**Section 1662.110 Definitions**

"Act" means the Environmental Protection Act [415 ILCS 5].

*"Agency" is the Environmental Protection Agency established by* the *Environmental Protection Act.* (Section 3.105 of the Act)

"Agency travel costs" means costs incurred and documented for travel in accordance with 80 Ill. Adm. Code 2800 and 3000 by individuals employed by the Agency. These costs include, but are not limited to, costs for lodging, meals, travel, automobile mileage, vehicle leasing, tolls, taxi fares, parking and miscellaneous items.

"Indirect costs" means those costs incurred by the Agency that cannot be attributed directly to a specific site but are necessary to support the site-specific activities, including, but not limited to, such expenses as managerial and administrative services, building rent and maintenance, utilities, telephone and office supplies.

"Other contractual costs" means costs for contractual services not otherwise specifically identified, including, but not limited to, printing, blueprints, photography, film processing, computer services and overnight mail.

*"Person" is any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, political subdivision, State agency, or any other legal entity, or their legal representative, agent or assigns*. (Section 3.315 of the Act)

"Personnel costs" means costs relative to the employment of individuals by the Agency. These costs include, but are not limited to, hourly wages and fringe benefits.

"Professional and artistic services contractual costs" means costs of consultants and contractors used by the Agency to perform services related to the Agency's obligation to give notice pursuant to Section 25d-3 of the Act.