**Section 801.401 Appeal of a Denial**

a) A requestor whose request has been denied by the Freedom of Information Officer may appeal the denial to the Director of the Department. The notice of appeal shall be made in writing and sent to:

 Director

 Illinois Department of Commerce and Community Affairs

 620 East Adams Street

 Springfield, Illinois 62701

 ATTN: FOIA Appeal

b) The notice of appeal shall include a copy of the original request, a copy of the denial received by the requestor, and a statement of the reasons why the appeal should be granted.

(Source: Amended at 10 Ill. Reg. 20494, effective December 2, 1986)