**Section 390.305 Review of Applications**

a) Application Screening. The Authority shall screen all Applications to determine that all elements of the Application package have been addressed. Applicants will be notified of deficiencies in Applications and given the opportunity to correct those deficiencies. Complete Applications will be reviewed and evaluated by Authority staff in accordance with criteria listed in subsections (b) through (e) of this Section. This review and evaluation process will be completed within 30 working days after the due date for Applications.

b) Basic Eligibility Evaluation. Each Application will be reviewed to assure compliance with the Act and this Part.

c) Willingness to Perform. The Agency must commit to remain ready, willing and able to perform File Reviews throughout the period of the Commitment.

d) Costs. The Agency must demonstrate that the costs identified in the Application are eligible Program costs under the Act and this Part.

e) Program Objectives and Methodology. The Applicant must demonstrate that the activities undertaken under the Program can be accomplished, in that:

1) activities are measurable and will benefit the purposes of the Program as described in the Act and this Part; and

2) proposed activities logically address the problems or opportunities identified in the Application.