**Section 217.156 Recordkeeping and Reporting**

a) The owner or operator of an emission unit subject to Subpart E, F, G, H, I, or M of this Part must keep and maintain all records used to demonstrate initial compliance and ongoing compliance with the requirements of those Subparts.

1) Except as otherwise provided under this Subpart or Subpart E, F, G, H, I, or M of this Part, copies of such records must be submitted by the owner or operator of the source to the Agency within 30 days after receipt of a written request by the Agency.

2) Such records must be kept at the source and maintained for at least five years and must be available for immediate inspection and copying by the Agency.

b) The owner or operator of an emission unit subject to Subpart E, F, G, H, I, or M of this Part must maintain records that demonstrate compliance with the requirements of those Subparts, as applicable, that include the following:

1) Identification, type (e.g., gas-fired), and location of each unit.

2) Calendar date of the record.

3) Monthly, seasonal, and annual operating hours.

4) Type and quantity of each fuel used monthly, seasonally, and annually.

5) Product and material throughput, as applicable.

6) Reports for all applicable emissions tests for NOx conducted on the unit, including results.

7) The date, time, and duration of any startup, shutdown, or malfunction in the operation of any emission unit subject to Subpart E, F, G, H, I, or M of this Part or any emissions monitoring equipment. The records must include a description of the malfunction and corrective maintenance activity.

8) A log of all maintenance and inspections related to the unit's air pollution control equipment for NOx that is performed on the unit.

9) A log for the NOx monitoring device, if present, including periods when not in service and maintenance and inspection activities that are performed on the device.

10) Identification of time periods for which operating conditions and pollutant data were not obtained by the continuous emissions monitoring system, including the reasons for not obtaining sufficient data and a description of corrective actions taken.

11) If complying with the emissions averaging plan provisions of Section 217.158, copies of the calculations used to demonstrate compliance with the ozone season and annual control period limitations, noncompliance reports for the ozone season, and ozone and annual control period compliance reports submitted to the Agency.

c) The owner or operator of an industrial boiler subject to Subpart E of this Part must maintain records in order to demonstrate compliance with the combustion tuning requirements under Section 217.166.

d) The owner or operator of a process heater subject to Subpart F of this Part must maintain records in order to demonstrate compliance with the combustion tuning requirements under Section 217.186.

e) The owner or operator of an emission unit subject to Subpart E, F, G, H, I, or M of this Part must maintain records in order to demonstrate compliance with the testing and monitoring requirements under Section 217.157.

f) The owner or operator of an emission unit subject to Subpart E, F, G, H, or I of this Part must provide the following information with respect to performance testing pursuant to Section 217.157:

1) Submit a testing protocol to the Agency at least 60 days prior to testing;

2) Notify the Agency at least 30 days in writing prior to conducting performance testing for NOx emissions and five days prior to such testing;

3) Not later than 60 days after the completion of the test, submit the results of the test to the Agency; and

4) If, after the 30-days' notice for an initially scheduled test is sent, there is a delay (e.g., due to operational problems) in conducting the test as scheduled, the owner or operator of the unit must notify the Agency as soon as practicable of the delay in the original test date, either by providing at least seven days' prior notice of the rescheduled date of the test or by arranging a new test date with the Agency by mutual agreement.

g) The owner or operator of an emission unit subject to Subpart E, F, G, H, I, or M of this Part must notify the Agency of any exceedances of an applicable emissions limitation of Subpart E, F, G, H, I, or M of this Part by sending the applicable report with an explanation of the causes of such exceedances to the Agency within 30 days following the end of the applicable compliance period in which the emissions limitation was not met.

h) Within 30 days after the receipt of a written request by the Agency, the owner or operator of an emission unit that is exempt from the requirements of Subpart E, F, G, H, I, or M of this Part must submit records that document that the emission unit is exempt from those requirements to the Agency.

i) If demonstrating compliance through an emissions averaging plan, by March 1 following the applicable calendar year, the owner or operator must submit to the Agency a report that demonstrates the following:

1) For all units that are part of the emissions averaging plan, the total mass of allowable NOx emissions for the ozone season and for the annual control period;

2) The total mass of actual NOx emissions for the ozone season and annual control period for each unit included in the averaging plan;

3) The calculations that demonstrate that the total mass of actual NOx emissions are less than the total mass of allowable NOx emissions using equations in Section 217.158(f); and

4) The information required to determine the total mass of actual NOx emissions.

j) The owner or operator of an emission unit subject to the requirements of Section 217.157 and demonstrating compliance through the use of a continuous emissions monitoring system must submit to the Agency a report within 30 days after the end of each calendar quarter. This report must include the following:

1) Information identifying and explaining the times and dates when continuous emissions monitoring for NOx was not in operation, other than for purposes of calibrating or performing quality assurance or quality control activities for the monitoring equipment; and

2) An excess emissions and monitoring systems performance report in accordance with the requirements of 40 CFR 60.7(c) and (d) and 60.13, or 40 CFR 75, or an alternate procedure approved by the Agency and USEPA.

k) The owner or operator of an emission unit subject to Subpart M of this Part must comply with the compliance certification and recordkeeping and reporting requirements in accordance with 40 CFR 96, or an alternate procedure approved by the Agency and USEPA.

(Source: Added at 33 Ill. Reg. 13345, effective August 31, 2009)