**Section 3300.320 Officers, Responsibilities, Removal and Vacancies**

a) The officers of the Commission shall consist of a chair and a vice-chair, elected by a simple majority vote of the total membership of the Commission. At least one of the officers shall be deaf or hard of hearing.

b) The chair and vice-chair shall serve for a term of one year or until the Commission elects new officers.

c) The chair shall preside at all meetings of the Commission, shall be an ex-officio member of all Commission committees, and shall be the supervisor of the Director.

1) The chair shall also:

A) Set time and place of regular meetings of the Commission;

B) Call special meetings of the Commission;

C) Develop the agenda, with the Director’s assistance, for each Commission meeting;

D) Address and respond to urgent needs at the discretion of the Commission;

E) Orient new members;

F) Encourage full participation of the members in Commission activities;

G) Promote effective communication between the Commission and the deaf and hard of hearing community;

H) Oversee the work of the Director; and

I) Function as the primary contact between the Director and the Commission.

2) The vice-chair shall aid the chair in the performance of his/her duties and shall:

A) Preside at meetings of the Commission when the chair is absent; and

B) Perform other duties assigned by the Commission or delegated by the chair.

d) The officers may be removed from office by a ⅔ vote of the Commission members.

e) The officers may resign from office provided that the majority of the Commission members accept the resignation.

f) The Commission members shall elect the successive officers by majority vote upon removal or resignation of either officer.