**Section 1176.420 General Materials Available from the Office of Press/Communications**

The Office of Press/Communications shall make available to the public at no charge the following materials:

a) A brief description of the organizational structure and budget of the Department;

b) A brief description of the means for requesting information and public records; and

c) A list of types and categories of public records maintained by the Department.

(Source: Amended at 24 Ill. Reg. 13658, effective August 24, 2000)