**Section 675.245 Basis for Invoices and Payments**

All providers must submit to ISBE an hourly rate for each district served, based on the initial per-pupil contract amount determined in accordance with Section 675.240(a) of this Part divided by the scheduled hours of service determined in accordance with the provider's approved application. Providers may schedule make-up sessions during a school year to account for any canceled sessions. Providers shall bill and districts shall pay the provider's hourly rate or fraction thereof for each hour of a student's attendance or fraction thereof during the SES reporting period. Unless otherwise agreed to by the school district, a provider shall not bill in increments of less than 15 minutes. A student shall be dropped from the SES program after having missed and failed to make up 12 sessions in total, or five consecutive sessions (unless due to illness or vacation). A district shall only be liable to pay for sessions attended by a student.

(Source: Added at 30 Ill. Reg. 14325, effective August 18, 2006)