**Section 365.310 Funding Nomination Form**

a) Every loan applicant must submit to the Agency a signed and dated Funding Nomination Form that includes, at a minimum, the following items:

1) Loan applicant information

A) name;

B) contact information; and

C) authorized representative – name and title;

2) Project Information

A) project description, including location;

B) project justification;

C) cost; and

D) project implementation schedule.

3) Information necessary to score the loan applicant's project in accordance with Section 365.345.

b) To ensure placement on the annual Project Priority List, loan applicants seeking financial assistance during any fiscal year commencing July 1 must annually submit a Funding Nomination Form required under subsection (a) by the preceding March 31.

c) The first submittal of the Funding Nomination Form must be submitted with a Project Plan as described in Section 365.320.

d) When a loan applicant is seeking more than one loan in a single fiscal year, a separate funding nomination form must be submitted for each loan requested.

(Source: Amended at 43 Ill. Reg. 11141, effective October 1, 2019)