**Section 6.275 Notice of Award**

a) Notice of the Department's intent to award a contract, with concurrence of the SPO, pursuant to this Subpart D will be published in the Bulletin.

b) When the SPO determines that it is not in the best interest of the State to award to the lowest responsible and responsive bidder whose bid meets the requirements and criteria set forth in the invitation for bids, the SPO will provide, by written explanation, for the determination that another bidder will receive the award. *The written explanation* will *be filed with the Legislative Audit Commission and the PPB.* It will also be available to the public within 30 days after the decision to award the contract. *The written explanation must include:*

1) *A description of the Department's needs;*

2) *A determination that the anticipated cost will be fair and reasonable* based on engineering estimates;

3) *A listing of all* evaluated *responsible and responsive bidders; and*

4) *The name of the bidder selected, pricing, and the reasons for selecting that bidder.* (Section 20-10(g) of the Code)

(Source: Added at 35 Ill. Reg. 16518, effective September 30, 2011)