**Section 1221.100 Initial Seizure**

a) *Each* participating *agency shall report the following information about property seized or forfeited under State law to the Department:*

1) *The name of the* participating *agency that seized the property;*

2) *The date of the seizure;*

3) *The type of property seized, including a building, vehicle, boat, cash, negotiable security, or firearm, except reporting is not required for seizures of contraband including alcohol, gambling devices, drug paraphernalia, and controlled substances;*

4) *A description of the property seized, and if the property is a conveyance, the description shall include the make, model, year, and vehicle identification number or serial number;*

5) *The estimated value of the property; and*

6) *The location where the seizure occurred.* (Section 10(a) of the Act)

b) The Department shall make ISP form 4-064, Notice/Inventory Seized Property form available to participating agencies through its asset forfeiture reporting system on its official website at https://ilspafjweb.isp.illinois.gov/spafjweb for reporting the required information. The form must be filed:

1) within 28 days after the seizure when it is related to drug and Article 36 cases filed pursuant to Article 36 of the Illinois Criminal Code of 2012 [720 ILCS 5/36-1]; and

2) within 60 days after the seizure when it is related to money laundering cases.