**Section 5010.1160 Request for Disposal of Inoperable Vehicles**

a) Agencies wishing to dispose of inoperable vehicles shall contact the Division of Vehicles and request that the vehicles be disposed of.

b) An agency's request for disposal shall include:

1) make of vehicle;

2) year;

3) VIN number (Vehicle Identification Number);

4) State property identification number;

5) location of vehicle storage;

6) name of person at storage location to contact for inspection of vehicles; and

7) completed Vehicle Acquisition and Change Report form.

c) Once an agency requests that an inoperable vehicle be disposed of, the agency shall not utilize the vehicle for parts, transportation or in any other manner.

d) The Department shall be responsible for the on-site disposal of vehicles.

1) On receipt of a request to dispose of an inoperable vehicle, the Department shall:

A) remove the vehicle to be held for sale; or

B) conduct an "on-site" sale of the vehicle.

2) This determination of disposing of the vehicle on-site or removing the vehicle shall be based on the expense of removing the vehicle and other practical considerations.

e) All vehicles will remain the responsibility of the holding agency until sold.

(Source: Amended at 43 Ill. Reg. 5637, effective May 3, 2019)