**Section 1750.200 Procedure**

a) Rules may be proposed by any member of the Illinois Criminal Justice Information Authority (hereinafter called "the Authority"), or the Executive Director. However, rules shall be issued only by the Authority.

b) Any interested person may petition the Executive Director of the Authority to make, amend or repeal a rule. The Executive Director shall refer all petitions with staff review and recommendations to the Legislation and Regulations Committee of the Authority which shall decide whether or not to recommend for further action.

1) The petition shall be addressed to:

 Executive Director

 Illinois Criminal Justice Information Authority

 120 S. Riverside Plaza

 Chicago, Illinois 60606

2) The petition shall contain a clear statement of reasons for the proposed rule, amendment or repeal and the exact language of the suggested new rule or amendment.

c) All rules promulgated by the Authority shall be in accordance with the procedures for issuing proposed rules and for their ultimate adoption in accordance with the Administrative Procedure Act [5 ILCS 100].

d) Rules adopted by the Authority shall be available for public inspection during normal working hours at 120 South Riverside Plaza, Chicago, Illinois.

(Source: Amended at 24 Ill. Reg. 5650, effective March 20, 2000)