**Section 1110.246 Record of Hearings**

a) The record of the hearing in a contested case shall include:

1) All pleadings presented before the Administrative Law Judge (including the Complaint, Notice of Intent to Deny, Notice of Intent to Refuse to Renew, Answer, Petition, all prehearing and hearing notices, and responses, admissions, stipulations of fact, motions and rulings on these issuances);

2) All documentary evidence;

3) A transcript of the proceedings;

4) The Findings of Fact, Conclusions of Law, and Recommendation of the ALJ;

5) The Findings of Fact, Conclusions of Law, and Recommendation of the Board;

6) Any motions and responses filed pursuant to the Twenty Day Notice; and

7) The Order of the Director, which shall constitute a final administrative decision within the provisions of the Administrative Review Law.

b) The record shall be copied and assembled by the Division and certified by the Director upon any complaint for administrative review. The plaintiff in the administrative review shall pay the copying fee and the certification fee established in Sections 2105-115 and 2105-215 of the DFPR Law. An index of the record, with each page of the record numbered in sequence, shall be prepared by the Division.

(Source: Added at 43 Ill. Reg. 9969, effective September 13, 2019)