**Section 650.40 Application Requirements**

a) The application for prequalification is available on the Department's website at http://www.idot.illinois.gov/doingbusiness/procurements/constructionservices/

index or by writing or calling:

Illinois Department of Transportation

Bureau of Construction, Prequalification Section

2300 South Dirksen Parkway, Room 322

Springfield, Illinois 62764

217/782-3413

b) An application for prequalification shall be complete and submitted on the form furnished by the Department and in accordance with this Part.

c) An application for prequalification shall consist of the following information:

1) The applicant's name, address, telephone number and telefax number;

2) The applicant's Federal Employer's Identification Number (F.E.I.N.) or social security number if the applicant does not have a F.E.I.N.;

3) The applicant's Illinois Department of Human Rights Identification Number and registration expiration date;

4) The applicant's completed Statement of Experience and Financial Condition;

5) All other information required by this Part or requested by the Prequalification Section.

d) Submission of a completed application before the cut-off dates is the sole responsibility of the applicant. Cut-off dates are established based on the date of the letting and whether the applicant is a first-time applicant or an applicant seeking to renew its prequalification ratings (see Section 650.50(a) and (b) for additional information). A schedule of cut-off dates is available at http://www.idot.illinois.gov/doingbusiness/procurements/construction

services/constructionbulletins/transportationbulletin/index.

(Source: Amended at 40 Ill. Reg. 7170, effective April 25, 2016)