic and family assessment, and parameters of systemic and
475 individual assessment.

476
477 10) Clinical Practicum/Internship. This requirement must be addressed in a
478 minimum of 1 course (3 semester or 4 quarter hours or equivalent). To
479 meet this requirement the practicum/internship must include 300 hours,
480 100 of which must be conjoint therapy, all of which must include face-to-
481 face contact with individuals, couples, families, or groups for the purpose
482 of assessment, diagnosis and treatment. Any deficit in face-to-face contact
483 hours (less than 300) must be completed prior to beginning the
484 accumulation of Clinical Experience hours.

- 485
486 c) In evaluating coursework from another jurisdiction, the Marriage and Family
487 Therapy Disciplinary and Licensing Board (Board) may require documentation
488 such as, but not limited to, an evaluation by a foreign equivalency documentation
489 service indicating that the applicant's graduate program is equivalent to a graduate
490 program in this country.
491
- 492 d) An individual who has taught a graduate level course in a regionally accredited
493 educational institution in any of the areas listed in subsection (b) shall receive
494 credit for the course. One course taught is equivalent to one course taken.
495 Repetitive teaching of the same course may only be counted as one course.
496 Syllabi and reading lists shall be submitted in order to obtain credit.
497
- 498 e) Courses taken at a post-degree institution may count as equivalent for an
499 education requirement of subsection (b) if the institution's training program is
500 accredited by the Commission on Accreditation for Marriage and Family Therapy
501 Education (COAMFTE) or meets the following requirements:
502
- 503 1) The institution's program is established to achieve coherent mission and
504 training objectives and the program has as its primary objective the
505 training of marriage and family therapists.
506
 - 507 2) The specific course submitted as equivalent to those defined in subsection
508 (b) is taught by faculty who hold graduate degrees and are trained and
509 credentialed in the field in which they teach.
510
 - 511 3) Courses must be offered by an established, identifiable facility or agency.
512
 - 513 4) Courses must be ongoing and additive (offered at the same place over a
514 specific period of time and available on an ongoing basis) or offered off
515 site by an acceptable post degree institution with an established,
516 identifiable home-base facility or agency.

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5) Courses must include outlines, clear description of content, appropriate bibliography, and other indications or meet generally acceptable criteria for academic offerings.

~~6) Correspondence courses are not acceptable.~~

f) Credit for courses taken pursuant to subsection (e) will be given on a semester-hour equivalency basis which is 15 ~~classroom~~ hours per semester credit. Evaluation of course work is on a case-by-case basis for each applicant. To receive credit, an applicant must submit a syllabus for each course, proof of acceptable completion of the course, and all documentation necessary to demonstrate that the post-degree institution and the specific course meet all the requirements of subsection (e).

g) A thesis or dissertation completed as a requirement of the first qualifying degree will not be counted as equivalent for an education requirement of subsection (b).

h) Applicants who hold non-clinical qualifying degrees, or whose practicum/internship was in areas other than marriage and family therapy, may document the practicum requirement with their first 300 post-graduate client contact hours supervised by an American Association for Marriage and Family Therapy Approved Supervisor, supervisor-in-training or a supervisor who meets the requirements set forth in [subsection 1283.25\(b\)](#) ~~Section 1283.21 of this Part~~.

i) The ~~Department of Financial and Professional Regulation-Division of Professional Regulation (Division)~~, upon the recommendation of the Board, has determined that marriage and family therapy programs accredited by either the Commission on Accreditation for Marriage and Family Therapy Education of the American Association for Marriage and Family Therapy or the Commission on Accreditation for Counseling Related Educational Programs meet the minimum criteria set forth in this Section and are, therefore, approved.

j) Individual Program Requirements

1) Individuals applying for licensure as a licensed marriage and family therapist who have not graduated from a program listed in subsection (a) shall submit their transcripts and program materials to the Division for evaluation by the Board to determine if they meet the requirements of this Section.

2) Individuals applying for licensure who are deficient in any of the content areas set forth in subsection (b) may complete any content area

560 deficiencies in a graduate school course. No student designed courses,
561 independent study courses, or workshops may be used to satisfy the core
562 courses. The applicant will be required to submit proof to the Division
563 that he or she has passed such a course addressing the content area deficit.
564 Proof shall include, but not be limited to, curriculum, practicum and
565 program materials, clinical practicum/internship handbook and course
566 materials.

567
568 (Source: Amended at 48 Ill. Reg. _____, effective _____)
569

570 **Section 1283.45 Application for a License as an Associate Licensed Marriage and Family**
571 **Therapist**

572
573 a) An applicant for a license as an associate licensed marriage and family therapist
574 shall file an application, on forms supplied by the Division, that includes the
575 following:

576
577 1) Verification, on forms provided by the Division, that the applicant has
578 completed the education requirements defined in Section 1283.30, ~~and~~
579 ~~holds one of the following:~~

580
581 ~~A) A master's or doctoral degree in marriage and family therapy from~~
582 ~~a regionally accredited educational institution;~~

583
584 ~~B) A master's or doctoral degree from a regionally accredited~~
585 ~~educational institution in a related field (i.e., behavioral science or~~
586 ~~mental health) with an equivalent course of study in marriage and~~
587 ~~family therapy as set forth in Section 1283.30(b) and (c); or~~

588
589 ~~C) A master's or doctoral degree from a program accredited by the~~
590 ~~Commission on Accreditation for Marriage and Family Therapy~~
591 ~~Education of the American Association for Marriage and Family~~
592 ~~Therapy.~~

593
594 2) The required license fee set forth in Section 1283.95(a)(2).
595

596 3) If applicable, certification~~Certification~~, on forms provided by the Division,
597 from the state or territory of the United States in which the applicant was
598 originally licensed and the state in which the applicant is currently
599 licensed, ~~if applicable~~, stating:

600
601 A) The time during which the applicant was licensed in that
602 jurisdiction, including the date of the original issuance of the

- 603 license;
- 604
- 605 B) A description of the examination in that jurisdiction; and
- 606
- 607 C) Whether the file on the applicant contains any record of
- 608 disciplinary actions taken or pending.
- 609
- 610 b) A license ~~for~~as an associate licensed marriage and family therapist shall be valid
- 611 for 5 years. The license may not be renewed.
- 612
- 613 c) When the accuracy of any submitted documentation or the relevance or
- 614 sufficiency of the course work or experience is questioned by the Division or the
- 615 Board because of lack of information, discrepancies or conflicts in information
- 616 given or need for clarification, the applicant seeking licensure shall be requested
- 617 to:
- 618
- 619 1) Provide such information as may be necessary; and/or
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- 621 2) Appear for an interview before the Board to explain the relevance or
- 622 sufficiency, clarify information or clean up any discrepancies or conflicts
- 623 in information.
- 624

625 (Source: Amended at 48 Ill. Reg. _____, effective _____)

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627 **Section 1283.46 Application for Examination and ~~L~~icensure as a Licensed Marriage and**

628 **Family Therapist by~~for~~ an Individual Licensed as an Associate Licensed Marriage and**

629 **Family Therapist**

630

- 631 a) An individual holding a license as an associate licensed marriage and family
- 632 therapist who is applying for examination and ~~L~~icensure as a licensed marriage
- 633 and family therapist shall file an application, on forms supplied by the Division, at
- 634 least 90 days prior to an examination date. The application shall include:
- 635
- 636 1) Verification, on forms provided by the Division, signed by an employer or
- 637 supervisor that following the receipt of the first qualifying degree, the
- 638 applicant obtained at least 3000 hours of work experience as defined in
- 639 Section 1283.15. If the applicant is self employed, the applicant shall
- 640 submit 3 affidavits from peers, clients or colleagues familiar with the
- 641 applicant's work;
- 642
- 643 2) Verification of at least 200 hours of clinical supervision as defined in
- 644 Section 1283.25;
- 645

- 646 3) Verification of at least 1000 hours of clinical experience pursuant to
647 Section 1283.20;
648
649 4) The fee set forth in Section 1283.95(a)(1);
650
651 5) ~~If applicable, certification~~Certification, on forms provided by the Division;
652 from the state or territory of the United States in which the applicant was
653 originally licensed and the state in which the applicant is currently
654 licensed, ~~if applicable~~, stating:
655
656 A) The time during which the applicant was licensed in that
657 jurisdiction, including the date of the original issuance of the
658 license;
659
660 B) A description of the examination in that jurisdiction; and
661
662 C) Whether the file on the applicant contains any record of
663 disciplinary actions taken or pending.
664
665 b) An applicant who has taken and passed the examination in another jurisdiction
666 shall have the examination submitted to the Division directly from the testing
667 service.
668
669 c) When the accuracy of any submitted documentation or the relevance or
670 sufficiency of the course work or experience is questioned by the Division or the
671 Board because of lack of information, discrepancies or conflicts in information
672 given or need for clarification, the applicant seeking licensure shall be requested
673 to:
674
675 1) Provide such information as may be necessary; and/or
676
677 2) Appear for an interview before the Board to explain the relevance or
678 sufficiency, clarify information or clear up any discrepancies or conflicts
679 in information.

680
681 (Source: Amended at 48 Ill. Reg. _____, effective _____)
682

683 **Section 1283.50 Application for Examination and Licensure as a Licensed Marriage and**
684 **Family Therapist**
685

- 686 a) An applicant for examination shall file an application, on forms supplied by the
687 Division, at least 90 days prior to an examination date. The application shall
688 include:

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- 1) Verification, on forms provided by the Division, that the applicant has completed the education requirements defined in Section 1283.30 ~~and holds one of the following:~~
 - A) ~~A master's or doctoral degree in marriage and family therapy from a regionally accredited educational institution;~~
 - B) ~~A master's or doctoral degree from a regionally accredited educational institution in a related field (i.e., behavioral science or mental health) with an equivalent course of study in marriage and family therapy as set forth in Section 1283.30(b) and (c); or~~
 - C) ~~A master's or doctoral degree from a program accredited by the commission on accreditations for marriage and family therapy education of the American Association for Marriage and Family Therapy.~~
 - 2) Verification, on forms provided by the Division, signed by an employer or supervisor, that, following the receipt of the first qualifying degree, the applicant obtained at least 3000 hours of work experience as defined in Section 1283.15 ~~of this Part~~. If the applicant is self-employed ~~self employed~~, the applicant shall submit 3 affidavits from peers, clients or colleagues familiar with the applicant's work.
 - 3) Verification of at least 200 hours of clinical supervision as defined in Section 1283.25 ~~of this Part~~.
 - 4) Verification of at least 1000 hours of clinical experience pursuant to Section 1283.20.
 - 5) The required fee set forth in Section 1283.95(a)(1).
 - 6) If applicable, certification ~~Certification~~, on forms provided by the Division, from the state or territory of the United States in which the applicant was originally licensed and the state in which the applicant is currently licensed, ~~if applicable~~, stating:
 - A) The time during which the applicant was licensed in that jurisdiction, including the date of the original issuance of the license;
 - B) A description of the examination in that jurisdiction; and

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C) Whether the file on the applicant contains any record of disciplinary actions taken or pending.

- b) An applicant for licensure who has taken and passed the examination set forth in Section 1283.40 in another jurisdiction shall file an application in accordance with subsection (a) and have his ~~or~~ her examination scores submitted to the Division directly from the testing entity.
- c) In lieu of subsections (a)(1), (2), (3) and (4), the Division shall accept certification of clinical membership from the American Association for Marriage and Family Therapy.
- d) When the accuracy of any submitted documentation or the relevance or sufficiency of the course work or experience is questioned by the Division or the Board because of lack of information, discrepancies or conflicts in information given or a need for clarification, the applicant seeking licensure shall be requested to:
 - 1) Provide such information as may be necessary; and/or
 - 2) Appear for an interview before the Board to explain such relevance or sufficiency, clarify information or clean up any discrepancies or conflicts in information.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 1283.60 Endorsement

- a) An applicant who is licensed/registered under the laws of another state or territory of the United States or of a foreign country and who wishes to be licensed in Illinois as a licensed marriage and family therapist shall file an application with the Division, on forms provided by the Division, which includes:
 - 1) Certification of meeting education requirements as set forth in Section 1283.30 ~~of this Part~~;
 - 2) Verification, on forms provided by the Division, signed by an employer or supervisor, that, following the receipt of the first qualifying degree, the applicant obtained at least 3000 ~~hours~~ hours of work experience as defined in Section 1283.15 ~~of this Part~~. If the applicant is self-employed ~~self employed~~, the applicant shall submit 3 affidavits from peers, clients or colleagues familiar with the applicant's work;

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- 3) Verification of at least 200 hours of clinical supervision as defined in Section 1283.25 ~~of this Part~~;
- 4) Verification of at least 1000 hours of clinical experience pursuant to Section 1283.20;
- 5) Certification of successful completion of the examination set forth in Section 1283.40;
- 6) Certification from the state or territory of the United States or the foreign country in which the applicant was originally licensed/registered and is currently licensed/registered, stating:
 - A) The time during which the applicant was licensed/registered;
 - B) Whether the file of the applicant contains any record of disciplinary actions taken or pending; and
 - C) Examinations taken and examination scores received;
- 7) The required fee as set forth in Section 1283.95(a)(1).

b) In lieu of subsections (a)(1), (2), (3) and (4), the Division ~~may~~**shall** accept certification of clinical membership from the American Association for Marriage and Family Therapy.

c) An individual applying for licensure as a licensed marriage and family therapist who has been licensed at the independent level in another United States jurisdiction for 5 consecutive years without discipline is not required to submit proof of completion of the education, professional experience, and supervision required in this Part. Individuals with 5 consecutive years of experience must submit certified verification of licensure from the jurisdiction in which the applicant practiced and must comply with all other licensing requirements and pay all required fees.

d) The Division ~~may~~**shall** either issue a license by endorsement or notify the applicant in writing of the reasons for denying the application.

e) Applicants have 3 years from the date of application to complete the application process. If the process has not been completed within 3 years, the application shall be denied, the fee forfeited and the applicant must reapply and meet the requirements in effect at the time of reapplication.

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(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 1283.70 Renewal

- a) ~~Every license~~~~The first renewal period for licensure issued under the Act shall be February 28, 1997. Thereafter every registration~~ issued under the Act shall expire ~~on~~ February 28th of odd-numbered years. The holder of a license may renew such license during the month preceding the expiration date by paying the required fee.
- b) ~~Every~~~~Beginning with the 1999 license renewal and every renewal thereafter,~~ ~~every~~ licensee who applies for renewal of a license as a licensed marriage and family therapist shall complete 30 hours of continuing education pursuant to Section 1283.110 ~~of this Part.~~
- c) It is the responsibility of each licensee to notify the Division of any change of address. Failure to receive a renewal form from the Division shall not constitute an excuse for failure to pay the renewal fee or to renew one's license.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 1283.80 Inactive Status

- a) Licensed marriage and family therapists who notify the Division, on forms provided by the Division, may place their licenses on inactive status and shall be excused from paying renewal fees until they notify the Division in writing of the intention to resume active practice.
- b) Any licensed marriage and family therapist seeking restoration from inactive status shall do so in accordance with Section 1283.90 ~~of this Part.~~
- c) Any licensed marriage and family therapist whose license is on inactive status shall not use the title "licensed marriage and family therapist" in the State of Illinois. Any person violating this subsection shall be considered to be practicing without a license and shall be subject to the disciplinary provisions of the Act.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 1283.90 Restoration

- a) Any licensed marriage and family therapist whose license has expired or has been placed on inactive status for 5 years or less may have the license restored by

861 paying the fees required by Section 1283.95 and providing proof of meeting
862 continuing education requirements during the 2 years prior to restoration.
863

864 b) Any person seeking restoration of a license that has been expired or placed on
865 inactive status for more than 5 years shall file an application, on forms supplied
866 by the Division, for review by the Board, together with the fee required by
867 Section ~~1283.9555 of the Act~~ and proof of meeting continuing education
868 requirements during the 2 years prior to restoration. The applicant shall also
869 submit either:
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- 871 1) Sworn evidence of active practice in another jurisdiction. Such evidence
872 shall include a statement from an appropriate board or licensing authority
873 in the other jurisdiction that the licensee was authorized to practice during
874 the term of active practice; or
- 875 2) An affidavit attesting to military service as provided in Section 45(c) of
876 the Act; or
- 877 3) Proof of passage of the AMFTRB examination during the period the
878 registration was lapsed or on inactive status.
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882 c) Any person who is seeking restoration after the disciplinary action must have
883 completed all requirements of the disciplinary order and shall submit a petition for
884 restoration to be adjudicated through the hearing process. As part of such petition
885 the licensee shall submit evidence demonstrating rehabilitation to warrant the
886 public trust as provided in Section 1283.107.
887

888 d) When the accuracy of any submitted documentation or the relevance or
889 sufficiency of the course work or experience is questioned by the Division
890 because of a lack of information, discrepancies or conflicts in information given,
891 or a need for clarification, the licensee seeking restoration shall be requested to:
892

- 893 1) Provide such information as may be necessary; and/or
- 894 2) Appear for an interview before the Board to explain such relevance or
895 sufficiency, clarify information or clear up any discrepancies or conflicts
896 in information.
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898
899 e) Upon the recommendation of the Board and approval by the Director of the
900 Division of Professional Regulation (Director) with the authority delegated by the
901 Secretary of the Department of Financial and Professional Regulation (Secretary),
902 an applicant shall have the license restored or be notified in writing of the reason
903 for denying the application.

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(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 1283.95 Fees

The following fees shall be paid to the Division and are not refundable:

- a) Application Fees.
 - 1) The fee for original application for a license as a licensed marriage and family therapist is \$100. In addition, applicants for an examination shall be required to pay, either to the Division or to the designated testing service, a fee covering the cost of determining an applicant's eligibility and providing the examination. Failure to appear for the examination on the scheduled date, at the time and place specified, after the applicant's application for examination has been received and acknowledged by the Division or the designated testing service, shall result in the forfeiture of the examination fee.
 - 2) The fee for a license as an associate licensed marriage and family therapist is \$100.
 - 3) The application fee for a license as a licensed marriage and family therapist certified or licensed under the laws of another jurisdiction is \$200.
 - 4) The fee for application as a continuing education sponsor is \$500. State agencies, State colleges, community colleges, and State universities in Illinois are exempt from paying this fee.
- b) Renewal Fees.
 - 1) The fee for the renewal of a licensed marriage and family therapist license shall be calculated at the rate of \$60 per year.
 - 2) The fee for renewal as a continuing education sponsor is \$125 per year.
- c) General Fees.
 - 1) The fee for the restoration of a license other than from inactive status that has been expired for 5 years or less is \$20 plus payment of all lapsed renewal fees.

- 947 2) The fee for the restoration of a license that has been expired for more than
948 5 years is \$300.
949
950 ~~3) The fee for the issuance of a duplicate license, for the issuance of a~~
951 ~~replacement license, for a license which has been lost or destroyed or for~~
952 ~~the issuance of a license with a change of name or address other than~~
953 ~~during the renewal period is \$20. No fee is required for name and address~~
954 ~~changes on Division records when no duplicate license is issued.~~
955
956 34) The fee for a certification of a licensee's record for any purpose is \$20.
957
958 ~~45)~~ The fee to have the scoring of an examination administered by the
959 Division reviewed and verified is \$20, plus any fee charged by the testing
960 service.
961
962 ~~6) The fee for a wall certificate showing licensure shall be the actual cost of~~
963 ~~producing the certificate.~~
964
965 ~~7) The fee for a roster of persons licensed as marriage and family therapists~~
966 ~~in this State shall be the actual cost of producing the roster.~~
967

968 (Source: Amended at 48 Ill. Reg. _____, effective _____)
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970 **Section 1283.97 Applicant and Licensee Address of Record, Email Address of Record,**
971 **and/or Licensee Change of Name Information**

972 All applicants and licensees shall:
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- 974
975 a) provide a valid address and email address to the Division, which shall serve as the
976 address of record and email address of record, respectively, at the time of
977 application for licensure or renewal of a license; and
978
979 b) inform the Division of any change of address of record or email address of record
980 within 14 days after such change either through the Division's website or by
981 contacting the Department's licensure maintenance unit.
982

983 (Source: Added at 48 Ill. Reg. _____, effective _____)
984

985 **Section 1283.100 Dishonorable, Unethical, Unprofessional~~Professional~~ Conduct**
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987 The Division may suspend or revoke a license, refuse to issue or renew a license or take other
988 disciplinary action, based upon its finding of "dishonorable, unethical, ~~unauthorized~~, or
989 unprofessional conduct" within the meaning of Section 85 of the Act which is interpreted to

990 include, but is not limited to, the following acts or practices:

991

992 a) A therapist must not perform, nor pretend to be able to perform, professional
 993 services beyond his or /her scope of practice. A therapist must not misrepresent
 994 credentials, degrees, professional associations, or competencies either through
 995 spoken word or written materials. A therapist must immediately retract or correct
 996 any misrepresentation. A therapist must correct misrepresentations by third
 997 parties as soon as the therapist is informed of the error.

998

999 b) A therapist must not permit an intern or trainee under the therapist's supervision to
 1000 perform, or to pretend to be competent to perform, professional services beyond
 1001 the trainee's or intern's level of training. Disclosure of the trainee/intern's status
 1002 and the name of the supervisor is required. A waiver of liability signed by the
 1003 client is required when a marriage and family therapy intern or trainee is treating
 1004 the client.

1005

1006 c) Therapists must recognize the potentially influential position they may have with
 1007 respect to clients, students, employees and supervisees. Therapists must conduct
 1008 themselves with sensitivity to clients' potential vulnerability. Therapists should
 1009 avoid exploiting clients' trust and dependency. Therapists must also make every
 1010 effort to avoid dual relationships with clients during treatment and following
 1011 termination of therapy. When a dual relationship cannot be avoided, therapists
 1012 must take appropriate professional precautions to ensure judgment is not impaired
 1013 and no exploitation occurs. Examples of dual relationships include but are not
 1014 limited to close personal friendships, business or other relationships that are used
 1015 to further a therapist's own interests, or the provision of therapy to students,
 1016 employees, or supervisees. Sexual intimacy between therapist and client, students
 1017 or supervisees is prohibited. Sexual intimacy with former clients is prohibited for
 1018 at least two years after termination of treatment.

1019

1020 d) A therapist must not engage in sexual or other harassment or exploitation of
 1021 students, trainees, employees, colleagues, research subjects, actual or potential
 1022 witnesses or complainants in legal or ethical proceedings.

1023

1024 e) A therapist who is convicted of any crime related to his or /her qualifications or
 1025 professional responsibilities may be subject to disciplinary action by the Division.
 1026 Likewise, a therapist who engages in conduct which could lead to conviction of a
 1027 crime related to his or /her qualifications or professional responsibilities may be
 1028 subject to disciplinary action.

1029

1030 f) A therapist who becomes impaired and unable to function according to the
 1031 standards of practice may be subject to disciplinary action if ~~an~~ active practice
 1032 continues. Causes of impairment may include, but are not limited to, the abuse of

- 1033 ~~mood-altering~~mood-altering chemicals and physical or mental problems.
1034
- 1035 g) It is the responsibility of therapists to seek supervision and/or personal therapy for
1036 any problem that is interfering with their ability to perform their professional
1037 services.
1038
- 1039 h) A therapist must not subject a client to discrimination based on race, gender,
1040 religion, national origin, political affiliation, social or economic status, choice of
1041 lifestyle, or sexual or affectional orientation.
1042
- 1043 i) A therapist must inform a client of any conflict of interest, values, attitudes, or
1044 biases between them that are sufficient to impair their professional relationship.
1045 Either the client or the therapist may terminate the relationship. However, it is the
1046 therapist's responsibility to terminate the professional relationship when it no
1047 longer serves the client's needs or interests. It is the responsibility of the therapist
1048 to facilitate termination and to assist in referring the client to another professional.
1049 Termination should be handled with care and sensitivity.
1050
- 1051 j) A therapist has the responsibility to be informed of other professional, technical,
1052 and administrative resources available to clients. A therapist must utilize those
1053 resources and/or refer clients when it is in the best interests of the client.
1054
- 1055 k) A therapist must make a referral upon client request regardless of administrative
1056 and/or funding mandates.
1057
- 1058 l) A therapist must not allow an individual or agency paying for the professional
1059 services to a client to exert undue influence over the therapist's work performance
1060 and clinical judgment.
1061
- 1062 m) A therapist must offer all facts regarding services rendered to the client prior to
1063 administration of professional services. The purpose of informed consent is to
1064 ensure~~insure~~ client's complete access to information pertaining to professional
1065 services. Examples include, but are not limited to, fees for services, length of
1066 treatment and utilization of consultants. The client's signature indicating receipt
1067 of pertinent information is strongly encouraged.
1068
- 1069 n) A therapist must not provide services to a client when the therapist's objectivity or
1070 effectiveness is impaired. The therapist must make this known to the client and
1071 assist the client in obtaining a referral to another professional.
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- 1073 o) A therapist must hold in confidence all information pertaining to a client's
1074 therapy. It is the responsibility of the therapist to safeguard client confidences as
1075 required by law. This includes a therapist's employees and professional associates.

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- p) A therapist must inform a client of the limitations of confidentiality. These limitations include, but are not limited, to:
 - 1) Limitations mandated by the law.
 - 2) The prevention of clear and immediate danger to one or more persons.
 - 3) When the therapist is a defendant in a civil, criminal, or disciplinary action arising from the therapy, client confidences may be disclosed in the course of that action.
 - 4) When a written waiver of confidentiality has been obtained, all information revealed must be in accordance with the terms of the waiver. If there is more than one party involved in the therapy, the waiver must be signed by all members legally competent to execute such a waiver.
 - 5) When release of information pertaining to a minor is requested, it must be signed by a parent or guardian.
- q) Therapists are responsible to ~~ensure~~~~insure~~ that all records and written data are stored using security measures that prevent access to records by unauthorized persons.
- r) Therapists are responsible for ~~ensuring~~~~insuring~~ that the content and disposition of all records are in compliance with all relevant State laws and rules.
- s) The Division hereby incorporates by reference the AAMFT Code of Ethics, the American Association for Marriage and Family Therapy, 112 South Alfred Street, Alexandria VA 22314-3061, ~~January 2015~~~~July 2004~~, with no later amendments or editions.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 1283.107 Rehabilitation

Upon written application to the Division for restoration of a license or for any other relief following discipline, the Division shall consider, but is not limited to, the following in determining if the person is to be deemed sufficiently rehabilitated to warrant the public trust:

- a) The seriousness of the offense that resulted in the disciplinary action being considered;

- 1119 **b)** The length of time that elapsed since the disciplinary action was taken;
- 1120
- 1121 **c)** The profession, occupation, and outside activities in which the applicant has been
- 1122 involved;
- 1123
- 1124 **d)** Any counseling, medical treatment, or other rehabilitative treatment received by
- 1125 the applicant;
- 1126
- 1127 **e)** Continuing education courses or other types of courses taken to correct the
- 1128 grounds for the disciplinary action being considered;
- 1129
- 1130 **f)** The results of a professional competency examination designated by the Division
- 1131 and paid for by the applicant;
- 1132
- 1133 **g)** Written reports and oral testimony by peer review committees or other persons
- 1134 relating to the skill, knowledge, honesty, integrity and contriteness of the
- 1135 applicant;
- 1136
- 1137 **h)** Restitution to injured parties;
- 1138
- 1139 **i)** Future plans of the applicant;
- 1140
- 1141 **j)** Involvement of the applicant's family and friends in his or her rehabilitation
- 1142 process;
- 1143
- 1144 **k)** A written report of a physical or mental examination given by a practitioner
- 1145 selected by the Division and paid for by the applicant;
- 1146
- 1147 **l)** Any other information evidencing rehabilitation that would bear upon the
- 1148 applicant's request for relief or restoration of a license;
- 1149
- 1150 **m)** Whether the order imposing sanctions was appealed and, if so, whether a
- 1151 reviewing court granted a stay or delay of imposition of the sanction;
- 1152
- 1153 **n)** The date and disposition of any other petition for restoration filed since the last
- 1154 sanction was imposed; and
- 1155
- 1156 **o)** Whether there has been compliance with any probationary terms imposed.
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(Source: Added at 48 Ill. Reg. _____, effective _____)

Section 1283.110 Continuing Education

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1161

- 1162 a) Continuing Education Hours Requirements
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1164 1) ~~Every Beginning with the 1999 license renewal and every renewal~~
1165 ~~thereafter, every~~ licensee who applies for renewal of a license as a
1166 licensed marriage and family therapist shall complete within the pre-
1167 renewal period 30 hours of continuing education (CE) relevant to the
1168 practice of marriage and family therapy. Included with the required 30
1169 hours, CE must be obtained as set forth in 68 Ill. Adm. Code 1130 Subpart
1170 E.
1171
1172 2) A pre-renewal period is the 24 months preceding February 28 of each odd-
1173 numbered year.
1174
1175 3) One CE hour shall equal 50 minutes~~one clock hour~~.
1176
1177 4) A renewal applicant shall not be required to comply with CE requirements
1178 for the first renewal of an Illinois license.
1179
1180 5) Licensed marriage~~Marriage~~ and family therapists licensed in Illinois but
1181 residing and practicing in other states shall comply with the CE
1182 requirements set forth in this Section.
1183
1184 b) Approved Continuing Education
1185
1186 1) Continuing education hours shall be earned by verified attendance (e.g.,
1187 certificate of attendance or certificate of completion) at or participation in
1188 a program or course (program) that is offered or sponsored by an approved
1189 continuing education sponsor who meets the requirements set forth in
1190 subsection (c), except for those activities provided in subsections (b)(2),
1191 (3) and (4).
1192
1193 2) CE credit may be earned through postgraduate training programs (e.g.,
1194 extern, residency or fellowship programs) or completion of marriage and
1195 family therapy related courses that are a part of the curriculum of a
1196 college, university or graduate school of marriage and family therapy.
1197 Courses that are part of the curriculum of a university, college or other
1198 educational institution shall be allotted CE credit at the rate of 15 CE
1199 hours for each semester hour or 10 hours for each quarter hour of school
1200 credit awarded.
1201
1202 3) CE credit may be earned for verified teaching of a course or program in a
1203 college or graduate school approved in accordance with Section 1283.30
1204 and/or as an instructor of continuing education programs given by

1205 approved sponsors. Credit will be applied at the rate of 1.5 hours for every
1206 hour of teaching or presenting the course or program material and only for
1207 the first presentation of the course or program (i.e., credit shall not be
1208 allowed for repetitious presentations).

1209
1210 4) CE credit may be earned for authoring papers, publications or books and
1211 for preparing presentations and exhibits. The preparation of each
1212 published paper, book chapter or audio-visual presentation dealing with
1213 marriage and family therapy may be claimed as 5 hours of credit. A
1214 presentation must be before a professional audience of marriage and
1215 family therapists. Five credit hours may be claimed for only the first time
1216 the information is published or presented.

1217
1218 5) CE hours may be earned through completion of a distance learning course
1219 (e.g., pre-recorded online course/program, live online course/program, by
1220 mail, computer, etc.) that is offered by an approved sponsor who meets the
1221 requirements set forth in subsection (c). Each such course shall include an
1222 examination.

1223
1224 c) Approved CE Sponsors and Programs

1225
1226 1) Sponsor, as used in this Section, shall mean the American Association for
1227 Marriage and Family Therapy and any other person, firm, association,
1228 corporation or group that has been approved and authorized by the
1229 Division upon recommendation of the Board to coordinate and present
1230 continuing education courses and programs.

1231
1232 2) An entity seeking approval as a CE sponsor shall submit an application, on
1233 forms supplied by the Division, along with the fee set forth in Section
1234 1283.95(a)(3). (State agencies, State colleges and State universities in
1235 Illinois shall be exempt from paying this fee). The application shall
1236 include:

1237
1238 A) Certification:

1239
1240 i) That all programs offered by the sponsor for CE credit shall
1241 comply with the criteria in subsection (c)(3) and all other
1242 criteria in this Section;

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1244 ii) That the sponsor shall be responsible for verifying full-time
1245 continuous attendance at each program and provide a
1246 certificate of attendance as set forth in subsection (c)(9);
1247 and

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- iii) That upon request by the Division, the sponsor shall submit evidence (e.g., certificate of attendance or course material) as is necessary to establish compliance with this Section. Evidence shall be required when the Division has reason to believe that there is not full compliance with the statute and this Part and that this information is necessary to ensure compliance.
 - B) A copy of a sample program with faculty, course materials and syllabi.
 - 3) All programs shall:
 - A) Contribute to the advancement, extension and enhancement of the professional skills and scientific knowledge of the licensee in the practice of marriage and family therapy;
 - B) Foster the enhancement of general or specialized work in the practice of marriage and family therapy;
 - C) Be developed and presented by persons with education and/or experience in the subject matter of the program;
 - D) Specify the course objectives, course content and teaching methods to be used; and
 - E) Specify the number of CE hours that may be applied to fulfilling the Illinois CE requirements for renewal of a license.
 - 4) Each CE program shall provide a mechanism for evaluation of the program and instructor by the participants. The evaluation may be completed on-site immediately following the program presentation or an evaluation questionnaire may be distributed to participants to be completed and returned by mail. The sponsor and the instructor, together, shall review the evaluation outcome and revise subsequent programs accordingly.
 - 5) An approved sponsor may subcontract with individuals and organizations to provide approved programs. All advertising, promotional materials, and certificates of attendance must identify the licensed sponsor and the sponsor's license number. The presenter of the program may also be identified, but should be identified as a presenter. When a licensed sponsor

- 1291 subcontracts with a presenter, the licensed sponsor retains all
1292 responsibility for monitoring attendance, providing certificates of
1293 attendance and ensuring the program meets all of the criteria established
1294 by the Act and this Part, including the maintenance of records.
1295
- 1296 6) All programs given by approved sponsors shall be open to all licensed
1297 marriage and family therapists and not be limited to members of a single
1298 organization or group.
1299
- 1300 7) Continuing education credit hours used to satisfy the CE requirements of
1301 another jurisdiction may be applied to fulfill the CE requirements of the
1302 State of Illinois.
1303
- 1304 8) To maintain approval as a sponsor, each sponsor shall submit to the
1305 Division by February of each odd-numbered year a renewal application,
1306 the fee set forth in Section 1283.95(b)(2) and a list of courses and
1307 programs offered within the last 24 months. The list shall include a brief
1308 description, location, date and time of each course given.
1309
- 1310 9) ~~Certification of Attendance.~~ It shall be the responsibility of a sponsor to
1311 provide each participant in a program with a certificate of attendance or
1312 participation. The sponsor's certificate of attendance shall contain:
1313
- 1314 A) The name, address, email address, and license number of the
1315 sponsor;
1316
- 1317 B) The name and address of the participant;
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- 1319 C) A brief statement of the subject matter;
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- 1321 D) The number of hours attended in each program;
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- 1323 E) The date and place of the program; and
1324
- 1325 F) The signature of the sponsor.
1326
- 1327 10) The sponsor shall maintain attendance records for not less than 5 years.
1328
- 1329 11) The sponsor shall be responsible for assuring that no renewal applicant
1330 shall receive CE credit for time not actually spent attending the program.
1331
- 1332 12) Upon the failure of a sponsor to comply with any one of the requirements
1333 of this Section, the Division, after notice to the sponsor and hearing before

1334 and recommendation by the Board (see 68 Ill. Adm. Code 1110), shall
1335 thereafter refuse to accept for CE credit attendance at or participation in
1336 any of the sponsor's CE programs until such time as the Division receives
1337 assurances of compliance with requirements of this Section.
1338

1339 13) Notwithstanding any other provision of this Section, the Division or Board
1340 may evaluate any sponsor of any approved CE program at any time to
1341 ensure compliance with the requirements of this Section.
1342

1343 d) Certification of Compliance with CE Requirements
1344

1345 1) Each renewal applicant shall certify, on the renewal application, full
1346 compliance with the CE requirements set forth in subsections (a) and (b).
1347

1348 2) The Division may require additional evidence demonstrating compliance
1349 with the CE requirements (e.g., certificate of attendance). This additional
1350 evidence shall be required in the context of the Division's random audit. It
1351 is the responsibility of each renewal applicant to retain or otherwise
1352 produce evidence of compliance.
1353

1354 3) When there appears to be a lack of compliance with CE requirements, an
1355 applicant shall be notified in writing and may request ~~a hearing~~
1356 ~~interview~~ with the Board. At that time the Board may recommend that
1357 steps be taken to begin formal disciplinary proceedings as required by
1358 Section 10-65 of the Illinois Administrative Procedure Act [5 ILCS 100].
1359

1360 e) Continuing Education Earned in Other Jurisdictions.
1361

1362 1) If a licensee has earned CE hours offered in another state or territory not
1363 given by an approved sponsor for which the licensee will be claiming
1364 credit toward full compliance in Illinois, the applicant shall submit an
1365 individual program approval request form, along with a \$25 processing
1366 fee, prior to participation in the program or 90 days prior to expiration of
1367 the license. The ~~Board shall review and recommend approval or~~
1368 ~~disapproval of the program~~ shall be reviewed using criteria set forth in
1369 subsection (c)(3).
1370

1371 2) If a licensee fails to submit an out of state CE approval form within the
1372 required time frame, late approval may be obtained by submitting the
1373 approval request form with the \$25 processing fee plus a ~~\$50~~ \$10 per CE
1374 hour late fee not to exceed ~~\$300~~ \$150. ~~The Board shall review and~~
1375 ~~recommend approval or disapproval of the program using the criteria set~~
1376 ~~forth in subsection (c)(3).~~

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3) CE completed in accordance with subsection (b)(5), is not eligible for out-of-state CE credit. Instead, it must be provided by an approved CE provider as set forth in subsection (c).

f) Restoration of Nonrenewed License. Upon satisfactory evidence of compliance with CE requirements and the provisions of Section 1283.90, the Division shall restore the license upon payment of the required fee as provided in Section 1283.95.

g) Waiver of CE Requirements

1) Any renewal applicant seeking renewal of a license without having fully complied with these CE requirements ~~may~~shall file with the Division a renewal application along with the required fee set forth in Section 1283.95~~55(d) of the Act~~, a statement setting forth the facts concerning non-compliance and request for waiver of the CE requirements based upon those~~on the basis of these~~ facts. A request for waiver shall be made prior to the renewal date. If the Division, upon the written recommendation of the Board, finds good cause~~from such affidavit or any other evidence submitted that extreme hardship~~ has been shown for granting a waiver, the Division shall waive enforcement of CE requirements for the renewal period for which the applicant has applied.

2) Good cause~~Extreme hardship~~ shall be determined on an individual basis by the Board and be defined as an inability to devote sufficient hours to fulfilling the CE requirements during the applicable pre-renewal period because of:

A) Full-time service in the armed forces of the United States of America during a substantial part of the pre-renewal period;

B) A temporary~~An~~ incapacitating illness documented by a ~~statement from a currently~~ licensed physician. A second, consecutive request for a CE waiver pursuant to this subsection (g)(2)(B) shall be prima facie proof that the renewal applicant has a physical or mental illness, including, but not limited to, deterioration through the aging process or loss of cognitive or motor skills that results in the licensee's inability to practice professional counseling or clinical professional counseling with reasonable judgment, skill or safety, in violation of subsection 85(a)(18) of the Act, and shall be grounds for denial of the renewal application or other disciplinary or non-disciplinary action; or

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~~c)~~ ~~A physical inability to travel to the site of approved programs documented by a currently licensed physician; and~~

~~cD)~~ Any other similar extenuating circumstance, as determined by the Division.

3) Any renewal applicant who, prior to the expiration date of the license, submits a request for a waiver, in whole or in part, pursuant to the provisions of this Section shall be deemed to be in a good standing until the final decision on the application is made by the Division.

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 1283.120 Granting Variances

a) The Director may grant variances from this Part in individual cases when he or she finds that:

~~a1)~~ The provision from which the variance is granted is not statutorily mandated;

~~b2)~~ No party will be injured by the granting of the variance; and

~~c3)~~ The rule from which the variance is granted would, in the particular case, be unreasonable or unnecessarily burdensome.

~~b)~~ ~~The Director shall notify the Board of the granting of the variance, and the reasons for granting the variance, at the next meeting of the Board.~~

(Source: Amended at 48 Ill. Reg. _____, effective _____)

Section 1283.125 Telehealth

Licensed Marriage and Family Therapists and Associate Licensed Marriage and Family Therapists may provide services through the means of telehealth consistent with the requirements of the Telehealth Act [225 ILCS 150].

(Source: Added at 48 Ill. Reg. _____, effective _____)