**Section 250.30 Distributor Filings**

a) Each distributor shall report quarterly to the AGO on paper or electronic forms provided by the AGO such information as is necessary for the AGO to ascertain the quantity of each NPM's cigarettes sold in Illinois by the distributor during the preceding quarter. Paper forms shall be sent to: Office of the Illinois Attorney General, 500 South Second Street, Springfield, Illinois 62706. Paper forms may alternatively be faxed to (217) 524-4701. Electronic forms shall be e-mailed to tobacco@atg.state.il.us. The quarterly information to be reported shall include:

1) The number of each NPM's cigarettes distributed by the distributor within Illinois, by brand.

2) The equivalent stick count of each NPM's RYO tobacco distributed by the distributor within Illinois, by brand.

3) The NPM name and address for each brand.

4) The name and address of the person or entity from whom the distributor purchased or obtained the brand.

5) The name and address of the first importer of foreign NPM brands or the first purchaser of non-resident NPM brands.

b) The information required by subsection (a) shall be filed prior to the 20th day after the end of each calendar quarter. The filing for:

1) January, February, and March is due on or before April 20.

2) April, May, and June is due on or before July 20.

3) July, August, and September is due on or before October 20.

4) October, November, and December is due on or before January 20 of the following year.

c) Distributors not selling any NPM brands for the relevant time period shall timely file a form as described in subsection (a) marked "none".

d) Distributors shall maintain and make available to the Attorney General all records, invoices, and documentation relating to or reflecting purchases and sales of NPM cigarettes, which records, invoices and documentation provide a basis for the filings under subsection (a), for a period of not less than five years after the date of sale.

e) Distributors shall provide an electronic mail address to the AGO for the purpose of receiving electronic mail updates and notifications, if the distributor has created an electronic mail account.

f) Distributors shall provide any additional information requested by the AGO including, but not limited to, samples of packaging, labeling of each brand family, names of customers and quantities of each brand sold to them and a statement signed by an officer of the manufacturer, under penalty of perjury, certifying whether the manufacturer is, or is not, a participating tobacco manufacturer under the MSA.

g) Distributors not complying with this Section 250.30, or filing false or inaccurate information with the AGO, may be deemed to be in violation of the Escrow Enforcement Act and dealt with in accordance with Section 250.110.

(Source: Amended at 41 Ill. Reg. 2068, effective February 2, 2017)