**Section 385.307 Grant Administration**

a) Commitment. Each Administering Agency shall enter into a Commitment with the Agency that is making its Grant; the Grant may be less than the amount requested in the Application. The term of Commitment shall be up to one year, subject to the availability of funds from an Appropriation, and may be renewed for one additional year at the discretion of the Agency.

b) Record Retention. Each Administering Agency shall maintain records in connection with the Grant under the Administering Agency's Commitment for five years after the date of termination of the Commitment.

c) Monitoring. An Agency, the Auditor General and the Attorney General shall have the right to monitor all Administering Agency books and records relating to the implementation of the Program by an Agency. Each Administering Agency shall make all records relating to its Grant available for inspection, examination and copying by an Agency, the Auditor General and the Attorney General upon reasonable prior notice, as an Agency, the Auditor General or the Attorney General may reasonably require. The required documentation may include, but is in no way limited to a copy of the Administering Agency's Application to an Agency; all records relating to the eligible uses of Grant funds under the Program as set forth in Section 385.303; and any other documentation required by an Agency, the Auditor General and the Attorney General.