**Section 5010.470 Reporting "On Location" Equipment for Annual Inventory Report**

a) Agencies may report "on location" for equipment that is on loan or in the possession of someone off the agency's premises with the agency's permission during the inventory. Agencies wishing to make "on location" reports shall obtain written authorization from the Department. The Department may also delegate "on location" authority upon request from the executive head of the agency to the Administrator based on the programmatic requirements of the agency.

b) All "on location" reports are subject to the following restrictions:

1) All "on location" reports must be verified to the responsible officer through a signed report by the person in possession of the equipment.

2) All "on location" reports are subject to verification tests made by the Department.

(Source: Amended at 43 Ill. Reg. 5637, effective May 3, 2019)