**Section 5010.630 Moving and Storage of Transferable Equipment**

a) Reporting agencies are responsible for moving transferable equipment to locations designated by the Department.

b) Normally, transferable equipment shall be moved to the State Surplus Warehouse in Springfield or to another designated State agency.

c) If moving of items of transferable equipment would impose an unreasonable expense or risk on the State, the possessing agency may submit a request in writing to the Department requesting permission to dispose of the property at its current location.

d) The possessing agency is responsible for moving transferable equipment to its new location. If special circumstances exist (including, but not limited to, the lack of appropriation, lack of transportation or need for special handling) that make it impossible for the possessing agency to move the equipment, the agency may request the Department to provide alternative transportation. If the Department is unable to provide alternative transportation, it will arrange for on-site disposal.

(Source: Amended at 43 Ill. Reg. 5637, effective May 3, 2019)