**Section 1110.110 Amendment, Withdrawal of Complaints and Petitions for Hearing**

a) The Complaint, Notice of Intent to Refuse to Renew, or Notice of Intent to Deny a License may be amended at any time, except in the course of the hearing without leave or approval of the Administrative Law Judge. An amended Complaint or amended Notice shall be filed in the same manner as a Complaint. If an amended Complaint or Notice is filed during the course of the hearing, it shall also be presented to the Administrative Law Judge. A continuance shall be granted whenever the amendment materially alters the Complaint or Notice and when the Respondent demonstrates that he or she would otherwise be unable to properly prepare an Answer to the Amended Complaint or Notice or prepare his or her case.

b) A Complaint, Notice or Petition for Hearing may be withdrawn at any time prior to the hearing by the party who initiated it. After a hearing has begun, a Complaint, Notice or Petition may be withdrawn only with leave of the ALJ.

(Source: Amended at 43 Ill. Reg. 9969, effective September 13, 2019)