**Section 100.60 Response of the State Agency**

a) Upon receipt of a timely appeal, the Board will forward the appeal petition and the response form to the State agency involved.

b) Within 60 days from service, the Respondent shall complete and return the response form.

c) The response:

1) Must be completed on the form provided by the Board and indicate which allegations of the appeal petition the Respondent disputes. (See Exhibit B)

2) Must be served on the Petitioner and any intervenors by the Respondent at the time of filing.

3) Must be verified under oath.