**Section 325.30 Requests for Confidential Supervisory Information**

Pursuant to Section 48.3 of the Act [205 ILCS 5/48.3], a request for confidential supervisory information arising from an adversarial matter, whether by subpoena, order, or other judicial or administrative process, shall be made to the Commissioner. If the request is for a record, the requester must adequately describe the records sought by type and date. Such request shall be accompanied by:

a) a copy of the formal complaint or pleading setting forth the assertions of the adversarial matter;

b) the caption and docket number assigned to the adversarial proceeding;

c) the name, address, and telephone number of designated legal counsel to each party named in the adversarial proceeding;

d) a statement detailing the relevance of the requested confidential supervisory information;

e) a statement detailing a compelling need for the requested confidential supervisory information;

f) a statement describing any prior judicial decisions or pending motions in the case that may bear on the asserted relevance of the requested information; and

g) a statement detailing why the requester believes that the compelling need outweighs the public interest considerations in maintaining confidentiality and why the compelling need outweighs the burden on the Office of Banks and Real Estate to produce the requested confidential supervisory information.