

TITLE 71: PUBLIC BUILDINGS, FACILITIES AND REAL PROPERTY  
CHAPTER IV: SECRETARY OF STATE

PART 2005

PUBLIC USE OF THE CAPITOL COMPLEX AND SPRINGFIELD FACILITIES

Section

- 2005.10 Applicability
- 2005.20 Definitions
- 2005.30 Business Hours, Holidays, and Public Access
- 2005.40 Prohibited Activities
- 2005.50 Demonstrations
- 2005.60 Use of Building for Non-Demonstration Activity or Fund-Raising Events
- 2005.65 Operating Unmanned Aircraft on the Capitol Complex
- 2005.70 Distribution of Leaflets and Solicitation of Funds
- 2005.80 Secretary of State Department of Police
- 2005.90 Severability

AUTHORITY: Implementing and authorized by Section 5 of the Secretary of State Act [15 ILCS 305].

SOURCE: Adopted at 14 Ill. Reg. 7282, effective May 1, 1990; emergency amendment at 21 Ill. Reg. 6927, effective May 21, 1997, for a maximum of 150 days; emergency expired October 17, 1997; amended at 21 Ill. Reg. 14563, effective October 23, 1997; emergency amendment at 25 Ill. Reg. 15259, effective November 7, 2001, for a maximum of 150 days; emergency amendment repealed by emergency rulemaking at 25 Ill. Reg. 15656, effective November 27, 2001; emergency amendment at 25 Ill. Reg. 15658, effective November 27, 2001, for a maximum of 150 days; emergency expired April 25, 2002; amended at 26 Ill. Reg. 9948, effective June 24, 2002; amended at 36 Ill. Reg. 7662, effective May 2, 2012; amended at 39 Ill. Reg. 2710, effective February 5, 2015; amended at 42 Ill. Reg. 188, effective December 19, 2017; amended at 47 Ill. Reg. 17881, effective November 16, 2023; emergency amendment at 48 Ill. Reg. 17392, effective November 18, 2024, for a maximum of 150 days; amended at 49 Ill. Reg. 5978, effective April 15, 2025; amended at 50 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_

**Section 2005.20 Definitions**

"Building" means the Stratton Office Building, Visitors' Center, the Capitol Building, the Howlett Building, and other buildings named in Section 2005.10, in Springfield, Illinois.

"Capitol Complex" means all buildings, grounds, and parking lots identified in this Part with boundaries being Washington Street, Third Street, Cook Street, and Pasfield Street in the City of Springfield, based upon Section 3.08 of the Space

44 Needs Act [25 ILCS 125/3.08].

45  
46 "Commercial Activity" means an activity whose primary purpose is to obtain a  
47 profit for the benefit of an individual or business entity organized for profit and  
48 shall not include the solicitation of donations by anyone during a demonstration or  
49 for charitable purposes, as defined by the Charitable Trusts Act [760 ILCS 55]  
50 and Solicitation for Charity Act [225 ILCS 460].

51  
52 "Demonstration" means demonstrating, picketing, marching, rallying, selling non-  
53 commercial printed matter or materials, moving in procession, holding of vigils,  
54 singing, chanting, ~~or~~ shouting in a loud voice, or using a bullhorn in a way of the  
55 type that could interfere with the business conducted in the building, the  
56 distribution of pamphlets, playing musical instruments, and all other forms of  
57 public demonstrative activity that involve the communication or expression,  
58 orally or by conduct, of views or grievances, engaged in by one or more persons,  
59 the conduct of which has the effect, intent, or propensity to draw a crowd or  
60 onlookers within 100 feet of the buildings named in Section 2005.10, on the  
61 Capitol Complex grounds, or within the building or the Capitol. Demonstration  
62 shall also mean demonstrating, parading, picketing, speechmaking, holding of  
63 vigils, sit-ins, or other activities, conducted for the purpose of demonstrating  
64 approval or disapproval of governmental policies or practices (or the lack  
65 thereof), expressing a view on public issues, or bringing into public notice any  
66 issue or other matter. However, nothing in this Part shall be construed to govern  
67 lobbyists or lobbying as defined by the Lobbyist Registration Act [25 ILCS 170],  
68 nor shall a demonstration mean informal tourists activities, constituents or  
69 members of the public visiting elected officials or otherwise conducting routine  
70 business with any State agency or State entity, the peaceful contact or discussion  
71 by one or more persons with elected representatives during a legislative session,  
72 or with executive branch officials, concerning their view on a public or personal  
73 issue.

74  
75 "Director" means the Director or Acting Director of the Department of Physical  
76 Services of the Office of the Secretary of State of Illinois.

77  
78 "Display" means any display of artwork, including, but not limited to, paintings,  
79 sculptures, arts and crafts, photographs, or other artistic materials; public service  
80 and educational presentations; signs or banners which are not held by an  
81 individual or which are larger than 28" in width or 72" in height; holiday displays;  
82 and historical displays and other similar items.

83  
84 "Food Truck" means a vehicle equipped to cook and sell food that has a valid,  
85 local mobile food service permit.

86

87 "Government Photo Identification Card" shall mean:  
88

89 Beginning April 15, 2025 and ending June 30, 2026, an identification card  
90 issued by the Illinois General Assembly, an employee identification card  
91 issued by an Illinois State agency, or an employee identification card  
92 issued by the Secretary of State.  
93

94 Beginning July 1, 2026, an identification card issued by the Illinois  
95 General Assembly, an employee identification card issued by an Illinois  
96 State agency, or an employee identification card issued by the Secretary of  
97 State. "Government photo identification card" also includes an employee  
98 identification card issued by any State, local or federal government or  
99 agency, or one issued by the Secretary of State to lobbyists, vendors and  
100 their employees and employees of State agencies that do not issue photo  
101 identification cards.  
102

103 "Grounds" shall mean the grass areas, garden areas, walkways, and all parking  
104 areas in the Capitol Complex.  
105

106 "Interfere" or "Interference" shall mean the type of conduct that by its nature  
107 tends to hinder, disrupt, or obstruct the orderly function of the official enterprises  
108 being carried on in the building or on the land of the building or Capitol Complex.  
109

110 "Public Areas of the Capitol" means hallways, entrances, rotunda, and other areas  
111 adjacent to and near the rotunda or its railing on the second, third, and fourth  
112 floors. "Public areas of the Capitol" for the purposes of this Part does not include  
113 the House of Representatives or Senate Chambers or Galleries, or any other area  
114 under the exclusive control of the House of Representatives or the Senate. The  
115 House of Representatives and the Senate have rules and regulations that govern  
116 the areas under their exclusive control.  
117

118 "Special Events Division" means the division within the Secretary of State's  
119 Department of Physical Services responsible for issuing permits for  
120 demonstrations or public displays within and upon the Capital Complex.  
121

122 "Structure" shall mean anything, built by any person or persons, of any material  
123 or substance, for purposes of display, residence, or as part of a demonstration.  
124 This term shall not refer to anything built pursuant to a State contract for  
125 construction, remodeling, or repair of any State property within the Capitol  
126 Complex or the buildings defined in Section 2005.10.  
127

128 (Source: Amended at 50 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)  
129

130 **Section 2005.30 Business Hours, Holidays, and Public Access**

131  
132  
133  
134  
135  
136  
137  
138  
139  
140  
141  
142  
143  
144  
145  
146  
147  
148  
149  
150  
151  
152  
153  
154  
155  
156  
157  
158  
159  
160  
161  
162  
163  
164  
165  
166  
167  
168  
169  
170  
171  
172

- a) The public business hours of the Capitol Complex buildings are 8 a.m. to 5 p.m. unless otherwise posted, Monday through Friday, except holidays declared by the Governor pursuant to Section 5-635 of the Civil Administrative Code of Illinois [20 ILCS 5], and on weekends and holidays between 9 a.m. and 3 p.m. for purposes of public Capitol building tours only. When the General Assembly is in session, or when the start of a committee meeting or session for either chamber is scheduled to commence before or adjourns after public business hours, the public business hours will begin one hour before the earliest committee meeting or session, and will end one hour after the adjournment of the last committee meeting or session in whatever building the legislative function is held.
- b) The following are observed holidays for the Capitol Complex: New Year's Day, Martin Luther King, Jr. Birthday, Lincoln's Birthday, Washington's Birthday (President's Day), Easter Sunday, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, General Election Day, Veterans' Day, Thanksgiving and the following day, Christmas Eve, and Christmas Day.
- c) Entrance to any building identified in Section 2005.10 during times other than stated in subsection (a) is prohibited, except for the following persons who shall be admitted to office areas assigned to them for their use in carrying out their official duties:
  - 1) members of the General Assembly;
  - 2) employees of the General Assembly;
  - 3) employees of the executive departments whose offices are in the building;
  - 4) representatives of news media who have offices in the Capitol Building;
  - 5) any authorized maintenance, repairer, contractor, or other service employee, while performing duties that have been arranged for by the Department of Physical Services or the Office of the Architect of the Capitol (OAC); and
  - 6) any person who is specifically requested to enter any building or office by an authorized individual listed in subsections (c)(1) to (4).
- d) Proper identification of all persons, such as a press pass, government photo identification card, a driver's license, or other document that shows the identity of the person, may be demanded by security personnel, and employees may be

173 required to sign in and out of a building after 5 p.m. and before 7 a.m. Only one  
174 entrance shall be open after public business hours.

- 175
- 176 1) Factors to be considered in determining that identification will be  
177 requested include, but are not limited to:
- 178
- 179 A) the security guard or investigator does not recognize the  
180 individual;
- 181
- 182 B) the behavior of the individual; and
- 183
- 184 C) accessibility to office areas, work areas, and restricted-access  
185 areas.
- 186
- 187 2) All members of the General Assembly, legislative staff, and State  
188 employees with government photo identification cards entering the  
189 buildings of the Capitol Complex will be required to wear their  
190 government photo identification card where it can be easily seen at all  
191 times when it has been determined by the Director of the Department of  
192 Police that security concerns warrant that display. All visitors to the  
193 Capitol Complex who do not possess a government photo identification  
194 card will be required to submit themselves to security screening measures  
195 prior to entry.
- 196
- 197 e) All persons and vehicles entering the Capitol Complex and its buildings may be  
198 subject to search, including, but not limited to, inspection of vehicles, trunks,  
199 parcels and packages, metal detector screening, X-Ray scans, and inspection of  
200 bulky personal items brought into the Capitol Complex.
- 201
- 202 f) Parking for the public is not available on the Capitol Complex. Parking in the  
203 parking lots of the Capitol Complex is by parking permit only. All persons are  
204 prohibited from parking in assigned parking spaces without the appropriate  
205 permit. Employees and members identified as working within the Capitol  
206 Complex must park only in the parking spot assigned by their employer, with the  
207 parking placard visible in the vehicle. Parking in a spot without the appropriate  
208 parking placard clearly visible shall result in a parking citation issued by the  
209 Office of the Secretary of State Department of Police prescribed in Section  
210 2005.80(c). Parking for the public is authorized in the visitor's lot located on  
211 Edwards Street between College Street and Pasfield Street.
- 212
- 213 g) Firearms, firearm ammunition, knives, razors or other blade instruments, stun  
214 guns or tasers, explosive devices, flammable, corrosive or explosive compounds,  
215 incendiary devices, irritants or noxious compounds (e.g., tear gas or pepper

216 spray), toy or dummy weapons, all contraband, and any other items considered  
217 inappropriate or that could be used as a weapon are prohibited. The Director of  
218 the Department of Police may permit exemptions to these prohibitions for law  
219 enforcement, military, and ceremonial personnel who are performing their official  
220 duties.

221  
222 h) Emergency personnel who are responding to a genuine emergency situation  
223 within the Capitol Complex are not subject to screening or searches.

224  
225 i) Entry to, public~~Public~~ access to or exit from any building or area of the grounds  
226 may be restricted if it is determined by the Director of the Department of Police  
227 that a situation has arisen that threatens the security of persons and buildings  
228 within the Capitol Complex.

229  
230 (Source: Amended at 50 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

231  
232 **Section 2005.40 Prohibited Activities**

233  
234 a) No animals, except service animals to assist persons with disabilities, or animals  
235 utilized by police officers and firefighters in the performance of their official  
236 duties, shall be permitted in the buildings in the Capitol Complex.

237  
238 b) No person or organization shall camp, erect a tent, fixture, whether or not affixed  
239 to the grounds (except as authorized by the Secretary of State or General  
240 Assembly to commemorate a deceased public official or a historical event),  
241 structure, portable toilet, platform, sign, or similar device on the grounds of or  
242 within the State Capitol, Visitors' Center, the State Library, the Howlett Building,  
243 or the Stratton Building, except as provided in subsection (i). No person shall  
244 sleep or shelter on the Capitol Grounds in a manner or place that may create a fire  
245 hazard or threaten the property or safety of any person on the Capitol Complex.

246  
247 c) No person or organization shall block, obstruct, or impede any doorway, stairway,  
248 corridor, ventilation duct, ~~or~~ elevator, or life protection or safety devices (e.g., fire  
249 alarm pull stations, Automated External Defibrillators (AED), fire extinguishers,  
250 or ADA push plates) in or on the Capitol Complex.

251  
252 d) Singing~~No demonstrations are allowed above the first floor of the Capitol~~  
253 ~~Building; this includes singing~~, chanting, or shouting in a loud voice in such a  
254 manner that could interfere with the business conducted in the building.

255  
256 e) ~~No banners, posters, placards, signs, or symbols may be carried above the first~~  
257 ~~floor of the Capitol Building.~~ No sticks, poles, or laths may be used to carry any  
258 sign or placard into the buildings. No chains or ropes may be carried into the

- 259 buildings, except by authorized workers and State employees, with the permission  
260 of the Director.  
261
- 262 f) No person or group of persons may use any electronic loudspeaker, bullhorn, or  
263 other amplifying device within the Capitol Complex buildings or grounds, unless  
264 prior permission of the Director is obtained pursuant to Section 2005.50(d).  
265 Permission will be granted for demonstrations only. If permission to use an  
266 amplifying device or instrument is sought, a detailed list of amplifying devices or  
267 instruments sought to be used must be submitted to the Director, in advance, for  
268 authorization.  
269
- 270 g) No banners, posters, placards, signs, or symbols may be affixed in any way by  
271 any person to the railing of the second, third, or fourth floor of the State Capitol  
272 Building. No banners, posters, placards, signs, or symbols for demonstration  
273 purposes may be affixed in any way to the walls, railings, floors, or ceilings of  
274 any of the buildings in the Capitol Complex.  
275
- 276 h) No banners, posters, placards, signs, or symbols may be displayed within the  
277 Capitol Complex buildings or grounds for more than two weeks within a six-  
278 month period.  
279
- 280 i) No displays or structures (including tents) in Capitol Complex buildings or  
281 grounds may be erected without the permission of the Director pursuant to  
282 Section 2005.50(d). Permission shall be granted only if the display structure is  
283 part of symbolic expression in the exercise of free speech guaranteed by the First  
284 Amendment to the United States Constitution and Article I, Sections 4 and 5 of  
285 the 1970 Illinois Constitution. No ~~more than 2 tents or small~~ structures may be  
286 erected at ~~any~~the location within the Capitol Complex~~designated by the Director.~~  
287 ~~The location shall not impede pedestrian or vehicular traffic or substantially~~  
288 ~~damage Capitol Complex grounds (e.g., damage to grass or grounds that would~~  
289 ~~require replacement). The only locations that are authorized for structures and~~  
290 ~~displays shall be the paved areas between the Howlett Building and the Capitol~~  
291 ~~Building, in the north front of the Howlett Building, between the Stratton~~  
292 ~~Building and the Archives Building, and in the Capitol Rotunda pursuant to~~  
293 ~~Section 2005.60(i).~~ No structures or displays will be placed on grass areas that  
294 have an underground watering system on them.  
295
- 296 j) The display of commercial signs, placards, or other forms of advertisement, or the  
297 sale, display, or vending of commercial products or articles in Capitol Complex  
298 buildings or grounds is prohibited, except pursuant to a contract with a unit of  
299 State government.  
300
- 301 k) The noise level from demonstrators, picketers, and protesters of any group or

302 groups, or as individuals, within the Capitol Building rotunda or any building  
303 within the Capitol Complex must not interfere with the conduct of business in any  
304 building within the Capitol Complex~~exceed 75dB(A)~~. If the noise level from  
305 these persons exceeds this limit, the Director or the Director of the Department of  
306 Police, or a designee, shall direct all persons to decrease the noise, or to reduce  
307 the number of people, within the Capitol Building to lower the noise level to the  
308 specified level,~~which must not exceed 75dB(A)~~.

- 309
- 310 l) No person or organization shall damage, destroy, remove, deface, defile, tarnish,  
311 or injure in any way State property within Capitol Complex buildings or grounds.  
312 All persons and organizations engaging in this type of prohibited activity will be  
313 responsible for all costs, expenses, damages, and liability resulting from their own  
314 actions or the actions of persons or organizations controlled or directed by them at  
315 the time of the damage to State property.
- 316
- 317 m) No smoking, vaping, or use of electronic cigarettes is permitted in any building or  
318 structure ~~on~~ the Capitol Complex.
- 319
- 320 n) No skateboard riding, rollerblading, recreational scooter riding, or skating is  
321 allowed on the Capitol Complex. The riding of bicycles is permitted only in  
322 parking lots of the Capitol Complex and not on any Capitol Complex sidewalks or  
323 pathways.
- 324
- 325 o) No masks that cover a person's face may be worn on the Capitol Complex  
326 grounds or within any of the Capitol Complex buildings with the exception of the  
327 following:
- 328
- 329 1) Masks designed to cover the nose and mouth for the purposes of  
330 preventing the spread or contraction of a respiratory infection;
- 331
- 332 2) Religious head or face coverings when worn in accordance with sincerely  
333 held religious beliefs;
- 334
- 335 3) Masks required to protect a worker while completing a construction task;  
336 or
- 337
- 338 4) Hazmat or other masks worn by first responders.
- 339
- 340 p) No person may operate an unmanned aerial vehicle (UAV), unmanned aircraft  
341 system (UAS), or device more commonly referred to as a "drone" on or from the  
342 Capitol Complex grounds or within the Capitol Complex buildings, except as  
343 permitted under Section 2005.65(d).
- 344

345 q) No parking is allowed in permit-only parking lots on the Capitol Complex without  
346 a personally assigned parking placard. A violation of this subsection will result in  
347 a parking citation as prescribed in 2005.80(c). Parking for the public is  
348 authorized in the visitor's lot located on the Capitol Complex.  
349

350 (Source: Amended at 50 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)  
351

352 **Section 2005.60 Use of Building for Non-Demonstration Activity or Fund-Raising Events**  
353

354 a) Not-for-profit organizations that apply to sell baked goods or other items with a  
355 price not to exceed \$50.00 in the Capitol Complex buildings shall submit a  
356 Special Events form to the Department of Physical Services, Special Events  
357 Division at least 48 hours in advance of the desired start of their sale and in the  
358 same manner as outlined in Section 2005.50. The application must state the name  
359 of the organization, the date requested for the sale or activity, the location  
360 requested, and any alternative dates and locations.  
361

362 1) Only one activity at a time will be approved by the Director for each  
363 location.  
364

365 2) The only locations allowed for the sales are the northwest lobby of the  
366 Howlett Building, the area on the south side of the Stratton Building  
367 Cafeteria, and the designated first-floor hallway area at the Department of  
368 Driver Services Building at 2701 South Dirksen Parkway.  
369

370 3) Sales may occur only during the public business hours.  
371

372 4) The Director will only approve applications to sell submitted by not-for-  
373 profit organizations, who must submit a copy of the organization's tax-  
374 exempt number form. No organization without a tax-exempt number will  
375 be allowed to sell in the areas designated.  
376

377 5) If a not-for-profit organization is not authorized to transact business in the  
378 State of Illinois, as determined by the Secretary of State Department of  
379 Business Services, the application will be denied.  
380

381 b) No commercial activity, including but not limited to selling real estate,  
382 automobiles, or insurance, is allowed in the Capitol Complex buildings.  
383

384 c) No alcohol or alcoholic beverages are allowed to be sold, consumed, delivered, or  
385 used in the buildings, except as permitted by Section 6-15 of the Liquor Control  
386 Act of 1934 [235 ILCS 5].  
387

- 388 d) All organizations that are permitted to use the Capitol Complex or the buildings  
389 shall indemnify the State and the Secretary of State from any injury or damage  
390 caused by their members' or participants' negligence or willful misconduct. The  
391 members who cause the damage or injury are primarily responsible. The  
392 organization must also restore the used areas to their pre-use appearance and  
393 condition, less reasonable wear and tear, and the Director is the final decision-  
394 maker on the cleanup of the used area. This subsection applies to those  
395 organizations listed in subsection (a) and any other organization receiving  
396 permission from the Director to use the specified buildings for meetings or  
397 parties.  
398
- 399 e) All Special Events forms requesting use of Capitol Complex buildings or grounds  
400 shall be submitted to the Special Events Division at least two weeks~~48 hours~~ in  
401 advance of the proposed starting time of the activity.  
402
- 403 f) Decorations cannot be applied by tape, glue, or any type of adhesive material to  
404 any part of the building, unless special arrangements have been made and  
405 approved by the Special Events Coordinator. No candles, confetti, or balloons are  
406 allowed. No smoke or fog machines are permitted. Any other special effects  
407 equipment must have prior approval of the Special Events Division.  
408
- 409 g) No on-site cooking or warming of food with flames or burners, such as grilling or  
410 the use of Sterno or other canned heat, is permitted in the Capitol Complex or on  
411 the grounds, except as permitted under subsection (j).  
412
- 413 h) Permitted uses of the Capitol Complex may be canceled without prior notice by  
414 the Director of the Department of Police if security concerns warrant that action.  
415
- 416 i) Displays. An applicant wishing to have a display on the Capitol Complex must  
417 complete an application and submit the completed application to the Illinois  
418 Secretary of State in accordance with this Part.  
419
- 420 1) The application includes requests for the following information:  
421
- 422 A) The name and address of the person or organization requesting the  
423 display permit, including the name and contact information of an  
424 event contact person;  
425
- 426 B) A detailed description of the exhibit;  
427
- 428 C) The date and time requested to set up and tear down the display;  
429
- 430 D) The site of the display requested;

- 431  
432  
433  
434  
435  
436  
437  
438  
439  
440  
441  
442  
443  
444  
445  
446  
447  
448  
449  
450  
451  
452  
453  
454  
455  
456  
457  
458  
459  
460  
461  
462  
463  
464  
465  
466  
467  
468  
469  
470  
471  
472
- E) A signed attestation that the requestor has read and agrees to abide by all rules and regulations of Title 71 of the Illinois Administrative Code Chapter IV, Section 2005, and the Special Events Policy; and
  - F) Any other information requested by the Secretary of State to determine whether to grant the application.
- 2) Displays may be ordered removed at any time if any of the following exist:
- A) The display requires excessive or unreasonable maintenance;
  - B) The display is damaged to an extent that repair is unreasonable or impractical;
  - C) There are significant changes in the use, character, or actual design of the display that requires re-evaluation of the application; or
  - D) The display presents a threat to public safety.
- 3) Space designated for the display will be assigned by the Secretary of State primarily on the size, scope and design of the exhibit. In order to maintain the historic presence of the Capitol rotunda and to allow for adequate ingress and egress of employees, tourists, and visitors of the Capitol, displays will ordinarily be approved for areas of the Capitol other than the rotunda.
- 4) All displays must be free standing and may not:
- A) Be of a size greater than 3 feet x 3 feet x 3 feet and may not be capable of habitation;
  - B) Hang from or attach to walls or railings;
  - C) Obstruct entrances;
  - D) Interrupt traffic flow through the building;
  - E) Damage walls, woodwork, or floors;

- 473                    F)     Obstruct the view or access of Secretary of State Department of  
474                    Police or access to firefighting or fire alarm pull stations;  
475  
476                    G)     Involve the use of any flammable, hazardous, or odorous  
477                    chemicals or materials, torches, or other open-flame illuminating  
478                    devices or fires; or  
479  
480                    H)     Impede or block access to fire exits, staircases, doorways, roads,  
481                    sidewalks, hallways and pathways, life safety devices (i.e., fire  
482                    alarm pull stations, Automated External Defibrillator (AED), fire  
483                    extinguishers, or ADA push plates) or otherwise impede or block  
484                    the efficient flow of pedestrian traffic.  
485  
486                    5)     Permits shall be granted for any display, subject to the discretion of the  
487                    Secretary. The Secretary's exercise of discretion shall be limited by the  
488                    contents of this Part, and the following:  
489  
490                    A)     Permits may not be denied on the basis of content of the display;  
491  
492                    B)     Permits may be denied or limited if the requested use conflicts  
493                    with a previously granted permit;  
494  
495                    C)     Permits may be denied if the person, group or organization  
496                    requesting the permit has to pay any uncontested invoice for  
497                    expenses or damages arising out of past events or displays whether  
498                    the event or display occurred with or without a permit;  
499  
500                    D)     Permits may be denied or limited if the permit application is not  
501                    fully completed and signed by a person who is legally competent  
502                    to contract and to sue or be sued;  
503  
504                    E)     Permits may be denied if the permit request contains a material  
505                    falsehood or misrepresentation or if the person, group or  
506                    organization requesting the permit has made material  
507                    misrepresentations regarding the nature or scope of an event or  
508                    exhibit in the course of receiving a permit in the past;  
509  
510                    F)     Permits are issued to specific, named entities and are not  
511                    assignable or transferrable.  
512  
513                    G)     No entity can apply for more than one permit until any previously  
514                    issued permit has been properly canceled with written notice to the

515 Director within 14 calendar days of the event or the permit has  
516 lapsed, unless good cause is shown.

517  
518 H) Permits may be denied or limited if the requested use conflicts  
519 with planned programs organized and conducted by a department,  
520 state agency, or any state official or body of state officials;

521  
522 D) Permits may be denied or limited if the proposed use involves  
523 activity that is prohibited by law.

524  
525 6) To ensure the safety of the Capitol Complex and all who may enter upon  
526 it, the Secretary shall have the right to confiscate and dispose of any  
527 hazard to the life, health, safety, or welfare of state employees or the  
528 public. The Secretary shall have the right to remediate, correct, or  
529 eliminate any hazardous situation arising out of any action.

530  
531 7) The Secretary reserves the right to cancel a permit or limit use of the  
532 public areas of the Capitol buildings and grounds at any time due to  
533 unforeseen operational circumstances, including, but not limited to, urgent  
534 security concerns, emergency or planned construction or repairs, or other  
535 necessary state government activities. The Secretary of State will make  
536 reasonable efforts to alleviate the effects of such circumstances on  
537 permitted activities.

538  
539 8) Emergencies. In the case of fire, bomb threat, utility malfunction,  
540 structural failure or other unforeseen emergency or threat endangering the  
541 public safety or health, the Secretary may delay or postpone any scheduled  
542 event until the emergency or threat is over, and until the event can be  
543 rescheduled.

544  
545 i) Any entity that contacts the Special Events Division to erect a display in the  
546 Capitol building rotunda between Thanksgiving and New Year's Day shall be  
547 granted a permit to do so on a first-come, first-served basis with a total limit of  
548 ~~five~~ displays permitted at a time, subject to the terms and conditions of the Part.  
549 A request for a holiday display in any calendar year may be made any time on or  
550 after January 2 of the same calendar year. The holiday displays, if applicable,  
551 must meet the following requirements:

552  
553 1) Any lights used in the displays must be LED lights;

554  
555 2) Decorations must be unbreakable or sufficiently secured to avoid damage;

556

- 557 3) Any required equipment to set up or operate the display shall be provided
- 558 by the entity;
- 559
- 560 4) Displays must be assembled by the entity seeking to place the display; and
- 561
- 562 5) Assembly and disassembly of the display must be coordinated with the
- 563 Special Events Division for a business day.

564

565 6) The applicant and display must adhere to the provisions of sub-paragraph

566 (i) of this subsection.

567

- 568 j) No more than two food trucks per calendar day may provide food and
- 569 nonalcoholic beverages to individuals at the Department of Driver Services
- 570 Building at 2701 South Dirksen Parkway, provided that the owner or operator of
- 571 the food truck receives a permit from the Director of Physical Services to operate
- 572 on a particular day. All food preparation shall be contained within the food truck
- 573 and the food truck operator shall be responsible for removing all food waste and
- 574 trash associated with the food truck operations. All water and other utility
- 575 requirements shall be provided by the food truck operator. The designated food
- 576 trucks may only be located in an area designated by the Director from 11 a.m.
- 577 through 2 p.m. on the permitted day. If the Director of Driver Services, Director
- 578 of Physical Services, or Director of the Department of Police, or their designees,
- 579 determine that a food truck is interfering with Secretary of State daily operations
- 580 or is causing a disturbance, the food truck may be asked to leave the premises for
- 581 the remainder of the day.

582

583 (Source: Amended at 50 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

584

585 **Section 2005.80 Secretary of State Department of Police**

586

- 587 a) The Secretary of State's Department of Police enforces all laws within the Capitol
- 588 Complex and the buildings specified within Section 2005.10, except for the
- 589 Willard Ice Building. The Illinois Department of Revenue provides security for
- 590 the Willard Ice Building and its grounds.

- 591
- 592 b) The Secretary of State Department of Police has full police power and shall
- 593 enforce the statutes of the State of Illinois on and in the Capitol Complex,
- 594 including, but not limited to, all Illinois statutes applicable to maintaining peace,
- 595 order, and safety on the Capitol Complex.~~The Illinois statutes applicable to the~~
- 596 ~~presentation of order and peace within the specified buildings include, but are not~~
- 597 ~~limited to:~~

- 598
- 599 1) ~~criminal damage to State-supported property [720 ILCS 5/21-1.01];~~

600  
601  
602  
603  
604  
605  
606  
607  
608  
609  
610  
611  
612  
613  
614  
615  
616  
617  
618  
619  
620  
621  
622  
623  
624  
625  
626  
627  
628  
629  
630  
631  
632  
633  
634  
635  
636

- 2) ~~trespass to State lands [720 ILCS 5/21-5];~~
- 3) ~~the unauthorized possession of explosives or explosive or incendiary devices [720 ILCS 5/20-2];~~
- 4) ~~mob action [720 ILCS 5/25-1];~~
- 5) ~~disorderly conduct [720 ILCS 5/26-1];~~
- 6) ~~interference with judicial procedure [720 ILCS 5/32];~~
- 7) ~~threatening a public official [720 ILCS 5/12-9]; and~~
- 8) ~~unauthorized use of parking places reserved for persons with disabilities [625 ILCS 5/11-1301.3].~~

c) The Secretary of State Department of Police shall enforce parking regulations in the parking lots on the Capitol Complex. The Office of the Architect of the Capitol (OAC) shall have the discretion to notify the Secretary of State when a parking matter requires Secretary of State Department of Police enforcement in OAC controlled lots. In all other parking lots on the Capitol Complex, the Secretary of State shall have the discretion to enforce parking regulations without limitation. Unauthorized parking in any permit-required parking spot on the Complex will result in the issuance of a parking citation and a \$50 penalty per violation. Any party that receives a parking citation may either pay the penalty or contest the citation through the Secretary of State's administrative hearing process (see 92 Ill. Adm. Code 1001, Subpart A). If a party agrees to pay the citation, the party waives the ability to contest the administrative citation through the administrative hearing process. A party shall have 30 calendar days after receiving the citation to either pay the penalty or file a request for an administrative hearing. Failure to timely request an administrative hearing will result in the penalty being immediately due and owing. Failure to pay the citation may result in the Secretary initiating collection actions as prescribed in 92 Ill. Adm. Code 1003.30 until the penalty is paid in full.

(Source: Amended at 50 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)