**Section 664.420 Pre-Application for Financial Assistance and Identification of Projects to be Funded**

a) Every loan applicant shall submit to the Agency a signed and dated pre-application form that includes at a minimum the following items:

1) Legal name of applicant and eligibility status;

2) Address;

3) Authorized representative − name and title;

4) Reason for project;

5) Number of billed customers;

6) Project description;

7) Cost estimate; and

8) Project schedule.

b) Loan applicants seeking financial assistance must file a new pre-application annually.

c) A project with approved project planning may be added to the project priority list at any time by the submission of a pre-application.

d) The Agency shall publish a list of the projects that are proposed for funding. These projects will be included in the Intended Use Plan.

e) After March 31 of each year, the Agency may bypass projects on the Intended Use Plan that cannot meet the schedule to initiate construction by March 31 of that year. The Agency will evaluate projects in priority order and may offer loan commitments to other projects on the Project Priority List in accordance with Section 664.430 (Financial Assistance Application and Approval) of this Subpart.