**Section 380.755 Voluntary Reduction of Certification**

a) An individual who is certified at the Class 1 or Class 2 level may make a written request to the Agency to reduce his or her certification to a Class 3 level.

1) The individual must surrender his or her Class 1 or Class 2 certificate to the Agency.

2) Upon receipt of the surrendered Class 1 or Class 2 certificate, the Agency will issue a Class 3 Certificate to the individual.

3) The reduced Class 3 Certificate will expire on the same day as the surrendered the Class 1 or Class 2 Certificate.

4) Class 3 renewal requirements must be met to renew the Class 3 Certificate.

b) Any individual who has voluntarily reduced his or her certification level must pass the Class 1 or Class 2 examination to be certified at a higher level in the future.

(Source: Added at 43 Ill. Reg. 5203, effective July 1, 2019)