**Section 145.30 Requirements for Recertification**

a) Assessor certification is valid for 2 years. JLMC will notify certified assessors in advance of the expiration date of the requirement to apply for recertification. Certified assessors will have a 90 day grace period from the expiration date to become recertified by submitting proof of completion of the requirements of subsection (b).

b) The certified assessor must complete eight hours of participation in the following activities during each 2 year certification period in order to be recertified by JLMC:

1) 4 assessment center evaluations;

2) certified assessor continuing education; or

3) other courses related to employee appraisals or evaluations approved by JLMC. In order to receive approval for a course, the assessor must submit the course curriculum to JLMC for approval. Approval will be granted or denied by JLMC on a case-by-case basis.

c) JLMC may provide reasonable recertification deadline extensions. Failure to recertify within the 90 day grace period will result in the assessor's name being removed from the list of certified assessors unless the assessor has requested from, and been granted an extension by, JLMC.

(Source: Amended at 39 Ill. Reg. 11477, effective July 31, 2015)