**Section 526.150 Review of Denial**

a) Appeal to Lieutenant Governor. A person whose request for information is denied may appeal that decision by mailing or otherwise delivering a notice of appeal to the Lieutenant Governor at the following location:

 Lieutenant Governor

 214 State House

 Springfield IL 62706

b) Appeal in writing. An appeal to the Lieutenant Governor shall be in writing and shall include a statement of the circumstances, reasons or arguments advanced in support of disclosure, and a copy of any written denial issued. The envelope and appeal letter should be clearly marked "Freedom of Information Appeal". The appeal must be filed within a reasonable period of time.

c) Written determination. A written determination with respect to the appeal shall be made within 7 working days after receipt of the appeal. If the records, or any segregable part of the records, are found to be improperly withheld, the Lieutenant Governor shall order the appropriate person to make them available.

d) Denial of appeal. A denial of an appeal in whole or in part shall be sent to the requester in writing, in a manner provided in Section 10(a) of the Act. The denial shall inform the requester of the right of judicial review.

e) Delay in determination. If no determination has been made at the end of 7 working days, the requester may deem his/her appeal denied, and exercise his/her right to judicial review of the denial.

(Source: Amended at 32 Ill. Reg. 13210, effective August 1, 2008)