**Section 826.EXHIBIT E Denial of Request for Public Records**

|  |  |  |  |
| --- | --- | --- | --- |
| From: | Freedom of Information Officer  Department of Natural Resources  One Natural Resources Way  Springfield, IL 62702-1271 | |  |
| To: |  | |  |
|  | Name | |  |
|  |  | |  |
|  | Address | |  |
|  |  | |  |
| Description of Records Requested: | |  | |
|  | |  | |
|  | |  | |
|  | |  | |

|  |  |
| --- | --- |
| Your request dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and received in this office on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for the above captioned records has been denied. | |
|  | The request creates an undue burden on the public body in accordance with Section 3(f) of the Freedom of Information Act, and we were unable to negotiate a more reasonable request. |
|  | The materials requested are exempt under Section 7 of the Freedom of Information Act for the following reasons: |

|  |
| --- |
| The individual who reached the determination that access to the records you requested is to be denied: |
| (Name and Title) |

You have the right to appeal the denial of the records you have requested to the Director of the Department of Natural Resources by submitting a written notice of appeal to:

Director

Department of Natural Resources

One Natural Resources Way

Springfield, IL 62702-1271

Attention: FOIA Appeal

|  |  |  |
| --- | --- | --- |
| FOI Officer |  | Date |

(Source: Amended at 26 Ill. Reg. 10504, effective July 1, 2002)