**Section 168.205 Notice of Contested Case Hearing**

The Complainant shall serve on all parties and the Hearing Officer a notice of contested case hearing which shall contain:

a) A statement of the nature of the hearing including a reference to the particular law or regulation involved;

b) A statement of the legal authority and jurisdiction under which the hearing is to be held;

c) A statement of the date, time and place of the hearing and, if a pre-hearing conference is scheduled by the Agency, the date, time and place of that conference.