

1 TITLE 68: PROFESSIONS AND OCCUPATIONS  
2 CHAPTER VII: DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION  
3 SUBCHAPTER b: PROFESSIONS AND OCCUPATIONS

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6 PROFESSIONAL COUNSELOR AND CLINICAL PROFESSIONAL  
7 COUNSELOR LICENSING AND PRACTICE ACT

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54  
55 1375.APPENDIX A Course Descriptions  
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57  
58 AUTHORITY: Implementing the Professional Counselor and Clinical Professional Counselor  
59 Licensing Act [225 ILCS 107] and authorized by Section 60(7) of the Civil Administrative Code  
60 of Illinois [20 ILCS 2105].

61  
62 SOURCE: Adopted at 18 Ill. Reg. 18018, effective December 12, 1994; amended at 22 Ill. Reg.  
63 8460, effective May 4, 1998; amended at 24 Ill. Reg. 7335, effective May 1, 2000; emergency  
64 amendment at 26 Ill. Reg. 18488, effective December 16, 2002, for a maximum of 150 days;  
65 amended at 27 Ill. Reg. 5848, effective March 24, 2003; amended at 27 Ill. Reg. 15483, effective  
66 September 19, 2003; amended at 28 Ill. Reg. 16277, effective December 2, 2004; amended at 35  
67 Ill. Reg. 7586, effective May 13, 2011; emergency amendment at 44 Ill. Reg. 16230, effective  
68 September 15, 2020, for a maximum of 150 days; amended at 45 Ill. Reg. 1837, effective  
69 January 28, 2021; amended at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_.

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71 SUBPART A: LICENSED PROFESSIONAL COUNSELOR

72  
73 **Section 1375.10 Definitions~~Temporary License as a Professional Counselor (Repealed)~~**

74  
75 "Act" means the Professional Counselor and Clinical Professional Counselor  
76 Licensing and Practice Act.

77  
78 "Board" means the Professional Counselor Licensing and Disciplinary Board.

79  
80 "Clinical Supervision", "Supervision" or "Face-to-Face Supervision" means the  
81 review of counseling and case management that is live, interactive, and visual.  
82 Video supervision is considered clinical supervision if the session is synchronous  
83 and permits verbal and visual interaction during supervision. All supervision  
84 shall be conducted in a confidential manner in accordance with the American  
85 Counseling Association's ACA Code of Ethics and Mental Health and  
86 Developmental Disabilities Confidentiality Act [740 ILCS 110].

87  
88 "Division" means the Illinois Department of Financial and Professional  
89 Regulation Division of Professional Regulation.

90  
91 "License" means a licensee under the Act.

92  
93 (Source: Repealed at 24 Ill. Reg. 7335, effective May 1, 2000; new Section added at 48  
94 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

95  
96 **Section 1375.30 Application for ~~Examination/Permanent~~ Licensure by Examination as a**  
97 **Professional Counselor**

98  
99 a) Each applicant seeking original licensure under Section 35 of the Act shall file an  
100 application with the ~~Department of Financial and Professional Regulation-~~  
101 ~~Division of Professional Regulation~~ (Division), on forms provided by the  
102 Division. The application shall include:

103  
104 1) Certification of education from a master's degree program or doctoral  
105 degree program in counseling, psychology or rehabilitation counseling  
106 from a college, university or school that is a regionally accredited  
107 institution of higher education and recognized by the U.S. Department of  
108 Education, or certification of education and an official transcript from a  
109 similar master's degree or doctoral degree program in accordance with  
110 Section 1375.45~~(e) of this Part.~~

111  
112 2) The required fee set forth in Section 1375.205.

113  
114 3) If applicable, certification~~Certification~~ of licensure, on forms provided by  
115 the Division, from the state, ~~or~~ territory, or jurisdiction of the United  
116 States in which an applicant was originally licensed and the state in which  
117 the applicant predominantly practices and is currently licensed, if  
118 applicable, stating:

119  
120 A) The time during which the applicant was licensed in that  
121 jurisdiction, including the date of the original issuance in that  
122 jurisdiction;

123  
124 B) A description of the examination in that jurisdiction; and

125  
126 C) Whether the file on the applicant contains any record of  
127 disciplinary actions taken or pending.

128  
129 b) Proof of holding one of the following certifications (based upon examination)~~Any~~

130 ~~individual who applies for a professional counselor license after January 1, 2008~~  
131 shall be sufficient evidence of meeting~~meet~~ the educational requirements set forth  
132 in Section 1375.45(a).

133  
134 ~~1) Individuals applying for licensure as a professional counselor may submit~~  
135 ~~one of the following certifications (based on examination), in lieu of the~~  
136 ~~documents required in subsection (a)(1):~~

137  
138 1A) Commission on Rehabilitation Counselor Certification (CRC);

139  
140 2B) National Certified Counselors (NCC);

141  
142 ~~2) An applicant submitting one of the certifications listed in subsection (b)(1)~~  
143 ~~will not be required to take and pass an additional examination~~  
144 ~~administered by the Division. The Division, upon recommendation of the~~  
145 ~~Professional Counselor Licensing and Disciplinary Board (Board), has~~  
146 ~~determined that the education and examination requirements are~~  
147 ~~equivalent to the requirements for licensure as a professional counselor.~~

148  
149 c) When the accuracy of any submitted documentation or the relevance or  
150 sufficiency of the coursework or experience is questioned by the Division or the  
151 Board because of lack of information, discrepancies or conflicts in information  
152 given or a need for clarification, the applicant seeking licensure shall be requested  
153 to:

154  
155 1) Provide such information as may be necessary; and/or

156  
157 2) Appear for an interview before the Board to explain such relevance or  
158 sufficiency, clarify information or clear up any discrepancies or conflicts  
159 in information.

160  
161 d) Proof of passage of~~If an applicant has taken and passed~~ the examination in  
162 accordance with Section 1375.60. The,~~the~~ applicant shall ~~file an application in~~  
163 ~~accordance with subsection (a) and shall~~ have the examination scores submitted to  
164 the Division directly from the testing entity or from the state of original licensure.

165  
166 (Source: Amended at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

167  
168 **Section 1375.45 Required~~Professional~~ Education for Professional Counselor License**

169  
170 a) The educational requirements are as follows:

171  
172 1) Certification of completion of a master's degree program or a doctoral

173 degree program in counseling, psychology, or rehabilitation  
174 counseling ~~Masters and Doctoral degrees shall be~~ from a college,  
175 university or school that is a regionally accredited institution of higher  
176 education and recognized by the U.S. Department of Education, or  
177 certification of education and an official transcript from a similar master's  
178 degree program or doctoral degree program in accordance with this  
179 Section;

- 180
- 181 2) The programs, wherever they may be administratively housed, must be  
182 clearly identified and labeled as offering counseling, rehabilitation  
183 counseling, psychology programs, or similar degree programs. Such a  
184 program must specify in institutional catalogues and brochures its intent to  
185 educate and train counselors;
- 186
- 187 3) The program is an organizational entity within the institution;
- 188
- 189 4) The program has an integrated, organized sequence of study;
- 190
- 191 5) The program must be at least 2 academic years in length and require an  
192 individual to graduate from a program with a minimum of 48 semester  
193 hours or 72 quarter hours with a minimum of one course ("course" is  
194 defined as 3 semester hours or 4.5 quarter hours equivalent) in each of the  
195 areas listed in this subsection (a)(5). The definition of a minimum of one  
196 course means that the objectives and content of one course cannot be used  
197 to meet the objectives and content of another course. (See Appendix A  
198 (Course Descriptions) for a definition of the subject content for each core  
199 area with examples of course titles that relate to each of the core content  
200 areas.)
- 201
- 202 A) Human Growth and Development
- 203
- 204 B) Counseling Theory
- 205
- 206 C) Counseling Techniques
- 207
- 208 D) Group Dynamics, Processing and Counseling
- 209
- 210 E) Appraisal of Individuals
- 211
- 212 F) Research and Evaluation
- 213
- 214 G) Professional, Legal and Ethical Responsibilities Relating to  
215 Professional Counseling, ~~Including Illinois Law~~

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- H) Social and Cultural Foundations
- I) Lifestyle and Career Development
- J) Practicum/Internship
- K) Psychopathology and Maladaptive Behavior
- L) Addictions~~Substance Abuse~~
- M) Family Dynamics;

6) Persons graduation from a program that requires more than 38 hours but less than 48 semester hours may take additional classes post-degree in a regionally accredited counseling program that issues degrees acceptable for licensure under this Part, or as approved by the Board. Programs that require less than 39 hours of education to receive a degree shall not be acceptable for the purposes of licensure.

7) Persons applying for licensure after July 1, 2026 shall graduate from a program with a minimum of 60 semester hours or 90 quarter hours with a minimum of one course ("course" is defined as a minimum of 3 semester hours or 4.5 quarter hours equivalent) in each of the core areas listed in subsection (a)(5). Persons graduating from a program that requires between 39 and 60 hours may take additional classes post-degree in a regionally accredited counseling program that issues degrees acceptable for licensure under this Part, or as approved by the Board. Programs that require less than 39 hours of education to receive a degree shall not be acceptable for the purpose of licensure. Programs with evidence of fewer than 7 of the 13 required core areas listed in subsection (a)(5) shall not be acceptable for the purposes of this Section.

86) The program has faculty responsible for the program and has a sufficient number of full-time instructors to make certain that the educational obligations to the student are fulfilled;

97) The program has an identifiable body of students who are matriculated in that program for a degree;

108) The program has a one-year~~one-year~~ residence. Residence requires completion of courses at a single institution's program~~interaction with faculty and other matriculated students~~. One year's residence is defined as

259 24 semester hours, beginning July 1, 2026, this requirement will increase  
260 to 30 semester hours, taken on a full-time or part-time basis at the  
261 institution accumulated within the time frame and course of study of the  
262 program.  
263

264 b) For the purpose of this Section, course shall be defined as an integrated, organized  
265 course of study that encompasses a minimum of one school semester or  
266 equivalent hours. No student designed courses, self-study courses, independent  
267 study courses, workshops, or continuing education~~correspondence~~ courses may be  
268 used to satisfy the core courses.  
269

270 c) The Division, upon recommendation of the Board, has determined that all  
271 master's degree and doctoral programs in professional counseling or rehabilitation  
272 counseling that are accredited by the Council for Accreditation of Counseling and  
273 Related Educational Programs (CACREP), the Council on Rehabilitation  
274 Education (CORE) and doctoral programs in psychology approved by the  
275 American Psychological Association and the Council for the National Registry of  
276 Health Service Providers are approved programs.  
277

278 d) Individual Program Requirements:  
279

280 1) Individuals applying for licensure as a professional counselor who have  
281 not graduated from a program listed in subsection (c) shall submit their  
282 official transcripts and program materials to the Division for evaluation by  
283 the Board to determine if they meet the requirements of this Section.  
284

285 2) Individuals applying for licensure who are deficient in any of the content  
286 areas set forth in subsection (a)(5) may complete any content area  
287 deficiencies in a graduate counseling, rehabilitation counseling,  
288 psychology, or similar degree program. No student designed courses, self-  
289 study courses, independent study courses, workshops, or continuing  
290 education~~correspondence~~ courses may be used to satisfy the core courses.  
291 The applicant will be required to submit proof to the Division that the  
292 applicant~~he or she~~ has passed such a course(s) ~~and/or the experience~~. The  
293 proof shall include syllabi, course descriptions and official transcript.  
294

295 e) The Board may, as a means of assisting it in the review of foreign country training  
296 or licensure, require an applicant to submit her or his educational training  
297 credentials and transcripts and/or evidence of licensure to an approved education  
298 credentialing service or similar service approved by the Board for evaluation at  
299 the cost to the applicant~~After January 1, 2008, all applicants will be required to~~  
300 ~~meet the curriculum requirements set forth in this Section.~~  
301

(Source: Amended at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

**Section 1375.70 Application for Licensure by Endorsement as a —Professional Counselor**

a) Each applicant seeking licensure under Section 70 of the Act shall file an application with the Division on forms provided by the Division. The application shall include:

1) Certification of completion of education and an official transcript from a master's degree program or a doctoral degree program in counseling, psychology, or rehabilitation counseling from a college, university or school that is a regionally accredited institution of higher education and by ~~an accrediting agency~~ recognized by the U.S. Department of Education, or certification of education and an official transcript from a similar master's degree program or doctoral degree program approved in accordance with Section 1375.45;

2) Successful completion of the professional counselor examination set forth in Section 1375.60;

3) The required fee set forth in Section 1375.205;

4) Certification, on forms provided by the Division, from the state, ~~or~~ territory, ~~of the United States~~ or jurisdiction of the United States in which the applicant was originally licensed and the state or jurisdiction in which the applicant is currently licensed, if applicable, stating:

A) The time during which the applicant was licensed in that jurisdiction, including the date of the original issuance of the license;

B) A description of the examination in that jurisdiction; and

C) Whether the file on the applicant contains any record of disciplinary actions taken or pending.

b) When the accuracy of any submitted documentation or the relevance or sufficiency of the coursework or experience is questioned by the Division or the Board because of lack of information, discrepancies or conflicts in information given or a need for clarification, the applicant seeking licensure shall be requested to:

1) Provide such information as may be necessary; and/or



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- 2) Appear for an interview before the Board to explain such relevance or sufficiency, clarify information or clear up any discrepancies or conflicts in information.

(Source: Amended at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

**Section 1375.80 Restoration of License as a – Professional Counselor**

- a) Any professional counselor whose license has expired or has been placed on inactive status for 5 years or less may have the license restored by filing the form provided by the Division and paying the fees required by Section 1375.205. Individuals restoring will be required to submit proof of having met the continuing education requirements pursuant to Section 1375.220. Continuing education must be completed during the 24 months preceding application for restoration. For any licensed clinical professional counselor who has had no disciplinary action taken against their license in this State or in any other jurisdiction during the entire period of licensure, the following requirements are suspended: proof of fitness, certification of active practice in another jurisdiction, and the payment of a renewal fee. An individual may not restore his or her license in accordance with this subsection more than once.
- b) Any professional counselor~~person~~ seeking restoration of a license that has been expired or placed on inactive status for more than 5 years shall file an application, on forms supplied by the Division together with the fee required by Section 1375.205. Individuals restoring ~~are~~be required to submit proof of having met the continuing education requirements pursuant to Section 1375.220. Continuing education must be completed during the 24 months preceding application for restoration. The applicant shall also submit either:
  - 1) Certification of active practice in another jurisdiction. Such certification shall include a statement from the appropriate board or licensing authority in the other jurisdiction that the licensee was authorized to practice during the term of said active practice; or
  - 2) An affidavit attesting to military service as provided in Section 60(d) of the Act; or
  - 3) Proof of passage of the National Counselor Examination ~~(NCE)~~ or the Certified Rehabilitation Counselor Examination during the period the license was lapsed or on inactive status.
- c) A professional counselor who is seeking restoration after disciplinary action must

388 have completed all requirements of the disciplinary order and shall submit a  
389 petition for restoration to be adjudicated through the hearing process. As part of  
390 such petition the licensee shall submit evidence demonstrating rehabilitation to  
391 warrant the public trust as provided in Section 1375.227.

392  
393 de) When the accuracy of any submitted documentation or the relevance or  
394 sufficiency of the coursework or experience is questioned by the Division because  
395 of a lack of information, discrepancies or conflicts in information given or a need  
396 for clarification, the applicant seeking restoration of a license shall be required to:

- 397  
398 1) Provide such information as may be necessary; and/or  
399  
400 2) Appear for an interview before the Board to explain such relevance or  
401 sufficiency, clarify information or clear up any discrepancies or conflicts  
402 in information. Upon recommendation of the Board and approval by the  
403 Division, an applicant shall have the license restored.  
404

405 (Source: Amended at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)  
406

#### 407 SUBPART B: LICENSED CLINICAL PROFESSIONAL COUNSELOR 408

#### 409 **Section 1375.120 Application for ~~Examination/Permanent~~ Licensure by Examination as a** 410 **Clinical Professional Counselor**

411  
412 a) Each applicant seeking original licensure pursuant to~~under~~ Section 35 of the Act  
413 shall file an application with the Division, on forms provided by the Division.  
414 The application shall include:

- 415  
416 1) The applicant will be required to meet the educational requirements set  
417 forth in Section 1375.145(a); individuals applying for licensure as a  
418 clinical professional counselor may submit one of the following  
419 certifications (based on examination), in lieu of the documents required in  
420 Section 1375.145(a):

- 421  
422 A) Commission on Rehabilitation Counselor Certification (CRC);~~of~~  
423 ~~education from a master's degree program or doctoral degree in~~  
424 ~~counseling, rehabilitation counseling or psychology from a college,~~  
425 ~~university or school that is a regionally accredited institution of~~  
426 ~~higher education and recognized by the U.S. Department of~~  
427 ~~Education, or certification of education and an official transcript~~  
428 ~~from a similar master's degree or doctoral degree program as~~  
429 ~~defined in Section 1375.145(a). All experience shall meet the~~  
430 ~~experience requirements set forth in Section 1375.130.~~

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- B) Certified Clinical Mental Health Counselors Certification (CCMHC); ~~One year of experience shall be a maximum of 1680 clock hours obtained in not less than 48 weeks. No more than 1680 clock hours may be counted toward one year of experience. Part time experience shall be counted toward the experience requirement.~~
  - 2) Verification of meeting the experience requirements as set forth in Section 1375.130;
  - ~~32)~~ The fee required in Section 1375.205; and.
  - 43) Certification of licensure, if applicable, on forms provided by the Division, from the state, ~~or~~ territory, or jurisdiction of the United States in which an applicant was originally licensed and the state in which the applicant predominantly practices and is currently licensed, if applicable, stating:
    - A) The time during which the applicant was licensed in that jurisdiction, including the date of the original issuance in that jurisdiction;
    - B) A description of the examination in that jurisdiction; and
    - C) Whether the file on the applicant contains any record of disciplinary actions taken or pending.
  - ~~b) Any individual who applies for a clinical professional counselor license after January 1, 2008 shall meet the educational requirements set forth in Section 1375.145(a).~~
  - ~~1) Individuals applying for licensure as a clinical professional counselor may submit one of the following certifications (based on examination), in lieu of the documents required in subsection (a)(1):~~
    - ~~A) Commission on Rehabilitation Counselor Certification (CRC);~~
    - ~~B) Certified Clinical Mental Health Counselors Certification (CCMHC);~~
  - ~~2) An applicant submitting one of the certifications listed in this subsection (b) will not be required to take and pass an additional examination~~

~~administered by the Division. The Division, upon recommendation of the Professional Counselor Licensing and Disciplinary Board (Board), has determined that the education and examination requirements are equivalent to the requirements for licensure as a clinical professional counselor. The Division, upon recommendation of the Board, has determined that individuals who received their CRC certification after January 1992 have been determined to meet the education and examination requirements. Individuals who received a CRC certificate before 1992 will be required to submit an official transcript pursuant to Section 1375.145 in order to evaluate educational requirements. All applicants holding a current CRC certificate shall submit proof of experience.~~

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be) An applicant may begin gaining the required experience upon completion of the degree requirements. Verification of the date of completion of the degree, when different from the date of graduation, shall be certified to the Division by the applicant's educational institution.

cd) When the accuracy of any submitted documentation or the relevance or sufficiency of the coursework or experience is questioned by the Division or the Board because of lack of information, discrepancies or conflicts in information given or a need for clarification, the applicant seeking licensure shall be requested to:

- 1) Provide such information as may be necessary; and/or
- 2) Appear for an interview before the Board to explain such relevance or sufficiency, clarify information or clear up any discrepancies or conflicts in information.

de) Proof of passage of~~If an applicant has taken and passed~~ the examinations in accordance with Section 1375.150. ~~The, the~~ applicant shall ~~file an application in accordance with subsection (a) and shall~~ have the examination scores submitted to the Division directly from the testing entity or from the state of original licensure.

(Source: Amended at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

**Section 1375.130 Professional Experience for Licensure as a Clinical Professional Counselor**

Supervised clinical professional~~Professional~~ counseling experience shall be obtained as set forth in this Section:

- 517 a) A person holding a master's degree in counseling, rehabilitation counseling,  
 518 psychology or similar degree program shall have completed the equivalent of 2  
 519 years of full-time satisfactory supervised experience working as a counselor in a  
 520 professional capacity under the direction of a qualified supervisor subsequent to  
 521 obtaining the degree.  
 522
- 523 b) A person holding a doctorate in counseling, rehabilitation counseling, psychology  
 524 or similar degree program shall have completed the equivalent of 2 years of full-  
 525 time satisfactory supervised experience working as a counselor in a professional  
 526 capacity under the direction of a qualified supervisor at least one year of which is  
 527 subsequent to obtaining the degree. Internships required as part of the doctoral  
 528 degree may count toward professional experience.  
 529
- 530 c) A qualified supervisor means any person who is a licensed clinical professional  
 531 counselor, licensed clinical social worker, licensed clinical psychologist, licensed  
 532 marriage and family therapist, or licensed psychiatrist as defined in Section 1-121  
 533 of the Mental Health and Developmental Disabilities Code. If supervision took  
 534 place outside Illinois, the supervisor shall be a master's level or doctoral level  
 535 counselor engaged in clinical professional counseling, clinical social work,  
 536 clinical psychology, marriage and family therapy, or a psychiatrist~~psychiatry~~.  
 537 The supervisor shall hold an active license if the jurisdiction in which the  
 538 supervisor practices requires licensure. Supervised experience obtained while  
 539 applicant is situated in Illinois must be supervised by an Illinois licensed qualified  
 540 supervisor. An Illinois licensed clinical professional counselor must complete the  
 541 supervision CE required in Section 1375.220 to be a qualified supervisor. If  
 542 applicant is providing supervised services out of state via telehealth while situated  
 543 in Illinois, the supervisor must be licensed in Illinois.  
 544
- 545 d) One year of experience shall be a maximum of 1680 clock hours obtained in not  
 546 less than 48 weeks. At least 50% of those, including 960 clock hours must consist  
 547 of direct face to face service to clients, which includes using telehealth methods  
 548 where there is synchronous audio-visual communication with the client. Part time  
 549 experience shall be counted toward the experience requirement.  
 550
- 551 e) For purposes of this Section, supervised clinical professional counseling  
 552 experience shall be experience obtained under a qualified supervisor as defined in  
 553 Section 10 of the Act and subsection (c) and entail the provision of professional  
 554 counseling ~~as and mental health services~~ defined in Section 10 of the Act.  
 555
- 556 1) The supervisor shall have met face-to-face, as defined in Section 10 of the  
 557 Act, with the applicant at least one hour each week. The supervision  
 558 means the review of counseling and case management.  
 559

- 560 2) The experience shall have been evaluated by the supervisor as satisfactory  
561 or better.  
562
- 563 ~~f) Live face to face supervision does not include mail, email, telefax or phone.~~
- 564
- 565 f) Supervision may be on an individual or group basis. When group supervision is  
566 provided the number of supervisees may not exceed five. ~~Acceptable modes for~~  
567 ~~supervision of direct client contact are as follows:~~
- 568
- 569 ~~1) Individual supervision: the supervisory session is conducted by an~~  
570 ~~approved supervisor with one or two counselors present.~~
- 571
- 572 ~~2) Group supervision: the supervisory session is conducted by an approved~~  
573 ~~supervisor with no more than 5 counselors present.~~
- 574
- 575 gh) The counseling activities must be performed pursuant to the supervisor's order,  
576 control, oversight, guidance and full professional responsibility.  
577
- 578 hi) A qualified supervisor may be provided at the applicant's place of work or may be  
579 hired or contracted by the applicant to provide clinical supervision.  
580
- 581 ij) The following activities are not acceptable clinical supervision:
- 582
- 583 1) Peer supervision.
- 584
- 585 2) Administrative supervision. For example, clinical practice performed  
586 under administrative rather than clinical supervision of an institutional  
587 director or executive.
- 588
- 589 3) A primarily didactic process wherein techniques or procedures are taught  
590 in a classroom, workshop or seminar.
- 591
- 592 4) Consultation, staff development, or orientation to a field or program, or  
593 role-playing of family interrelationships as a substitute for current clinical  
594 practice in an appropriate clinical situation.
- 595
- 596 jk) An applicant may begin gaining the required experience upon completion of the  
597 degree requirements. Verification of the date of completion of the degree, when  
598 different from the date of graduation, shall be certified to the Division by the  
599 applicant's educational institution.
- 600
- 601 kl) Professional experience may be gained as a volunteer, as defined in Section 10 of  
602 the Act, ~~through volunteering~~ when the volunteer holds a licensed professional

603 counselor license.

604

605 1m) When providing clinical professional counseling services as set forth in Section  
606 10 of the Act ~~(in the independent practice of clinical professional counseling~~  
607 ~~work)~~, a licensed professional counselor shall always operate and represent  
608 ~~themselves~~ himself/herself as a designee, supervisee or an employee of the  
609 qualified clinical supervisor ~~independent practice~~ and may not work as an  
610 independent contractor as defined by Internal Revenue Service regulations. The  
611 licensed professional counselor may not hold an ownership interest in the  
612 business organization providing the counseling services.

613

614 (Source: Amended at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

615

616 **Section 1375.145 Required ~~Professional~~ Education for Clinical Professional Counseling**  
617 **Programs**

618

619 a) The educational requirements are identical to those found in Section 1375.45. ~~as~~  
620 ~~follows:~~

621

622 1) ~~Master's degrees shall be from a college, university or school that is a~~  
623 ~~regionally accredited institution of higher education and recognized by the~~  
624 ~~U.S. Department of Education;~~

625

626 2) ~~The programs, wherever they may be administratively housed, must be~~  
627 ~~clearly identified and labeled as offering counseling, rehabilitation~~  
628 ~~counseling or psychology programs. Such a program must specify in~~  
629 ~~institutional catalogues and brochures its intent to educate and train~~  
630 ~~counselors;~~

631

632 3) ~~The program is an organizational entity within the institution;~~

633

634 4) ~~The program has an integrated, organized sequence of study;~~

635

636 5) ~~The program must be at least 2 academic years in length and require an~~  
637 ~~individual to graduate from a program with a minimum of 48 semester~~  
638 ~~hours or 72 quarter hours with a minimum of one course ("course" is~~  
639 ~~defined as 3 semester hours or equivalent) in each of the areas listed in this~~  
640 ~~subsection (a)(5). The 13 areas are the same as those listed for the~~  
641 ~~licensed professional counselor. "A minimum of one course" is defined to~~  
642 ~~mean that the objectives and content of a course need to meet the~~  
643 ~~requirements for one content area and cannot be used to meet the~~  
644 ~~objectives and content requirements of another content area. (See~~  
645 ~~Appendix A (Course Descriptions) for a definition of the subject content~~

646 for each core area with examples of course titles that relate to each of the  
 647 core content areas.) Students who started their educational program after  
 648 January 1, 1999 and graduated before January 1, 2008 who make  
 649 application for the Licensed Clinical Professional Counselor after January  
 650 1, 2008 must meet the hour requirements for each core areas established  
 651 by their educational program at the time they started their graduate studies.  
 652 In some cases, this may not be 3 semester hours or equivalent for each  
 653 core area. All students, however, graduating after January 1, 2008 must  
 654 meet the "3 semester hour or equivalent" requirement.

- 655 A) Human Growth and Development
- 656
- 657 B) Counseling Theory
- 658
- 659 C) Counseling Techniques
- 660
- 661 D) Group Dynamics, Processing and Counseling
- 662
- 663 E) Appraisal of Individuals
- 664
- 665 F) Research and Evaluation
- 666
- 667 G) Professional, Legal and Ethical Responsibilities Relating to
- 668 Professional Counseling, Including Illinois Law
- 669
- 670 H) Social and Cultural Foundations
- 671
- 672 I) Lifestyle and Career Development
- 673
- 674 J) Practicum/Internship
- 675
- 676 K) Psychopathology and Maladaptive Behavior
- 677
- 678 L) Substance Abuse
- 679
- 680 M) Family Dynamics;
- 681
- 682
- 683 6) The program has faculty responsible for the program and has a sufficient
- 684 number of full-time instructors to make certain that the educational
- 685 obligations to the student are fulfilled. The faculty must have degrees in
- 686 their areas of teaching from professional colleges and institutions;
- 687
- 688 7) The program has an identifiable body of students who are matriculated in



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that program for a degree;

8) ~~The program has a one year residence. Residence requires interaction with faculty and other matriculated students. One year's residence is defined as 24 semester hours taken on a full-time or part-time basis at the institution accumulated within the time frame and course of study of the program.~~

b) For the purposes of this Section, the Board has determined that an individual holding an active professional counselor license meets the education requirements of this Section ~~course shall be defined as an integrated, organized course of study that encompasses a minimum of one school semester or equivalent hours. No student designed courses, independent study courses, workshops or correspondence courses may be used to satisfy the core courses.~~

e) ~~The Division, upon recommendations of the Board, has determined that all master's degree and doctoral programs in professional counseling or rehabilitation counseling that are accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP), the Council on Rehabilitation Education (CORE) and doctoral programs in psychology approved by the American Psychological Association and the Council for the National Registry of Health Service Providers are approved programs.~~

d) Individual Program Requirements

1) ~~Individuals applying for licensure as a clinical professional counselor who have not graduated from a program listed in subsection (c) shall submit their transcripts and program materials to the Division for evaluation by the Board to determine if they meet the requirements of this Section.~~

2) ~~Individuals applying for licensure who are deficient in any of the content areas set forth in subsection (a)(6) may complete any content area deficiencies in a graduate counseling, rehabilitation counseling, or psychology program. No student designed courses, independent study courses, workshops or correspondence courses may be used to satisfy the core courses. The applicant will be required to submit proof to the Division that he or she has passed such a course. Proof shall include, but not be limited to, curriculum, practicum and program materials, internship handbook and course materials.~~

e) ~~After January 1, 2008, all applicants will be required to meet the curriculum requirements set forth in this Section.~~

(Source: Amended at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

**Section 1375.150 Examination – Clinical Professional Counselor**

- a) The examination for licensure as a clinical professional counselor shall be the National Counselor Examination (NCE) of the National Board for Certified Counselors (NBCC) and the National Clinical Mental Health Counseling Examination (NCMHCE) ~~or the Examination of Clinical Counselor Practice (ECCP).~~
- b) The passing score on the examination shall be the passing score established by the testing entity.
- c) The Division also shall accept passage of the Certified Rehabilitation Counselor Examination of the Commission on Rehabilitation Counselor Certification (CRCC).

(Source: Amended at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

**Section 1375.160 Licensure by Endorsement as a – Clinical Professional Counselor**

- a) Each applicant seeking licensure as a clinical professional counselor pursuant to ~~under~~ Section 70 of the Act shall file an application with the Division on forms provided by the Division. The application shall include:
  - 1) ~~The applicant has met~~ Proof that ~~will be required to meet~~ the educational requirements set forth in Section ~~1375.45~~ 1375.145.
  - 2A) ~~When applicant has completed an approved Certification of education and an official transcript from a~~ master's degree program as provided for in Section 1375.45, proof of ~~in counseling, rehabilitation counseling, or psychology from a college, university or school that is a regionally accredited institution of higher education and is recognized by the U.S. Department of Education or similar degree program as defined in Section 1375.145 and~~ completion of the equivalent of 2 years full-time satisfactory supervised employment or experience working as a counselor in a professional capacity under the direction of a qualified supervisor, subsequent to the degree, as defined in Section 1375.130 on forms provided by the Division; or
  - 3B) ~~When applicant has completed an approved Certification of education and an official transcript from a~~ doctoral degree program as provided in Section 1375.45, proof of ~~in counseling, rehabilitation counseling, or~~

775 ~~psychology from a college, university or school that is a regionally~~  
776 ~~accredited institution of higher education and is recognized by the U.S.~~  
777 ~~Department of Education or similar degree program as defined in Section~~  
778 ~~1375.145 and~~ completion of the equivalent of 2 years of full-time  
779 satisfactory supervised experience working as a counselor in a  
780 professional capacity under the direction of a qualified supervisor, as  
781 defined in Section 10 of the Act, at least one year of which is subsequent  
782 to the degree on forms provided by the Division.  
783

784 42) Successful completion of the examinations in accordance with Section  
785 1375.150~~;~~

786  
787 53) The required fee set forth in Section 1375.205; and;

788  
789 64) Certification of licensure, if applicable, on forms provided by the  
790 Division, from the state, ~~or~~ territory, or jurisdiction of the United States in  
791 which an applicant was originally licensed and the state in which the  
792 applicant predominantly practices and is currently licensed, if applicable,  
793 stating:

794  
795 A) The time during which the applicant was licensed in that  
796 jurisdiction, including the date of the original issuance in that  
797 jurisdiction;

798  
799 B) A description of the examination in that jurisdiction; and

800  
801 C) Whether the file on the applicant contains any record of  
802 disciplinary actions taken or pending.  
803

804 b) An individual who has been licensed at the independent level in another United  
805 States jurisdiction for 5 consecutive years without discipline is not required to  
806 submit proof of completion of the education, the supervised employment or  
807 experience required in subsections (a)(1) and (2) or (3). Individuals with 5  
808 consecutive years of experience must submit certification of licensure from the  
809 jurisdiction in which the applicant practiced and must comply with all other  
810 licensing requirements including the payment of fees.

811  
812 cb) The Division, upon recommendation of the ~~Professional Counselor Licensing and~~  
813 ~~Disciplinary Board (the Board)~~, shall issue a license if a review of the application  
814 indicates that the applicant meets all the requirements of this Part and the Act.  
815

816 (Source: Amended at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)  
817

818 **Section 1375.170 Restoration of a License as a— Clinical Professional Counselor**  
 819

- 820 a) Any clinical professional counselor whose license has expired or has been placed  
 821 on inactive status for 5 years or less may have the license restored by filing the  
 822 form provided by the Division, paying the fees required by Section 1375.205, and  
 823 submitting proof of having met the continuing education requirements pursuant to  
 824 Section 1375.220. Continuing education must be completed during the 24 months  
 825 preceding application for restoration. For any licensed clinical professional  
 826 counselor who has had no disciplinary action taken against their license in this  
 827 State or in any other jurisdiction during the entire period of licensure, the  
 828 following requirements are suspended: proof of fitness, certification of active  
 829 practice in another jurisdiction, and the payment of a renewal fee. An individual  
 830 may not restore his or her license in accordance with this subsection more than  
 831 once.  
 832
- 833 b) Any person seeking restoration of a license that has been expired or placed on  
 834 inactive status for more than 5 years shall file an application, on forms supplied  
 835 by the Division, together with the fee required by Section 1375.205 and  
 836 submitting proof of having met the continuing education requirements pursuant to  
 837 Section 1375.220. Continuing education must be completed during the 24 months  
 838 preceding application for restoration. The applicant shall also submit either:  
 839
- 840 1) Certification of active practice in another jurisdiction. Such certification  
 841 shall include a statement from the appropriate board or licensing authority  
 842 in the other jurisdiction that the licensee was authorized to practice during  
 843 the term of said active practice; or  
 844
  - 845 2) An affidavit attesting to military service as provided in Section 60(d) of  
 846 the Act; or  
 847
  - 848 3) Proof of passage of the Certified Rehabilitation Counselor (CRC)  
 849 examination or the National Clinical Mental Health Counselor  
 850 (NCMHC)~~Certified Clinical Mental Health Counselor (CCMHC)~~  
 851 examination during the period the license was lapsed or on inactive status.  
 852
- 853 c) A licensee who is seeking restoration after disciplinary action must have  
 854 completed all requirements of the disciplinary order and shall submit a petition for  
 855 restoration to be adjudicated through the hearing process. As part of such petition  
 856 the licensee shall submit evidence demonstrating rehabilitation to warrant the  
 857 public trust as provided in Section 1375.227.  
 858
- 859 de) When the accuracy of any submitted documentation or the relevance or  
 860 sufficiency of the coursework or experience is questioned by the Division because

of a lack of information, discrepancies or conflicts in information given or a need for clarification, the applicant seeking restoration of a license shall be required to:

- 1) Provide such information as may be necessary; and/or
- 2) Appear for an interview before the Board to explain such relevance or sufficiency, clarify information or clear up any discrepancies or conflicts in information. Upon recommendation of the Board and approval by the Division, an applicant shall have the license restored.

(Source: Amended at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

SUBPART C: GENERAL

**Section 1375.205 Fees**

The following fees shall be paid to the ~~Division~~Department for the administration of the Act and are not refundable:

- a) Application Fees
  - 1) The fee for application for a license as a professional counselor or a clinical professional counselor is \$150.
  - 2) The fee for application as a continuing education sponsor is \$500. State colleges, State universities, and State agencies are exempt from payment of this fee.
- b) Renewal Fees
  - 1) The fee for the renewal of a license as a professional counselor or a clinical professional counselor is \$120 for the renewal period~~shall be calculated at the rate of \$60 per year.~~
  - 2) The fee for renewal as a continuing education sponsor is \$250 for the renewal period.
- c) General Fees
  - 1) The fee for the restoration of a license other than from inactive status is \$50 plus payment of all lapsed renewal fees, but not to exceed \$300.

- 903 ~~2)~~ ~~The fee for the issuance of a duplicate license, for the issuance of a~~
- 904 ~~replacement license for a license that has been lost or destroyed or for the~~
- 905 ~~issuance of a license with a change of name or address, other than during~~
- 906 ~~the renewal period, is \$20. No fee is required for name and address changes~~
- 907 ~~on Division records when no duplicate license is issued.~~
- 908
- 909 23) The fee for a certification of a licensee's record for any purpose is \$20.
- 910
- 911 34) The fee to have the scoring of an examination authorized by the Division
- 912 reviewed and verified is \$20 plus any fees charged by the applicable testing
- 913 service.
- 914
- 915 ~~5)~~ ~~The fee for a wall certificate showing licensure shall be the actual cost of~~
- 916 ~~producing the certificate.~~
- 917
- 918 ~~6)~~ ~~The fee for a roster of persons licensed as professional counselors or~~
- 919 ~~clinical professional counselors in this State shall be the actual cost of~~
- 920 ~~producing the roster.~~

(Source: Amended at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

**Section 1375.215 Applicant and Licensee Address of Record, Email Address of Record, and/or Licensee Change of Name Information**

*All applicants and licensees shall:*

- 928
- 929 a) *provide a valid address and email address to the Division, which shall serve as*
- 930 *the address of record and email address of record, respectively, at the time of*
- 931 *application for licensure or renewal of a license; and*
- 932
- 933 b) *inform the Division of any change of address of record or email address of record*
- 934 *within 14 days after such change either through the Division's website or by*
- 935 *contacting the Department's licensure maintenance unit. (Section 11 of the Act)*

(Source: Added at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

**Section 1375.220 Continuing Education**

- 940
- 941 a) Continuing Education (CE) Hours Requirements
- 942
- 943 1) ~~A~~In order to renew a license, a licensee shall be required to complete 30
- 944 hours of CE during the 24 months preceding renewal.~~continuing~~
- 945 ~~education. All clinical professional counselors are required to complete~~

946 ~~18 hours in clinical supervision training of the 30 continuing education~~  
947 ~~hours required. This is a one-time (lifetime) requirement. All supervision~~  
948 ~~training successfully completed subsequent to September 1, 2003 can be~~  
949 ~~applied to the 18 hours of clinical supervision continuing education~~  
950 ~~required.~~

951  
952 2) At least 3 of the CE hours must include content related to ethics in the  
953 practice of counseling. It is recommended that licensees review the  
954 American Counseling Association. (2014). 2014 ACA code of ethics and  
955 Section 1375.225, Unprofessional Conduct. Additionally, CE must be  
956 obtained as set forth in 68 Ill. Admin. Code 1130 Subpart E.

957  
958 3) Upon the second renewal of all clinical professional counselor licenses, 9  
959 of the required 30 CE hours shall be in clinical supervision training. This  
960 is a one-time (lifetime) requirement.

961  
962 2) ~~A prerenewal period is the 24 months preceding March 31 of each odd-~~  
963 ~~numbered year.~~

964  
965 3) ~~CE requirements shall be the same for licensed professional counselors~~  
966 ~~and licensed clinical professional counselors.~~

967  
968 4) One CE hour shall equal 50 minutes~~one clock hour~~ of attendance. After  
969 completion of the initial CE hour, credit may be given in one-half hour  
970 increments.

971  
972 5) A renewal applicant shall not be required to comply with CE requirements  
973 for the first renewal of an Illinois license.

974  
975 6) Professional counselors or clinical professional counselors licensed in  
976 Illinois but residing and practicing in other states or jurisdictions shall  
977 comply with the CE requirements set forth in this Section.

978  
979 7) Continuing education credit hours used to satisfy the CE requirements of  
980 another jurisdiction may be applied to fulfill the CE requirements of this  
981 Section as set forth in subsection (e)~~the State of Illinois.~~

982  
983 b) Approved Continuing Education ~~(CE)~~

984  
985 1) CE hours shall be earned by verified attendance (e.g., certificate of  
986 attendance or certificate of completion) at or participation in a program or  
987 course (herein after "course" program) that is offered or sponsored by an  
988 approved continuing education sponsor who meets the requirements set

- 989                   forth in subsection (c), except for those activities provided in subsections  
 990                   (b)(2), (3) and (4).  
 991
- 992                   2)    CE ~~hours~~~~credits~~ may be earned for successful completion of courses in  
 993                   person or remote. Remote courses may be live or recorded and may  
 994                   include a course ~~(e.g.,~~ by mail, computer, pre-recorded online  
 995                   course/program, live online course/~~program~~, etc.) that ~~are~~~~is~~ offered by an  
 996                   approved sponsor who meets the requirements set forth in subsection (c).  
 997                   Each course shall include an examination.  
 998
- 999                   3)    CE ~~hours~~~~credit~~ may be earned through postgraduate training programs  
 1000                   (e.g., extern, residency, or fellowship programs) or completion of  
 1001                   professional counseling related courses that are a part of the curriculum of  
 1002                   a college, university, or graduate school. Courses that are part of the  
 1003                   curriculum of a university, college, or other educational institution shall be  
 1004                   allotted CE credit at the rate of 15 CE hours for each semester hour or 10  
 1005                   CE hours for each quarter hour of school credit awarded.  
 1006
- 1007                   4)    CE ~~hours~~~~credit~~ may be earned for verified teaching in the field of  
 1008                   counseling in an accredited college, university, or graduate school and/or  
 1009                   as an instructor of continuing education programs given by approved  
 1010                   sponsors. Credit ~~shall~~~~will~~ be allotted~~applied~~ at the rate of 1.5 hours for  
 1011                   every hour taught and only for the first presentation of the program (i.e.,  
 1012                   credit shall not be allowed for repetitious presentations of the same  
 1013                   program). A maximum of 10 hours of CE credit may be obtained in this  
 1014                   category per prerenewal period.  
 1015
- 1016                   5)    CE ~~hours~~~~credit~~ may be earned for authoring papers, publications,  
 1017                   dissertations, or books and for preparing presentations and exhibits in the  
 1018                   field of counseling. The preparation of each published paper, book  
 1019                   chapter, or professional presentation dealing with professional counseling  
 1020                   or clinical professional counseling may be claimed for up to ten~~as 5~~ hours  
 1021                   of credit. A presentation must be before an audience of professional  
 1022                   counselors. ~~Ten~~~~Five~~ credit hours may be claimed for only the first time  
 1023                   the information is published or presented.  
 1024
- 1025                   6)    A maximum of 8 hours of CE ~~credit~~ may be earned per renewal period for  
 1026                   clinical supervision received or provided on a regular basis with a set  
 1027                   agenda. Clinical supervision shall be documented with a letter from the  
 1028                   supervisor indicating the start and end dates in which the supervision  
 1029                   occurred, the site where supervision was provided, the number of hours of  
 1030                   participation and the name and license number of the supervisor. The  
 1031                   letter shall be signed by the supervisor and the supervisee and shall be



- 1032 [proof of clinical supervision received and provided.](#)  
1033  
1034 7) A maximum of 6 hours of CE ~~credit~~ may be earned per renewal period for  
1035 leadership activities. These activities include, but are not limited to,  
1036 officer of a state or national counseling organization; editor of a  
1037 professional counseling journal; member of a national counselor  
1038 certification board; member of a national ethics disciplinary review  
1039 committee; chair of a major counseling conference or convention; active  
1040 member of a counseling committee producing a substantial written  
1041 product. The leadership shall be documented in a letter of confirmation on  
1042 the organization's letterhead and shall include the start and end dates of  
1043 leadership, the name of the organization and the position held.  
1044  
1045 c) Approved CE Sponsors and Programs  
1046  
1047 1) Sponsor, as used in this Section, shall mean:  
1048  
1049 A) National Board for Certified Counselors or its affiliates;  
1050  
1051 B) American Counseling Association or its affiliates;  
1052  
1053 C) Commission on Rehabilitation Counselor or its affiliates;  
1054  
1055 D) American Association for Marriage and Family Therapy or its  
1056 affiliates;  
1057  
1058 E) Employee Assistance Professional Association (EAPA) and  
1059 Employee Assistance Society of North America (EASNA) or its  
1060 affiliates;  
1061  
1062 F) Social Work Continuing Education Sponsors approved by the  
1063 Division in accordance with the rules for the administration of  
1064 Clinical Social Work and Social Work Practice Act [225 ILCS 20],  
1065 68 Ill. Adm. Code 1470.95;  
1066  
1067 G) American Psychological Association or its affiliates; ~~and~~  
1068  
1069 H) Illinois Counseling Association or its affiliates;  
1070  
1071 I) Illinois Mental Health Counselors Association or its affiliates;  
1072  
1073 J) American Medical Association or its affiliates;  
1074

- 1075 K) Marriage and Family Therapy Continuing Education Sponsors  
1076 approved by the Division in accordance with the rules for the  
1077 administration of the Marriage and Family Therapy Licensing Act  
1078 [225 ILCS 55] (68 Ill. Adm. Code 1283.110);  
1079
- 1080 L) Clinical Psychologist Continuing Education Sponsors approved by  
1081 the Division in accordance with the rules for the administration of  
1082 the Clinical Psychologist Licensing Act [225 ILCS 15] (68 Ill.  
1083 Adm. Code 1400.85);  
1084
- 1085 M) Accredited Colleges, Universities, State Agencies; and  
1086
- 1087 NH) Any other ~~accredited school, college or university, State agency, or~~  
1088 ~~any other~~ person, firm, or association that has been approved and  
1089 authorized by the Division pursuant to subsection (c)(2) to  
1090 coordinate and present continuing education courses ~~and programs.~~  
1091
- 1092 2) An entity seeking approval as a CE sponsor pursuant to subsection  
1093 (c)(1)(NH) shall submit an application, on forms supplied by the Division,  
1094 along with the fee set forth in Section 1375.205. (State agencies, State  
1095 colleges, community colleges, and State universities in Illinois shall be  
1096 exempt from paying this fee.) The application shall include:  
1097
- 1098 A) Certification:  
1099
- 1100 i) That all courses~~programs~~ offered by the sponsor for CE  
1101 credit shall comply with the criteria in subsection (c)(3) and  
1102 all other criteria in this Section;  
1103
- 1104 ii) That the sponsor shall be responsible for verifying full-time  
1105 continuous attendance at each course~~program~~ and provide a  
1106 certificate of attendance as set forth in subsection (c)(9);  
1107
- 1108 iii) That, upon request by the Division, the sponsor shall  
1109 submit evidence (e.g., certificate of attendance or course  
1110 material) as is necessary to establish compliance with this  
1111 Section. Evidence shall be required when the Division has  
1112 reason to believe that there is not full compliance with the  
1113 statute and this Part and that this information is necessary  
1114 to ensure compliance;  
1115
- 1116 B) A copy of a sample course~~program~~ with faculty, course materials  
1117 and syllabi.

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- 3) All ~~courses~~~~programs~~ shall:
    - A) Contribute to the advancement, extension and enhancement of the professional skills and scientific knowledge of the licensee in the practice of professional counseling or clinical professional counseling;
    - B) Foster the enhancement of general or specialized counseling or clinical counseling practice and values;
    - C) Be developed and presented by persons with education and/or experience in the subject matter of the ~~course~~~~program~~;
    - D) Specify the course objectives, course content and teaching methods to be used; and
    - E) Specify the number of CE hours that may be applied to fulfilling the Illinois CE requirements for license renewal.
  - 4) Each CE ~~course~~~~program~~ shall provide a mechanism for evaluation of the ~~course~~~~program~~ and instructor by the participants. The evaluation may be completed on-site immediately following the ~~course~~~~program~~ presentation or an evaluation questionnaire may be distributed to participants to be completed and returned by mail or electronically. The sponsor and the instructor, together, shall review the evaluation outcome and revise subsequent ~~courses~~~~programs~~ accordingly.
  - 5) An approved sponsor may subcontract with individuals and organizations to provide approved ~~courses~~~~programs~~. All advertising, promotional materials, and certificates of attendance must identify the licensed sponsor and the sponsor's license number. The presenter of the ~~course~~~~program~~ may also be identified but should be identified as a presenter. When a licensed sponsor subcontracts with a presenter, the licensed sponsor retains all responsibility for monitoring attendance, providing certificates of attendance and ensuring the ~~course~~~~program~~ meets all of the criteria established by the Act and this Part, including the maintenance of records.
  - 6) All ~~courses~~~~programs~~ given by approved sponsors shall be open to all licensed professional counselors and licensed clinical professional counselors and not be limited to members of a single organization or group.

- 1161 7) To maintain approval as a sponsor pursuant to subsection (c)(2), each  
1162 sponsor shall submit to the Division by March 30 of each odd-numbered  
1163 year a renewal application, the fee set forth in Section 1375.205 and a list  
1164 of courses ~~and programs~~ offered within the last 24 months. The list shall  
1165 include a brief description, location, date, and time of each course given  
1166 by the sponsor and by any subcontractor.  
1167
- 1168 8) Certification of Attendance. It shall be the responsibility of a sponsor to  
1169 provide each participant in a courseprogram with a certificate of  
1170 attendance or participation. The sponsor's certificate of attendance shall  
1171 contain:  
1172
- 1173 A) The name, address and license number of the sponsor;
  - 1174
  - 1175 B) The name and address of the participant;
  - 1176
  - 1177 C) A brief statement of the subject matter;
  - 1178
  - 1179 D) The number of hours attended in each courseprogram;
  - 1180
  - 1181 E) The date and place of the courseprogram; and
  - 1182
  - 1183 F) The signature of the sponsor or person responsible for the CE  
1184 courseprogram.  
1185
- 1186 9) The sponsor shall maintain attendance records for not less than 5 years.  
1187
- 1188 10) The sponsor shall be responsible for assuring that no renewal applicant  
1189 shall receive CE credit for time not actually spent attending the  
1190 courseprogram.  
1191
- 1192 11) Upon the failure of a sponsor to comply with any of the requirements of  
1193 this Section, the Division, after notice to the sponsor and hearing before  
1194 and recommendation by the Board (see 68 Ill. Adm. Code 1110), shall  
1195 thereafter refuse to accept for CE credit attendance at or participation in  
1196 any of that sponsor's CE coursesprograms until such time as the Division  
1197 receives assurances of compliance with this Section.  
1198
- 1199 12) Notwithstanding any other provision of this Section, the Division or Board  
1200 may evaluate any sponsor of any approved CE courseprogram at any time  
1201 to ensure compliance with requirements of this Section.  
1202
- 1203 d) Certification of Compliance with CE Requirements

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- 1) Each renewal applicant shall certify, on the renewal application, full compliance with the CE requirements set forth in subsections (a) and (b).
  - 2) The Division may require additional evidence demonstrating compliance with the CE requirements (e.g., certificate of attendance). This additional evidence shall be required in the context of the Division's random audit. It is the responsibility of each renewal applicant to retain or otherwise produce evidence of compliance.
  - 3) When there appears to be a lack of compliance with CE requirements, an applicant shall be notified in writing and may request a hearing~~an interview~~ with the Board. At that time the Board may recommend that steps be taken to begin formal disciplinary proceedings as required by Section 10-65 of the Illinois Administrative Procedure Act [5 ILCS 100].
- e) Continuing Education Attended~~Earned~~ in Other Jurisdictions
- 1) If a licensee has attended~~earned~~ or is seeking CE hours offered in another jurisdiction not given by an approved sponsor for which the licensee will be claiming credit toward full compliance in Illinois, the applicant shall submit an individual course~~program~~ approval request form, along with a \$25 processing fee, prior to participation in the course~~program or within 90 days after expiration of the license~~. The course shall be reviewed~~Board shall review and recommend approval or disapproval of the program~~ using the criteria set forth in subsection (c)(3).
  - 2) If a licensee fails to submit an out of state CE approval form prior to participation in the course~~within the required time frame~~, late approval may be obtained by submitting the approval request form with the \$25 processing fee plus a \$50 per CE hour late fee not to exceed \$300.~~The Board shall review and recommend approval or disapproval of the program using the criteria set forth in subsection (c)(3).~~
  - 3) CE completed remotely whether live or asynchronous (e.g., self-study, book-study, or computer/online based course) is not eligible for out-of-state CE credit. Instead it must be provided by an approved CE provider as set forth in subsection (b)(2).
- f) Restoration of Nonrenewed License. Upon satisfactory evidence of compliance with CE requirements and the provisions of Section 1375.80 or 1375.170, the Division shall restore the license upon payment of the required fee as provided in Section 1375.205.

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g) Waiver of CE Requirements

- 1) Any renewal applicant seeking renewal of a license without having fully complied with these CE requirements ~~may shall~~ file with the Division a renewal application along with the required fee set forth in Section 1375.205; a statement setting forth the facts concerning noncompliance; and request for waiver of the CE requirements ~~based upon those on the basis of these~~ facts. A request for waiver shall be made prior to the renewal date. If the Division, upon the written recommendation of the Board, finds, ~~from such affidavit or any other evidence submitted,~~ that ~~good cause~~~~extreme hardship~~ has been shown for granting a waiver, the Division shall waive enforcement of CE requirements for the renewal period for which the applicant has applied.
  
- 2) ~~Good cause~~~~Extreme hardship~~ shall be determined on an individual basis by the Board and ~~is~~~~be~~ defined as an inability to devote sufficient hours to fulfilling the CE requirements during the applicable pre-renewal period because of:
  - A) Full-time service in the armed forces of the United States of America during ~~all or~~ a substantial part of the pre-renewal period;
  
  - B) ~~A temporary~~~~An~~ incapacitating illness documented by a ~~statement from a currently~~-licensed physician. A second, consecutive request for a CE waiver pursuant to this subsection (g)(2)(B) shall be prima facie proof that the renewal applicant has a physical or mental illness, including, but not limited to, deterioration through the aging process or loss of cognitive or motor skills that results in the licensee's inability to practice professional counseling or clinical professional counseling with reasonable judgment, skill or safety, in violation of subsection 80(a)(18) of the Act, and shall be grounds for denial of the renewal application or other disciplinary or non-disciplinary action;
  
  - ~~C) A physical inability to travel to the sites of approved programs documented by a currently licensed physician; or~~
  
  - ~~C~~D) Any other similar extenuating circumstances.
  
- 3) Any renewal applicant who, prior to the expiration date of the license, submits a request for a waiver, in whole or in part, pursuant to the provisions of this Section shall be deemed to be in good standing until the

1290 final decision on the application is made by the Division.

1291  
1292 (Source: Amended at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

1293  
1294 **Section 1375.225 Unprofessional Conduct**

1295  
1296 The Division may suspend or revoke a license, refuse to issue or renew a license or take other  
1297 disciplinary action, based upon its finding of unethical, ~~dishonorable~~~~unauthorized~~, or  
1298 unprofessional conduct within the meaning of Section 80 of the Act, which is interpreted to  
1299 include, but is not limited to, the following acts or practices:

1300  
1301 a) Counseling Relationships

- 1302  
1303 1) Practicing, condoning, facilitating, collaborating with or engaging in  
1304 discrimination against prospective or current clients, students, employees,  
1305 supervisees, or research participants based on age, culture, disability,  
1306 ethnicity, race ~~race~~, religion/spiritually, gender, gender identity, sexual  
1307 orientation, marital status/partnership, language preference,  
1308 socioeconomic status, immigration status, or any basis  
1309 proscribed~~prescribed~~ by law. ~~Counselors shall not discriminate against~~  
1310 ~~clients, students, employees, supervisees, or research participants in a~~  
1311 ~~manner that has a negative impact on these persons.~~  
1312  
1313 2) Engaging in any action that violates or diminishes the civil or legal rights  
1314 of clients.  
1315  
1316 3) Engaging in the sexual exploitation of clients, client's romantic partners,  
1317 ~~or~~ client's family members, students, or supervisees.  
1318  
1319 4) Engaging in or condoning sexual harassment, including, but not limited to,  
1320 deliberate or repeated comments, gestures, or physical contacts of a sexual  
1321 nature, that occur~~occurs~~ in connection with professional activities or roles.  
1322  
1323 5) Bringing personal or professional biases into the counseling relationship.  
1324 Through an awareness of the impact of stereotyping and discrimination  
1325 (i.e., biases based on age, disability, ethnicity, gender, religion, or sexual  
1326 preference), counselors guard the individual rights and personal dignity of  
1327 the client in the counseling relationship.  
1328  
1329 6) Engaging in any type of sexual or romantic intimacies with clients, client's  
1330 romantic partners, or client's family members. Counselors shall not  
1331 provide counseling services to persons with whom they have had a sexual  
1332 relationship, including the person's romantic partners, or their family

1333 members.

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- 7) Engaging in any type of sexual or romantic intimacies with former clients, former clients'~~client's~~ romantic partners, or former clients'~~client's~~ family members ~~within prior to~~ five years of professional contact ~~after termination of the counselor/client relationship~~.
- 8) Engaging in any nonprofessional relationships with clients, former clients, clients'~~client's~~ romantic partners, or clients'~~client's~~ family members should be avoided, except when the interaction is potentially beneficial to the client. All potentially beneficial relationships must be documented in case notes, and conducted with full client consent. When unintentional harm occurs to the client, or former client, or to an individual significantly involved with the client or former client, due to the nonprofessional interaction, the counselor must show evidence of an attempt to remedy that harm.
- 9) Failing to offer all pertinent facts regarding services rendered to the client prior to administration of professional services. The purpose of informed consent is to ensure~~insure~~ a client's complete access to information pertaining to professional services. Examples include, but are not limited to, the purposes, goals, techniques, procedures, limitations, potential risks, and benefits of services; the counselor's qualifications, credentials, and relevant experience; and continuation of services upon the incapacitation~~incapacitation~~ or death of a counselor. Counselors must take steps to ensure that clients understand the implications of diagnosis, the intended use of assessments and reports, billing arrangements, length of treatment, and utilization of consultants. The client's signature indicating receipt of pertinent information is strongly encouraged.

b) Confidentiality

- 1) Failing to inform clients at the onset of the counseling relationship of the limits of confidentiality. These limitations include, but are not limited to: limitations mandated by the law, requirements to protect clients or identified others from serious and foreseeable harm, or when the counselor is a defendant in a civil, criminal, or disciplinary action arising from the counseling.
- 2) Revealing facts, data, or information relating to a client or examinee, except as allowed under Section 75 of the Act or under the Mental Health and Developmental Disabilities Confidentiality Act or any other federal or State laws pertaining to confidentiality.



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3) Failing to take appropriate steps to protect the privacy of a client and avoid unnecessary disclosures of confidential information. The right to privacy belongs to clients and may be waived. A written waiver shall be signed by the client and the information revealed shall be in accordance with the terms of the waiver.

c) Scope of Practice/Professional Responsibility

1) Performing, or pretending to be able to perform, professional services beyond one's scope of practice and one's competency, as defined by education, training, supervised experience, State and national professional credentials, and appropriate professional experience.

2) Abandoning or neglecting clients and/or failing to refer and/or make appropriate arrangements for the continuation of treatment, when necessary, during interruptions, such as vacations or illness, and following termination.

3) Failing to use techniques/procedures/modalities that are grounded in professionally accepted theory and/or have an empirical or scientific foundation. Counselors who do not use these tools, must define the techniques/procedures/modalities as "unproven" or "developing"; ~~and~~ explain the potential risk and ethical considerations of using the techniques/procedures/modalities; and take steps to protect clients from possible harm.

4) Failing to establish and maintain client records and case notes, including failing to inform clients of issues related to the difficulty of maintaining the confidentiality of electronically transmitted communication. Records must be maintained for at least 7 years. In the case of a minor, records must be maintained 7 years after the minor turns 18.

5) Failing to inform clients of the benefits and limitations of using information technology applications in the counseling process and in business/billing procedures. These technologies include but are not limited to computer hardware and software, telephone, the internet, online assessment instruments, and other communication devices.

6) Advertising shall not be deceptive, misleading, or false. Counselors should claim or imply only professional credentials possessed and are responsible for correcting any misrepresentations of their credentials by others. Professional credentials include highest relevant degrees,

- 1419 accreditation of graduate programs, national voluntary certifications,  
 1420 government-issued certifications or licenses, professional membership, or  
 1421 any other credential that might indicate to the public specialized  
 1422 knowledge or expertise in professional counseling.  
 1423
- 1424 7) Submission of fraudulent claims for services to any person or entity  
 1425 including, but not limited to, health insurance companies, ~~or~~ health service  
 1426 plans, or third-party payors.  
 1427
- 1428 8) Knowingly offering or providing services to a client when the counselor's  
 1429 ability to practice is impaired. Failing to seek assistance for problems that  
 1430 reach the level of professional impairment, and, if necessary, limiting,  
 1431 suspending, or terminating his or her professional responsibilities until  
 1432 such time it is determined that it is safe to resume work. Causes of  
 1433 impairment may include, but are not limited to, the abuse of mood-  
 1434 altering chemicals and physical or mental problems ~~and~~; offering  
 1435 professional services when the counselor's personal problems or conflicts  
 1436 may harm a client or others.  
 1437
- 1438 d) Supervision  
 1439
- 1440 1) Permitting a supervisee or intern under the counselor's ~~his/her~~ supervision  
 1441 or control to perform, or permitting the supervisee or intern to hold  
 1442 himself or herself out as competent to perform, professional services  
 1443 beyond the supervisee's or intern's level of education, training, and/or  
 1444 experience.  
 1445
- 1446 2) Allowing a supervisee to violate the rights of clients; ~~;~~ permitting a  
 1447 supervisee to violate confidentiality standards or client privacy; ~~;~~ or failing  
 1448 to provide clients with professional disclosure information and inform  
 1449 them of how the supervision process influences the limits of  
 1450 confidentiality, including who will have access to records of the  
 1451 counseling relationship and how these records will be used.  
 1452
- 1453 3) Participating in any form of sexual or romantic contact with supervisees.  
 1454 Nonprofessional relationships with supervisees that might impair the  
 1455 supervisor's objectivity and professional judgment should be avoided  
 1456 and/or the supervisory relationship terminated.  
 1457
- 1458 e) Evaluation, Assessment, and Interpretation  
 1459
- 1460 1) Failing to have appropriate education and training for each specific  
 1461 assessment, ~~failing to~~ ~~and~~ recognize the limits of the counselor's ~~their~~

1462 competence, and failing to perform only those functions for which the  
1463 counselor is~~they are~~ prepared. In particular, counselors using technology-  
1464 assisted test interpretations must be trained in the construct being  
1465 measured and the specific instrument being used prior to using a~~this~~  
1466 technology-based application.

1467  
1468 2) Failing to fully inform prospective research participants or their authorized  
1469 representative ~~fully~~ of potential serious ~~aftereffects~~after effects of the  
1470 research or failing to remove the ~~aftereffects~~after effects as soon as the  
1471 design of the research permits.

1472  
1473 f) The Division hereby incorporates by reference American Counseling Association.  
1474 (2014). 2014 ACA code of ethics~~"The American Counseling Association Code~~  
1475 ~~of Ethics and Standards of Practice", April 2005, approved by the American~~  
1476 ~~Counseling Association, 5999 Stevenson Avenue, Alexandria, Virginia 22304,~~  
1477 with no later amendments or editions.

1478  
1479 g) Licensed Professional Counselors and Licensed Clinical Professional Counselors  
1480 are responsible for professional conduct consistent with every standard set forth in  
1481 this publication~~, in addition to the ones summarized in this Section, published in~~  
1482 ~~the 2005 American Counseling Association Code of Ethics.~~

1483  
1484 (Source: Amended at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

1485  
1486 **Section 1375.227 Rehabilitation**

1487  
1488 Upon written application to the Division for restoration of a license or for any other relief  
1489 following discipline, the Division shall consider, but is not limited to, the following in  
1490 determining if the person is to be deemed sufficiently rehabilitated to warrant the public trust:

1491  
1492 a) The seriousness of the offense that resulted in the disciplinary action being  
1493 considered;

1494  
1495 b) The length of time that elapsed since the disciplinary action was taken;

1496  
1497 c) The profession, occupation, and outside activities in which the applicant has been  
1498 involved;

1499  
1500 d) Any counseling, medical treatment, or other rehabilitative treatment received by  
1501 the applicant;

1502  
1503 e) Continuing education courses or other types of courses taken to correct the  
1504 grounds for the disciplinary action being considered;

- 1505  
1506 f) The results of a professional competency examination designated by the Division  
1507 and paid for by the applicant;  
1508  
1509 g) Written reports and oral testimony by peer-review committees or other persons  
1510 relating to the skill, knowledge, honesty, integrity and contriteness of the  
1511 applicant;  
1512  
1513 h) Restitution to injured parties;  
1514  
1515 i) Future plans of the applicant;  
1516  
1517 j) Involvement of the applicant's family and friends in his or her rehabilitation  
1518 process;  
1519  
1520 k) A written report of a physical or mental examination given by a practitioner  
1521 selected by the Division and paid for by the applicant;  
1522  
1523 l) Any other information evidencing rehabilitation that would bear upon the  
1524 applicant's request for relief or restoration of a license;  
1525  
1526 m) Whether the order imposing sanctions was appealed and, if so, whether a  
1527 reviewing court granted a stay or delay of imposition of the sanction;  
1528  
1529 n) The date and disposition of any other petition for restoration filed since the last  
1530 sanction was imposed; and  
1531  
1532 o) Whether there has been compliance with any probationary terms imposed.  
1533

1534 (Source: Added at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)  
1535

### 1536 **Section 1375.230 Granting Variances**

1537

1538 a) The Director of the Division of Professional Regulation (Director) with the authority delegated  
1539 by the Secretary may grant variances from this Part -in individual cases when the Director~~he or~~  
1540 ~~she~~ finds that:

- 1541  
1542 a1) The provision from which the variance is granted is not statutorily mandated;  
1543  
1544 b2) No party will be injured by the granting of the variance; and  
1545  
1546 c3) The rule from which the variance is granted would, in the particular case, be  
1547 unreasonable or unnecessarily burdensome.

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b) ~~The Director shall notify the Board of the granting of a variance, and the reasons for granting the variance, at the next meeting of the Board.~~

(Source: Amended at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

1554 **Section 1375.APPENDIX A Course Descriptions**

1555

1556 The following counselor education course content areas are defined and subject areas outlined;  
 1557 however, this is not an exhaustive~~all-inclusive~~ list and many other courses may fall within each  
 1558 of the core content areas.

1559

1560 a) Human Growth and Development: Courses in this area cover one or more of the  
 1561 various stages of the human growth cycle and include information about theories  
 1562 of development such as physical, ~~personality~~, social, cognitive, moral, and  
 1563 creative development, etc. Examples of acceptable courses include, but are not  
 1564 limited to, Human Growth and Development, Developmental Psychology, Child  
 1565 Psychology, Child Development, Adolescent Psychology, Adolescent  
 1566 Development, ~~Personality Theory~~, Life Span Development, and Adult  
 1567 Development.

1568

1569 b) Counseling Theory: Courses in this area cover the major theories of counseling  
 1570 psychotherapy. These courses should be general theory courses. A course  
 1571 devoted to one type of counseling/therapy would be considered a Counseling  
 1572 Technique core course. Examples of acceptable courses include, but are not  
 1573 limited to, Theories of Counseling, Introduction to Psychotherapy, and overview  
 1574 courses in Behavior, Cognitive, Humanistic and Psychodynamic Theories. ~~These~~  
 1575 ~~courses should be general theory courses. A course devoted to one type of~~  
 1576 ~~counseling/therapy would be considered a Counseling Technique core course.~~

1577

1578 c) Counseling Techniques: Courses in this area cover the theoretical foundations  
 1579 and professional skill training enabling the counselor to understand presenting  
 1580 problem, best practice recommendations, and effective, empirically supported  
 1581 intervention strategies. Examples of acceptable courses include, but are not  
 1582 limited to, Rational Emotive Therapy, Behavior Modification, Marital/Couples  
 1583 Counseling, Crisis Counseling, Counselor Interviewing Skills, Pre-Practicum in  
 1584 Counseling, Introduction to Rehabilitation Counseling, Grief Therapy, Substance  
 1585 Abuse Counseling, Stress Management, etc.

1586

1587 d) Group Dynamics, Processing and Counseling: Courses in this area teach the  
 1588 theories, principles, and techniques of group counseling and group psychotherapy.  
 1589 Examples of acceptable courses include, but are not limited to, Group Counseling,  
 1590 Group Counseling and Dynamics, Group Therapy, Group Dynamics, Theories of  
 1591 Group Practice, etc. Courses that use a group format with a focus on the  
 1592 professional development of the counselor ~~are~~is not considered a group course.

1593

1594 e) Appraisal of Individuals: Courses in this area cover assessment of the various  
 1595 attributes of a person through standardized tests. These courses~~The course~~ also  
 1596 include~~includes~~ an overview of statistical procedures relevant to test

- 1597 standardization and interpretation. Examples of acceptable courses include, but  
 1598 are not limited to, Individual Appraisal, Group Testing, Standardized Testing,  
 1599 Individual Intelligence Testing, Personality Assessment, Introduction to  
 1600 Psychological Measurements, Tests and Measurements, etc.  
 1601
- 1602 f) Research and Evaluation: Courses in this area cover statistical principles,  
 1603 research designs, methods, techniques and tools used in performing and  
 1604 interpreting research in counseling. Examples of acceptable courses include, but  
 1605 are not limited to, Methods of Research, Statistics, Research Design, Research in  
 1606 Counseling, Research Techniques, etc.  
 1607
- 1608 g) Professional, Legal, and Ethical Responsibilities: Courses in this area cover such  
 1609 topics as professionalism in counseling, federal and State laws relevant to  
 1610 counselors, and ethics with an emphasis on the Code of Ethics of the American  
 1611 Counseling Association. Examples of acceptable courses include, but are not  
 1612 limited to, Ethics and Legal Issues in Counseling, Ethics and Legal Issues in  
 1613 Psychology, Ethics and Legal Issues in Psychotherapy, Ethics and Legal Issues in  
 1614 Professional Counseling, Ethics and Legal Issues in Rehabilitation Counseling,  
 1615 etc.  
 1616
- 1617 h) Social and Cultural Foundations: Courses in this area should include an overview  
 1618 of multicultural issues. The course should not focus on only one cultural group or  
 1619 counseling population. Courses in this area cover topics such as aging, culture,  
 1620 disability, ethnicity, race, religion/spirituality, gender, gender identity, sexual  
 1621 orientation, marital status/partnership, language preference, and socioeconomic  
 1622 status. Examples of acceptable courses include, but are not limited to,  
 1623 Multicultural Counseling, Cultural Differences in Counseling, Cultural  
 1624 Differences in Psychology, Cultural Differences in Rehabilitation Counseling, etc.  
 1625
- 1626 i) Lifestyle and Career Development: Courses in this area cover the lifelong  
 1627 processes and the influences that lead to work values, occupational choices, career  
 1628 path/patterns, decision-making style, and integration of self- and career-identity  
 1629 with patterns of work adjustment. The course is designed around the concepts of  
 1630 career development. Examples of acceptable courses include, but are not limited  
 1631 to, Career Counseling, Career Development, Theories of Vocational Choice,  
 1632 Theories of Vocational Counseling, etc.  
 1633
- 1634 j) Practicum/Internship: Provides practical experience in counseling for the purpose  
 1635 of developing both individual and group counseling skills. These courses~~This~~  
 1636 ~~course~~ should include a minimum of ~~700~~~~100~~ clock hours on-site, with a minimum  
 1637 of ~~280~~~~40~~ hours of direct, face-to-face client contact. These experiences allow  
 1638 students to perform some of the counseling activities that a licensed counselor~~an~~  
 1639 ~~employed Licensed Clinical Professional Counselor~~ would be expected to

1640 perform. Supervision is required on an ongoing basis during the practicum.  
 1641 Examples of acceptable courses include, but are not limited to, Internship –  
 1642 Community Counseling, Internship – Mental Health Counseling, Internship – Art  
 1643 Therapy, Internship – Pastoral Counseling, and Internship – Rehabilitation  
 1644 Counseling~~Practicum requirements should not be confused with the internship~~  
 1645 ~~requirements.~~

1647 ~~k) Internship: An internship should provide direct client experiences in assessment,~~  
 1648 ~~individual counseling and group counseling, as well as opportunities to become~~  
 1649 ~~familiar with a variety of professional activities other than direct service (e.g.,~~  
 1650 ~~referral sources, case histories and progress notes, data management, etc.). The~~  
 1651 ~~internship should provide an opportunity for a student to perform a variety of~~  
 1652 ~~activities that a Licensed Clinical Professional Counselor would be expected to~~  
 1653 ~~perform. A minimum of 600 clock hours with a minimum of 1 hour per week of~~  
 1654 ~~supervision is required during the internship. Examples of acceptable courses~~  
 1655 ~~include, but are not limited to, Internship – Community Counseling, Internship –~~  
 1656 ~~Mental Health Counseling, Internship – Art Therapy, Internship – Pastoral~~  
 1657 ~~Counseling, and Internship – Rehabilitation Counseling.~~

1659 kl) Psychopathology and Maladaptive Behavior: Courses in this area cover general  
 1660 principles of etiology, diagnosis, treatment, prevention, and cultural factors of  
 1661 mental and emotional disorders. Emphasis is placed on mental status assessment  
 1662 and diagnostic categories as organized in the American Psychiatric Association.  
 1663 (2022). Diagnostic and statistical manual of mental disorders (5<sup>th</sup> ed., test  
 1664 rev.)DSM-IV-TR (or current edition). Examples of acceptable courses include,  
 1665 but are not limited to, Abnormal Psychology, Psychopathology, Diagnosis and  
 1666 Treatment Planning, Mental Health Rehabilitation Counseling.

1668 lm) Addictions~~Substance Abuse~~: Courses in this area provide an overview of  
 1669 assessment and treatment methods available for clients and their family members  
 1670 struggling with substance-related disorders and/or behavioral/process addiction  
 1671 issues~~cover chemical, psychological and social aspects of drug use, abuse and~~  
 1672 ~~dependency, and effects on the family. Counseling skills are acquired in the areas~~  
 1673 ~~of assessment, diagnosis, and treatment intervention.~~ Examples of acceptable  
 1674 courses include, but are not limited to, Substance Abuse Counseling, Psychology  
 1675 of ~~Drug~~ Addiction, Addictions Counseling, Addictive Disorders, and  
 1676 Behavioral/Addictions Process~~Drugs and Alcohol Abuse~~. Psychopharmacology  
 1677 is not considered a course in substance abuse.

1679 mn) Family Dynamics: Courses in this area cover family systems theory and its  
 1680 applications, prevention approaches for working with families, and specific  
 1681 problems that impede family function. Examples of acceptable courses include,



1682 but are not limited to, Family Therapy, Family Counseling, Family Systems  
1683 Theory, and Family Dynamics.

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1685

(Source: Amended at 48 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)