**Section 1925.610 Request for Adoption of Rules**

1. Pursuant to the requirements of Section 5-145 of the IAPA, any interested person may contact HFSRB requesting the promulgation, amendment or repeal of a rule.

b) The form of the request shall be typed and sent to the main HFSRB office (see Section 1925.300) via USPS, any recognized delivery service or email. The request shall include the following information:

1) Name, title (if any), organization (if any), address and telephone number of the requester.

2) Nature of action sought, i.e., promulgation of a new rule or amendment or repeal of a rule.

3) Proposed text or identification of the rule to be repealed.

4) Brief statement of the rationale for the requested action.

c) The Administrator will forward a copy of the request to the HFSRB Chairman who will assign the matter for consideration by the State Board.