**Section 2900.110 Meetings of the CCLRB**

a) Meetings shall be called at the request of the Chairperson, as often as reasonably necessary to satisfy the CCLRB's obligations under the Act. Whenever practicable, the Chairperson shall give commissioners a minimum of 5 calendar days' advance notice prior to the date of a meeting.

b) The Chairperson shall preside over all meetings.

c) A quorum of the CCLRB shall be 4 members. If a quorum is in in attendance at a meeting, other Commissioners may attend telephonically or electronically (including via video conference).

d) An electronic database shall be maintained for the purpose of providing Commissioners with information on objections they are reviewing and through which Commissioners can cast votes on issues placed before them.

1) Votes shall be cast by the Commissioners during a meeting, within the time period the Chairman declares open for the purpose of voting on a particular issue.

2) In the event of a tie vote brought about due to absence or abstention of a Commissioner, the CCLRB will request of the applicant, pursuant to Section 20(f) of the Act, another 30 days to consider the objection, and may also request any additional information necessary to resolve the tie vote.

e) Section 20(e) of the Act says that the Board may only consider information submitted by the Department, a law enforcement agency or the applicant. Other individuals shall not attempt to provide information concerning an applicant to the CCLRB. If any commissioner receives any information regarding an applicant from a source other than the Department, that information shall be promptly forwarded to the Chairperson and shall not be considered.