**Section 2025.40 Notice Requirement to the Department**

In any case where a health insurance issuer elects to uniformly modify coverage, uniformly terminate coverage, or discontinue coverage in a marketplace, the health insurance issuer shall provide notice to the Department prior to notifying the plan sponsors, participants, beneficiaries and covered individuals. The notice shall be sent by certified mail to the Department 90 days in advance of any notification of the company's actions. The notice shall include a complete description of the action to be taken, a specific description of the type of coverage affected, the total number of covered lives affected, a draft of the letter being sent to the plan sponsors and participants, beneficiaries or covered individuals, time frames for the actions being taken and any options the plan sponsors, participants, beneficiaries or covered individuals may have available to them under the Act.