**Section 1295.60 Documentation Requirements**

The following documents shall be completed and maintained with respect to any interception of private oral communication authorized by the Act. The log may be a paper form, or a digital record produced by the intercept device:

a) The Monitor's Intercept Log shall include the monitors' names; the date and shift; the intercept case number; the designation number of recording media; the name of the subject; the court order number; and for each call, identification of the call as outgoing or incoming and the caller and called parties; the start and finish time of the call; call tag data; whether the call was pertinent; whether any minimization was required; if any spot checks were made; a summary of the call; and the initials of the party making the entry.

b) The Monitor's Post Log shall include the case number; the shift and date; the case investigator; and for each individual present at the monitor post, the person's name and agency; the time in and time out of the monitor post; the person's reason for being at the monitoring post; and an acknowledgement that the person is aware of all instructions from judges, prosecutors, and supervising officers concerning the execution of the court order authorizing the intercept.

(Source: Amended at 45 Ill. Reg. 13430, effective October 5, 2021)