**Section 2925.330 Timeline for Authority Responses**

a) The Authority shall respond to a written request for public records within 7 business days after the receipt of such request.

b) The Authority may give notice of an extension of time to respond which does not exceed an additional 7 business days. Such an extension is allowable only if written notice is provided within the original 7 business day time limit and only for the reasons provided in Section 3 (d) of the FOIA. Such notice of extension shall state the reasons why the extension is necessary.