**Section 1175.405 Licensure by Examination – Cosmetology Teacher**

a) Eligibility. Each applicant must meet the following requirements pursuant to Section 3-4(a)(1), (2), (3) and (4) of the Act prior to filing an application for the cosmetology teacher examination:

1) Be at least 18 years of age;

2) Be a high school graduate or its equivalent;

3) Hold a license in good standing as a cosmetologist;

4) Either:

A) Complete a program of 500 hours of cosmetology teacher training in an approved cosmetology school and 2 years of practical experience as a licensed cosmetologist within 5 years preceding the application; or

B) Complete a program of 1000 hours of cosmetology teacher training in an approved cosmetology school.

b) Application. Each applicant shall file an application, on forms provided by the Division. The application shall include:

1) Either:

A) In the case of a cosmetology teacher training graduate (see Section 3-4(a)(4)(i) of the Act):

i) An official transcript from an approved cosmetology school showing successful completion of a program of 500 hours of cosmetology teacher training as set forth in Section 1175.535; and

ii) 2 employment verification forms showing at least 2 years of practical experience as a licensed cosmetologist within the last 5 years.

B) In the case of a cosmetology teacher training graduate, pursuant to Section 3-4(a)(4)(ii) of the Act, an official transcript from an approved cosmetology school showing successful completion of a program of 1000 hours of cosmetology teacher training as set forth in Section 1175.535;

2) The applicant's Illinois cosmetology license number;

3) If licensed as a cosmetology teacher in another state, other jurisdiction of the United States, or foreign jurisdiction, a certification of licensure from the state or jurisdiction of original licensure and from the state or jurisdiction of current licensure or most recent practice;

4) Proof of any name change (i.e., marriage license, divorce decree, affidavit, or court order) if name is other than that shown on any document submitted; and

5) The examination fee required by the Department's testing service.

c) Examination. Each applicant shall take and pass the cosmetology teacher examination as required in Section 1175.410.

d) An applicant's training received from a cosmetology school or similar institution located in another state, other jurisdiction of the United States or foreign jurisdiction must substantially comply with the requirements set forth in Subpart E. An applicant seeking credit for training or licensure in a foreign country must provide educational training credentials and transcripts and/or evidence of licensure to determine if the applicant's program substantially complies with the requirements set forth in Subparts D and E. The Board may, as a means of assisting it in the review of foreign country training or licensure, require an applicant to submit his/her educational training credentials and transcripts and/or evidence of licensure to an approved education credentialing evaluation service or similar service approved by the Board for evaluation at the cost to the applicant. The Board may also require additional coursework or a 250-hour cosmetology refresher course from a school licensed by the Division as set forth in Section 1175.531. The Board may also require an applicant to appear for an interview before the Board or to provide additional information to assist the Board in its evaluation of the applicant's training.

e) The required fee set forth in Section 1175.100.

(Source: Amended at 42 Ill. Reg. 15159, effective August 10, 2018)