**Section 1000.1730 Transcription of Proceedings**

a) Oral proceedings at which evidence is presented shall be recorded either by a certified court reporter or a mechanical recording device. Any transcription will be retained through and including the time allotted for appeal, revision, rehearing or other manner of review prior to final disposition as provided for by the Division or by law.

b) The transcript and the record offered in connection with the hearing shall constitute the official record.

c) The record in an administrative hearing shall include:

1) Prehearing records;

2) All pleadings (including all notices and answers, motions, briefs and rulings);

3) Evidence received;

4) A statement of matters officially noticed;

5) Offers of proof, objections and rulings;

6) Findings, opinions and recommendations of the hearing officer.

(Source: Amended at 30 Ill. Reg. 18990, effective December 1, 2006)