**Section 330.950 Nationally Tracked Sources**

a) Each licensee who manufactures a nationally tracked source after April 1, 2008 shall assign a unique serial number to each nationally tracked source. Serial numbers shall be composed only of alpha-numeric characters.

b) Each licensee who manufactures a nationally tracked source shall complete and submit a National Source Tracking Transaction Report. The report shall include the following information:

1) The name, address and license number of the reporting licensee;

2) The name of the individual preparing the report;

3) The manufacturer, model and serial number of the source;

4) The radioactive material in the source;

5) The initial source strength in becquerels (curies) at the time of manufacture; and

6) The manufacture date of the source.

c) Each licensee who transfers a nationally tracked source to another person shall complete and submit a National Source Tracking Transaction Report. The report shall include the following information:

1) The name, address and license number of the reporting licensee;

2) The name of the individual preparing the report;

3) The name and license number of the recipient facility and the shipping address;

4) The manufacturer, model and serial number of the source or, if not available, other information to uniquely identify the source;

5) The radioactive material in the source;

6) The initial or current source strength in becquerels (curies);

7) The date for which the source strength is reported;

8) The shipping date;

9) The estimated arrival date; and

10) For nationally tracked sources transferred as waste under a Uniform Low-Level Radioactive Waste Manifest, the waste manifest number and the container identification with the nationally tracked source.

d) Each licensee who receives a nationally tracked source shall complete and submit a National Source Tracking Transaction Report. The report shall include the following information:

1) The name, address and license number of the reporting licensee;

2) The name of the individual preparing the report;

3) The name, address and license number of the person who provided the source;

4) The manufacturer, model and serial number of the source or, if not available, other information to uniquely identify the source;

5) The radioactive material in the source;

6) The initial or current source strength in becquerels (curies);

7) The date for which the source strength is reported;

8) The date of receipt; and

9) For material received under a Uniform Low-Level Radioactive Waste Manifest, the waste manifest number and the container identification with the nationally tracked source.

e) Each licensee who disassembles a nationally tracked source shall complete and submit a National Source Tracking Transaction Report. The report shall include the following information:

1) The name, address and license number of the reporting licensee;

2) The name of the individual preparing the report;

3) The manufacturer, model and serial number of the source or, if not available, other information to uniquely identify the source;

4) The radioactive material in the source;

5) The initial or current source strength in becquerels (curies);

6) The date for which the source strength is reported; and

7) The disassembly date of the source.

f) Each licensee who disposes of a nationally tracked source shall complete and submit a National Source Tracking Transaction Report. The report shall include the following information:

1) The name, address and license number of the reporting licensee;

2) The name of the individual preparing the report;

3) The waste manifest number;

4) The container identification with the nationally tracked source;

5) The date of disposal; and

6) The method of disposal.

g) The reports discussed in subsections (b) through (f) shall be submitted by the close of the next business day after the transaction. A single report may be submitted for multiple sources and transactions. The reports shall be submitted to the National Source Tracking System by using:

1) The on-line National Source Tracking System;

2) Electronic submission in a computer-readable format;

3) Facsimile;

4) Mail to the address on the National Source Tracking Transaction Report Form (NRC Form 748); or

5) Telephone with follow up by facsimile or mail.

h) Each licensee shall correct any error in previously filed reports or file a new report for any missed transaction within 5 business days after discovery of the error or missed transaction. Such errors may be detected by a variety of methods, such as administrative reviews or physical inventories required by regulation. In addition, each licensee shall reconcile the inventory of nationally tracked sources possessed by the licensee against that licensee's data in the National Source Tracking System. The reconciliation shall be conducted during January of each year. The reconciliation process shall include resolving any discrepancies between the National Source Tracking System and the actual inventory by filing the reports identified by subsections (b) through (f). By January 31 of each year, each licensee shall submit to the National Source Tracking System confirmation that the data in the National Source Tracking System is correct.

(Source: Amended at 48 Ill. Reg. 13634, effective August 29, 2024)