**Section 8.3090 Interviews**

a) The evaluation committee shall conduct interviews when the estimated value of the basic services fee exceeds $300,000. The CDB Executive Director may choose to conduct interviews for smaller projects under special circumstances. A minimum of three vendors will be interviewed unless fewer than three submittals are received. The CDB Executive Director, in consultation with the Board and with approval of the CPO, may exempt any contract from requiring interviews.

b) CDB may choose to conduct interviews on DB projects when project complexity or other special circumstances warrant doing so. In these cases, all vendors on the Phase 2 shortlist will be interviewed. These circumstances, if known, will be included in CDB's initial written determination (see 44 Ill. Adm. Code 1030.120) and the interview requirement will be part of the original RFP. If circumstances become known later, CDB will amend its written determination and notify the Phase 2 shortlist entities by written amendment of the RFP.