

# HB4277



## 104TH GENERAL ASSEMBLY

State of Illinois

2025 and 2026

HB4277

Introduced 1/14/2026, by Rep. Rita Mayfield

### SYNOPSIS AS INTRODUCED:

5 ILCS 312/2-102

from Ch. 102, par. 202-102

Amends the Illinois Notary Public Act. Provides that every applicant for appointment and commission as a notary shall complete an application in a format prescribed by the Secretary of State stating, among other things, that the applicant has not been convicted of a felony within the 10 years immediately preceding the date of application (now, the applicant must state that the applicant has not been convicted of a felony).

LRB104 16959 BDA 30373 b

A BILL FOR

1 AN ACT concerning government.

2 **Be it enacted by the People of the State of Illinois,**  
3 **represented in the General Assembly:**

4 Section 5. The Illinois Notary Public Act is amended by  
5 changing Section 2-102 as follows:

6 (5 ILCS 312/2-102) (from Ch. 102, par. 202-102)

7 Sec. 2-102. Application.

8 (a) Application for notary public commission. Every  
9 applicant for appointment and commission as a notary shall  
10 complete an application in a format prescribed by the  
11 Secretary of State to be filed with the Secretary of State,  
12 stating:

13 (1) the applicant's official name, as it appears on  
14 his or her current driver's license or state-issued  
15 identification card;

16 (2) the county in which the applicant resides or, if  
17 the applicant is a resident of a state bordering Illinois,  
18 the county in Illinois in which that person's principal  
19 place of work or principal place of business is located;

20 (3) the applicant's residence address, as it appears  
21 on his or her current driver's license or state-issued  
22 identification card;

23 (4) the applicant's e-mail address;

1           (5) the applicant's business address if different than  
2           the applicant's residence address, if performing notarial  
3           acts constitutes any portion of the applicant's job  
4           duties;

5           (6) that the applicant has resided in the State of  
6           Illinois for 30 days preceding the application or that the  
7           applicant who is a resident of a state bordering Illinois  
8           has worked or maintained a business in Illinois for 30  
9           days preceding the application;

10          (7) that the applicant is a citizen of the United  
11          States or lawfully admitted for permanent residence in the  
12          United States;

13          (8) the applicant's date of birth;

14          (9) that the applicant is proficient in the English  
15          language;

16          (10) that the applicant has not had a prior  
17          application or commission revoked due to a finding or  
18          decision by the Secretary of State;

19          (11) that the applicant has not been convicted of a  
20          felony within the 10 years immediately preceding the date  
21          of application;

22          (12) that the applicant's signature authorizes the  
23          Office of the Secretary of State to conduct a verification  
24          to confirm the information provided in the application,  
25          including a criminal background check of the applicant, if  
26          necessary;

1           (13) that the applicant has provided satisfactory  
2 proof to the Secretary of State that the applicant has  
3 successfully completed any required course of study on  
4 notarization; and

5           (14) any other information the Secretary of State  
6 deems necessary.

7           (b) Any notary appointed under subsection (a) shall have  
8 the authority to conduct remote notarizations.

9           (c) Application for electronic notary public commission.  
10 An application for an electronic notary public commission must  
11 be filed with the Secretary of State in a manner prescribed by  
12 the Secretary of State. Every applicant for appointment and  
13 commission as an electronic notary public shall complete an  
14 application to be filed with the Secretary of State, stating:

15           (1) all information required to be included in an  
16 application for appointment as an electronic notary  
17 public, as provided under subsection (a);

18           (2) that the applicant is commissioned as a notary  
19 public under this Act;

20           (3) the applicant's email address;

21           (4) that the applicant has provided satisfactory proof  
22 to the Secretary of State that the applicant has  
23 successfully completed any required course of study on  
24 electronic notarization and passed a qualifying  
25 examination;

26           (5) a description of the technology or device that the

1 applicant intends to use to create his or her electronic  
2 signature in performing electronic notarial acts;

3 (6) the electronic signature of the applicant; and

4 (7) any other information the Secretary of State deems  
5 necessary.

6 (d) Electronic notarial acts. Before an electronic notary  
7 public performs an electronic notarial act using audio-video  
8 communication, he or she must be granted an electronic notary  
9 public commission by the Secretary of State under this  
10 Section, and identify the technology that the electronic  
11 notary public intends to use, which must be approved by the  
12 Secretary of State.

13 (e) Approval of commission. Upon the applicant's  
14 fulfillment of the requirements for a notarial commission or  
15 an electronic notary public commission, the Secretary of State  
16 shall approve the commission and issue to the applicant a  
17 unique commission number.

18 (f) Rejection of application. The Secretary of State may  
19 reject an application for a notarial commission or an  
20 electronic notary public commission if the applicant fails to  
21 comply with any Section of this Act.

22 (Source: P.A. 102-160, eff. 6-5-23 (See Section 91 of P.A.  
23 103-562 for effective date of P.A. 102-160); 102-1030, eff.  
24 5-27-22.)