**Section 885.245 Grantee Responsibilities**

a) The grantee must submit quarterly progress reports to the Agency, using forms provided by the Agency, during the term of the grant. Each progress report should be a short narrative of the activities performed and the dates they were performed during that quarter. The quarterly progress report must also include, but not be limited to, the following:

1) Date the site was enrolled in the Site Remediation Program and a copy of the enrollment application;

2) Any change in ownership or intended use of the Brownfields site;

3) Any land use changes within the quarter; and

4) Any deviations from the grant application work plan schedule.

b) The grantee must submit a detailed final report to the Agency at the end of the grant term. In the final report, the grantee must, at a minimum, describe how the tasks described in the project plan submitted by the grantee have been fulfilled and provide a completed Match Funding Certification, on a form provided by the Agency, certifying that the required, local match has been met, in accordance with Section 885.200(c) of this Part.

c) If the grantee fails to timely submit quarterly progress reports or a final report, the Agency may impose any of the sanctions set forth in Subpart C of this Part.

d) If a designated River Edge Redevelopment Zone is located within the municipality, within 10 days after the amendment or decertification of a River Edge Redevelopment Zone pursuant to the River Edge Redevelopment Zone Act the grantee must notify the Agency of the amendment or decertification and provide the Agency with a copy of the amendment or decertification documents.

(Source: Amended at 31 Ill. Reg. 5774, effective March 30, 2007)