**Section 385.306 Review of Applications**

a) Application Screening. An Agency shall screen all Applications to confirm that all elements of the Application package have been addressed. Applicants may be notified of deficiencies in Applications and may, at the option of the Agency, be given the opportunity to correct those deficiencies. Completed Applications will be reviewed and evaluated by Agency staff in accordance with criteria in subsections (b) through (e).

b) Basic Eligibility Evaluation. Each Application will be reviewed to assure compliance with Sections 385.301 and 385.302.

c) Willingness to Perform. The Administering Agency must commit to remain ready, willing and able to perform Foreclosure Prevention Outreach Programs, Housing Counseling and Statewide Activities as applicable throughout the Grant term.

d) Costs. The Administering Agency must demonstrate that the costs identified in the Application are eligible Program costs under Section 385.303.

e) Capacity. The Applicant must demonstrate that the proposed activities identified in the Application can be accomplished.