**Section 200.50 Appeal of a denial**

a) A requestor whose request for public records has been denied by the Freedom of Information Officer may appeal the denial to the Chairman. The notice of appeal shall be in writing and shall be addressed to:

Chairman

Legislative Reference Bureau

112 State Capitol

Springfield, Illinois 62706

Attn: FOIA Appeal

b) The Notice of Appeal shall include a copy of the original request, a copy of the denial received by the requestor, and a written statement setting forth the reasons why the requestor believes the appeal should be granted.